PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/04/2022	Prepared by	HUNISH.	Serial no.	3024
Supplier name	Santhosh Tarpaulin.			HO inward no.	
Firm/Company	SSLLP	Project	SHLLP.	HO received date	
PO/WO date	08/04/2022	PO/WO No.	87200.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	149.	11/04/2022	43,344/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):		43,344/-	
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report			
MRN nos.: 106007.		Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	43,344/-
Amount E – PO / WO value:	43,344/-
Amount F – Difference (A – E):	-NIL-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No wait for balance material □ Other
Payment – due date	18/04/2022
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:					
Date		12 APR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

MIHIR PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SUMMIT SALES LLP 5-4-187/3&3 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36ACQFS2044C1Z7**	Invoice No: **149** Invoice Date: 11/04/2022 P.O.No.87200/169657 P.O.Date: 08.04.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	SAFETY NET 3 MTR X 10MTR	5608	16 NOS	@ 2,580.00	**41,280.00**

Rupees in words FOURTY THREE THOUSAND THREE HUNDRED FOURTY FOUR ONLY	**Total ::**	**41,280.00**
	CGST @ 2.5 %	**1,032.00**
	SGST @ 2.5 %	**1,032.00**
	IGST 18% ::	
	Grand Total ::	**43,344.00**
Receiver Signature & Seal	**For SANTHOSH TARPAULIN** **Authorized Signatory**	

INWARD
Inward No: 18008 Dt: 11/4/22
MRN No: 106007 Dt: 12/4/22
Received By: Sign:
SUMMIT SALES LLP

SUMMIT SALES LLP
INWARD
No. 93227
Date: 12/4
Sign:
R.R. DIST.

Purchase Order

 09-04-2022 15:50:59

87200
04.04.22 1:33:42

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From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Santosh Tarpaulin	**Doc No**	87200	169657
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	08-04-2022	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	08-04-2022	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	6033 - Miscellaneous - Safety Net - NA - nos *3m x10 m*	16.00	2,580.00	0.00	5.00	43,344.00
				Total Order Value . . .		**43,344.00**

Rupees : Fourty Three Thousand Three Hundred Fourty Four Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'ICON' brand, double core. Blue HDPE net Border mounted with 12mm Poly Propline yellow colour rope with tie cord, Rs 86/- per sq.mtr. + tax.
Payment Terms	After delivery and production of bill.
Tax	All taxes included in above price.
Delivery Date	Within 7 days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock replenishing, purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Name : ____________

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP		Date:	4.04.2022
Site & Phase :	SHLLP		Time:	10:57
Supplier			Req.No.	~~169686~~ 169657
Material required before date:			ID No.	13397

No	Description	Size	Quantity	Units	Inward No	Date
1	Safety Net 87200	3mtrsX10 mtrs	10 x 6	Nos		

Remarks: Towards above materials for creche floor purpose.

Prepared By	Ramya	Approved by	APPROVED BY 06 APR 2022
Sign.& Date	04.04..2022	Sign. & Date	SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☑ Replenishing SSLLP stock
- ☐ Other