PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	9/4/22	Prepared by	Monu	Serial no.	2738
Supplier name	SSLLP			HO inward no.	
Firm/Company	MCS	Project	Green Towers	HO received date	
PO/WO date	17/3/22	PO/WO No.	86516	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22705	22/3/22	31,762.41/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	31,762.41/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 105238	Proof of delivery matches MRN ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	31,762/-
Amount E – PO / WO value:	94,499.83/-
Amount F – Difference (A – E):	62,737.42/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	18/4/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Monu	Prabhakar			
Sign:	Monu	Prabhakar			
Date		12 APR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
P. PRABHAKAR
Sr. MANAGER

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mody Consultancy Services	Invoice No.	22705
Green Towers, Begumpet, Hyderabad	Invoice Date.	22-03-2022
	PO No.	86516
	PO Date.	17-03-2022
	Req ID	74757
GSTIN : 36AAXFM0733F1Z4 PAN AAXFM0733F	Req Date	16-03-2022
	Loc Req No	183446

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6501 - Paints - ACE External Emulsion - 20ltrs -		5	2625.00	13,125.00	18	2,362.50
2	6535 - Paints - External Waterbase Primer - 20ltrs -	3210	5	2758.46	13,792.30	18	2,482.60
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IGST	CGST	SGST			
			Total Taxable Amount	26,917.30	4,845.10
	2,422.55	2,422.55	Total Invoice Amount	31,762.41	

Rupees : Thirty One Thousand Seven Hundred Sixty Two and Paise Fourty One Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 92456
Date: 22/3
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

86516
16.03.22 2:13:31

 17-03-2022 14:41:37

From Company : **Modi Consultancy Service**
5-4-187/3&4,II Floor,M.G.Road, Secunderabad.500003.
G S T No. : 36AAXFM0733F1Z4

Supplier Details			
Summit Sales LLP	**Doc No**	86516	183446
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	17-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	17-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6501 - Paints - ACE External Emulsion - 20ltrs - buckets	20.00	2,625.00	0.00	18.00	61,950.00
2	6535 - Paints - External Waterbase Primer - 20ltrs - buckets	10.00	2,758.46	0.00	18.00	32,549.83
	Total Order Value . . .					**94,499.83**

Rupees : Ninty Four Thousand Four Hundred Ninty Nine and Paise Eighty Three Only.

Terms and Conditions :-

Specification /	All items shall be of 1st quality. - Asian brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day
Delivery Location	Greens Towers Begumpet Main Road, Hyd. Opp. Hyderabad Public School. Phone. 66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Green Towers painting Purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☑ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SSLLP stock
- ☐ Other

APPROVED BY
21 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	22788	25/3/22	16,274.91/-
2.	22787	25/3/22	46,462.50/-
3.	22705	22/3/22	31,762.41/-
4.			
5.			

Manohar 17/3/22

17/3/22

For *Modi Consultancy Service*

Authorised Signatory

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MCS		Date:	16-03-2022
Site & Phase :	GREENS TOWERS		Time:	10:30 AM
Supplier			Req. No.	
Material required before date:		Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Exterior primer	20 lit	10	Nos		
2	ACE white 86516	20 lit	20	Nos		

Contract details!

Remarks : Towards GREENS TOWERS PAINTING PURPOSE.

Prepared By	MEENAKSHI.N	Approved by	APPROVED BY 17 MAR 2022 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	16-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	19411
Mody Consultancy Services	DC Date.	22-03-2022
Green Towers, Begumpet, Hyderabad	PO No.	86516
	PO Date.	17-03-2022
	Req ID	74757
GSTIN : 36AAXFM0733F1Z4	Req Date	16-03-2022
	Loc Req No	183446

	Description of Goods	HSN/SAC	Qty
1	6501 - Paints - ACE External Emulsion - 20ltrs - buckets		5
2	6535 - Paints - External Waterbase Primer - 20ltrs - buckets	3210	5
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Material Recived.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 79863
Date: 9/4
Sign:
R.R. DIST.

Authorised signatory