PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	01/04/22	Prepared by	Prabhakar	Serial no.	196
Supplier name	Maa Sai seatings			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	12/3/22	PO/WO No.	86340	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	257	31/03/22	81,562/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	81,562/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	105694	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	81,562/-
Amount E – PO / WO value:	81,562/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment – due date	11/04/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		06 MAR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

APPROVED
01 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Tax Invoice

MAA SAI SEATINGS 5th FLOOR,5-5-33,PLOT NO.105 TO 113/1 RK'S ELITE,MYTHRINAGAR ALLWYN COLONY KUKATPALLY,HYDERABAD PH.NO.9246243243 , 9246366366 GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail : maasaiseatings@gmail.com	Invoice No. **257**	Dated **31-Mar-22**
	Delivery Note	Mode/Terms of Payment
	Reference No. & Date.	Other References **K.V.CHANDRASEKHAR**
Buyer (Bill to) **G V RESEARCH CENTERS PRIVATE LIMITED** SOHAM MANSION, 5-4-187/3,MG ROAD, SECUNDERABAD. DELIVERY AT : INNOPOLIS SY NO-542,GENOME VALLEY, THURKAPALLY,HYDERABAD. GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No. **86340/164665**	Dated **14-Mar-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Partitions** *Partition for Cubical-900x1200*	9403	**1 nos**	5,700.00	nos	**5,700.00**
2	**Partitions** *Partition for Cubical-2600x1200*	9403	**1 nos**	16,473.00	nos	**16,473.00**
3	**STORAGE UNIT** *Size :1200x450x900*	9403	**1 nos**	10,680.00	nos	**10,680.00**
4	**STORAGE UNIT** *Size : 1050x450x750*	9403	**1 nos**	7,787.50	nos	**7,787.50**
5	**STORAGE UNIT** *Size : 1200x450x600*	9403	**4 nos**	7,120.00	nos	**28,480.00**
						69,120.50
	CGST-9%					**6,220.85**
	SGST 9%					**6,220.85**
	Total		**8 nos**			**₹ 81,562.20**

INWARD
Inward No: 8861 1/4/8/12
MRN No: 105694 4/4/22
Received By: RG
Genome Valley ... Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 93085
Date: 5/4
Sign:

Amount Chargeable (in words)

E. & O.E

INR Eighty One Thousand Five Hundred Sixty Two and Twenty paise Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
9403	69,120.50	9%	6,220.85	9%	6,220.85	12,441.70
Total	**69,120.50**		**6,220.85**		**6,220.85**	**12,441.70**

Tax Amount (in words) : **INR Twelve Thousand Four Hundred Forty One and Seventy paise Only**

Company's Bank Details
Bank Name : **ICICI BANK**
A/c No. : **631205501075**
Branch & IFS Code: **KUKATPALLY & ICIC0006312**

Company's PAN : **AJZPK4074G**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAA SAI SEATINGS

Authorised Signatory

This is a Computer Generated Invoice

Estimate/Draft PO

 12-03-2022 13:22:40

86340
28.02.22 2:52:29

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Maa Sai Seatings 5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72. **GSTIN** 36AJZPK4074G1ZO 9246243243	**Doc No**	86340	164665
	Doc Date	12-03-2022	
	Quote No	Nil	
	Quote Date	30-06-2021	
	SupplyType	Supply	

Kind Attn : K.V. Chandra Sekhar

Estimate/Draft PO for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	5559 - Furniture - Others-Partition - NA - sft *Partition for Cubical - 900 x 1200 - 01 no*	12.00	475.00	0.00	18.00	6,726.00
2	5559 - Furniture - Others-Partition - NA - sft *Partition for Cubical - 2600 x 1200 - 01 no*	34.68	475.00	0.00	18.00	19,438.14
3	5584 - Furniture - Storage Unit - Na - Sft *Low storage unit - 1200 x 450 x 900 - 01 no*	12.00	890.00	0.00	18.00	12,602.40
4	5584 - Furniture - Storage Unit - Na - Sft *Low storage unit - 1050 x 450 x 750 - 01 no*	8.75	890.00	0.00	18.00	9,189.25
5	5584 - Furniture - Storage Unit - Na - Sft *Low storage unit - 1200 x 450 x 600 - 04 nos*	32.00	890.00	0.00	18.00	33,606.40
					Total Order Value . . .	**81,562.19**

Rupees : Eighty One Thousand Five Hundred Sixty Two and Paise Ninteen Only.

Terms and Conditions :-

Specification / Brand	Brand as standard rate approved by MD. above furniture all vertical surface light grey and horizantal surface in dark grey.
Payment Terms	50% Advance and balance 50% after delivery and completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 07days.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation Cost	Included in above price.
Warranty	One year
Advance Paid	Rs. 40,781/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for Facility Management office at terrace floor of building 2727.
Completion Date	Work shall be completed within 3days from the date of the work order.
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

APPROVED BY
12 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☒ Other

T.D.Npceeeg 12/3/22

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory
12/03/2022
Name : ____________________

Accepted the above Terms And Conditions
For *Maa Sai Seatings*
Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	05-02-2022
Site & Phase :	Innopolis	Time:	11:20 am
Supplier	Maa Sai	Req. No.	164665
Material required before date:		ID No.	74406

No	Description	Size	Quantity	Units	Inward No	Date
1	Low Storage Unit	1200 x 450 x 900	1	No.		
2	Low Storage Unit	1050 x 450 x 750	1	No.		
3	Wall Storage Unit	1200 x 450 x 600	4	No.		
4	Partition 50 mm	900 x 1200	1	No.		
5	Partition 50 mm	2600 x 1200	1	No.		
6						
7	868410					
8						

Remarks: For Facility Management Office at terrace floor of building 2727.

Prepared By	Waseem	Approved by	Madhu
Sign.& Date	05-03-2022	Sign. & Date	APPROVED BY 08 MAR 2022 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☑ Other

T D Manay

7/3/22

Office Furniture

Topic:		Office Furniture negotiated rates.						
Company name:		SSLLP						
Prepared by:		Murthy/Prabhakar						
Date:		29 June 2021						
Supplier - Linus Consultants PVT LTD (KBD)								
S.no	Description	Indicative size (Height x Width)	Area in sft	Units	Rate to be calculated on	Final rate given - including GST	Final amount including GST	Soham's Remarks
1	4ft Desk - 2'6" Height	5 x 2	10.00	per sft	Horizontal surface	915	9,150	Approved
2	5ft Desk - 2'6" Height	4 x 2	8.00	per sft	Horizontal surface	1,062	8,496	Approved
3	4ft Desk without Upper Storage - as per design	6.5 x 4	26.00	per sft	Vertical surface	750/- 740	19,240	
4	Low Storage - 2' Depth	6 x 2.5	15.00	per sft	Vertical surface	1,121	16,815	Approved
5	Conference Table - all sizes	7 x 3	21.00	per sft	Horizontal surface	885	18,585	Approved
6	Partitions - 4 ft ht	8 x 4 + 5 x 4	52.00	per sft	Vertical surface	413	21,476	Sample?
7	2 Drawer Pedestal(H x D x W)	2.25 x 1.5 x 1.33	1.00	per unit	NA	8,024	8,024	
Supplier of Maa Sai Seating							-	
S.no	Description	Indicative size (Height x Width)	Area in sft	Units		Final rate given - including GST	Final amount including GST	Soham's Remarks
1	4ft Desk - 2'6" Height	5 x 2	10.00	per sft	Horizontal surface	1,180	11,800	Approved
2	5ft Desk - 2'6" Height	4 x 2	8.00	per sft	Horizontal surface	1,180	9,440	Approved
3	4ft Desk without Upper Storage - as per design	6.5 x 4	26.00	per sft	Vertical surface	750/- 708	18,408	
6	Work Stations - Lenior	4 x2	10.00	per sft	Horizontal surface	1,180	11,800	Drawing?
7	Conference Table - all sizes	7 x 3	21.00	per sft	Horizontal surface	1,180	24,780	Approved
8	Work Station Chairs with casters - Kabil	-	1.00	per unit	NA	5,310	5,310	Approved
9	Visitor Chairs -	-	1.00	per unit	NA	3,540	3,540	Approved
10	Storage Units - 18" to 2" depth - all sizes	5 x 2.5	12.50	per sft	Vertical surface	1,050	13,125	Approved
11	2 Drawer Pedestal(H x D x W)	2.25 x 1.5 x 1.33	1.00	per unit	NA	4,720	4,720	Approved
12	Partitions - 4 ft ht	8 x 4 + 5 x 4	52.00	per sft	Vertical surface	560	29,120	Approved

T. D. Murthy
29/6/21

29/06/2021

APPROVED BY
30 JUN 2021
SOHAM MODI
MANAGING DIRECTOR

4x2 = 8496
8968

Confirm price
item # 3