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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	08/4/22	Prepared by	Prabhakar	Serial no.	[illegible]
Supplier name	Naim Enterprises			HO inward no.	
Firm/Company	GVRL	Project	Innopolis	HO received date	
PO/WO date	30/3/22	PO/WO No.	86885	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	1571	30/03/22	50,268/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	50,268.

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	105690	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	50,268/-
Amount E – PO / WO value:	50,268/-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	11/04/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED			
Date		07 APR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice

Naim Enterprises 5-5-206, Lalagudi Street, Ranigunj Securderabad-500003 Ph.No.27710348,27713497,66382462,9848021527 GSTIN/UIN: 36AACPE1345E1ZC State Name : Telangana, Code : 36 E-Mail : naimentprises@gmail.com	Invoice No. e-Way Bill No. 1571	Dated **30-Mar-22**
	Delivery Note 48048	Mode/Terms of Payment
	Reference No. & Date.	Other References
Consignee (Ship to) **G.V. Reserch Centers Pvt Ltd** 5-4-187/384, IInd Floor Soham Mansion, M.G Road, SECUNDERABAD-500003 GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Buyer's Order No.	Dated
	Dispatch Doc No.	Delivery Note Date **30-Mar-22**
	Dispatched through	Destination
Buyer (Bill to) **G.V. Reserch Centers Pvt Ltd** 5-4-187/384, IInd Floor Soham Mansion, M.G Road, SECUNDERABAD-500003 GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**DASMESH BRASS WATER METER S/E** *CLASS-B, NO.28419,28420,28427* *28418,28430* 5 WM	9028	**5 EACH**	8,520.00	EACH		**42,600.00**
	SGST						**3,834.00**
	CGST						**3,834.00**
	Total		**5 EACH**				**₹ 50,268.00**

INWARD
Inward No: 8629 Dt: 30/3/22
MRN No: 105690 4/4/22
Received By: K Sign:
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP
IN WARD
No: 93016
Date: 6/4
Sign:
R.R. DIST.

E & O.E

Amount Chargeable (in words)

INR Fifty Thousand Two Hundred Sixty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
9028	42,600.00	9%	3,834.00	9%	3,834.00	7,668.00
Total	**42,600.00**		**3,834.00**		**3,834.00**	**7,668.00**

Tax Amount (in words) : **INR Seven Thousand Six Hundred Sixty Eight Only**

Company's Bank Details
A/c Holder's Name : **Naim Enterprises**
Bank Name : **CENTRAL BANK OF INDIA**
A/c No. : **1042200899**
Branch & IFS Code : **RANIGANJ, SECUNDERABAD & CBIN0281365**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Naim Enterprises

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 31-03-2022 10:48:07 AM

86885
16.03.22 2:13:37

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabac
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
NAIM ENTERPRISES	**Doc No**	86885	164779
5-5-206 lalagudi street,Ranigunj,Secunderbad-500 003	**Doc Date**	30-03-2022	
	Quote No	NIL	
GSTIN 36AACPE1345E1ZC	**Quote Date**	28-03-2022	
040-27713497 9848021527	**SupplyType**	Supply	

Kind Attn : Noman

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7173 - Plumbing - other - Water meter - NA - nos *Brass Water Meter Screwed End Class B-Size-2"*	5.00	8,520.00	0.00	18.00	50,268.00
				Total Order Value . . .		**50,268.00**

Rupees : Fifty Thousand Two Hundred Sixty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	100% as advance
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	50268/-vide cheque no___
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above Order for 2727 OHT Outlet pipes effluent holding tank ourtlet beside UG sumo.Sewage bolding tank outelet beside UG.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***NAIM ENTERPRISES***

Name : ____________

Date : __/__/____

Company Name:	GVRC	Date:	28-03-2022
Site & Phase :	Innopolis	Time:	10:30 am
Supplier	Naim Enterprises	Req. No.	164779
Material required before date:		ID No.	75131

No	Description	Size	Quantity	Units	Inward No	Date
1	Water Meter Brass Srew end– Dasmesh make	50 mm	5	No		
3						
4						
5	86885					
6						
7						
8						

APPROVED
01 APR 2022
K. PRABHAKAR
Sr. MANAGER PURCHASE

Remarks: Building 2727 OHT outlet pipes, Effluent holding tank outlet beside UG sump. Sewage holding tank outlet beside UG sump.

Prepared By	Waseem	Approved by	Ramesh Reddy
Sign.& Date	28-03-2022	Sign. & Date	28/3/2022

Note: On receipt of material at site write inward number and date in last 2 columns.