

PURCHASE DIVISION
Advice for approval for credit-to supplier

Date:	12/04/2022	Prepared by	MINISH	Serial no.	3020
Supplier name	S. Adarsh Enterprises			HO inward no.	
Firm/Company	SLLP	Project	SLLP	HO received date	
PO/WO date	19/03/2022	PO/WO No.	86782	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	123.	11/04/2022	40,781/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):			40,781/-		
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	106011	Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:			40,781/-		
Amount E – PO / WO value:			40,781/-		
Amount F – Difference (A – E):			NIL		
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No wait for balance material <input type="checkbox"/> Other			
Payment – due date		20,390/- Advance Paid, Balance to Pay.			
Remarks: 18/04/2022.					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	<div style="border: 2px solid blue; padding: 5px; text-align: center;"> APPROVED 12 APR 2022 MINISH PARIKH MANAGER PROCUREMENT </div>				
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

SIDDARTH ENTERPRISES

1-35-513,Ground & First Floor,
Rasoolpura,Begumpet,Secunderabad-500003

Email id : siddarthenterprises@yahoo.in

Invoice Serial No : 123

Invoice Date : 11-04-2022

86732/169644.
of 18/3/22

Details of Receiver (Billed To)

M/s. **SUMMIT SALES LLP**
Address 5-4-187/3&4,II nd Floor,
City MG Road,Secunderabad
Pin: 500003 Phone
State TELANGANA
State Code 36
GSTIN 36ACQFS2044C1Z7

Details of Consignee (Shipped To)

M/s. **SUMMIT SALES LLP**
Address 5-4-187/3&4,II nd Floor,
City MG Road,Secunderabad
Pin Code 500003 Phone
State TELANGANA
State Code 36
GSTIN 36ACQFS2044C1Z7

S. No	Code	Particulars	HSN Code	Qty	Rate	Gross	Disc %	CGST %	SGST %	IGST %	Amount
1	NS07SS	BST,,,	94018000	32	1080.00	34560.00		9.0	9.0		34560.00
				32							

J. Sekhram
9246361748

Total Invoice Amount in Words :
FORTY THOUSAND SEVEN HUNDRED AND EIGHTY ONE ONLY

Bank **ICICI BANK**
A/c No. **068105001031**
IFSC Code **ICIC0000681**
Branch **DIAMOND POINT**

INWARD
Inward No: 18012 Dt: 12/4/22
MRN No: 166011 Dt: 12/4/22
Received By: Sign: *[Signature]*
SUMMIT SALES LLP

Gross	34,560.00
Discount	
CGST	3,110.40
SGST	3,110.40
IGST	
TCS	
Grand Total	40,781.00

Terms & Conditions :
1. Payment by Cross "PAYEE A/C" cheque / DD/ NEFT only.
2. Our responsibility ceases on delivery of goods to carrier / transport / outlet.
3. The cause of action shall be deemed to raise in SECUNDERBAD and all disputes shall be settled in SECUNDERABAD under SECUNDERABAD Jurisdiction.

For **SIDDARTH ENTERPRISES**



[Signature]
Authorized Signatory

Purchase Order

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01-04-2022 11:25:00



86732

16.03.22 2:13:34

From Company : **Summit Sales LLP**
 5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
 GST No. : 36ACQFS2044C1Z7

Supplier Details

Siddarth Enterprises
 1-35-513, Ground floor&First floor, Rasoolpura, Begumpet,
 Secunderbad-500003

GSTIN 36ABFFS3664J1ZT

040-27906453

9949966500

Doc No	86732	169644
Doc Date	19-03-2022	
Quote No	Nil	
Quote Date	19-03-2022	
SupplyType	Supply	

Kind Attn : Mr.P.Rammohan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5502 - Furniture - Chairs - NA - nos <i>Novella 07-Various colours Beige</i>	32.00	1,080.00	0.00	18.00	40,780.80
Total Order Value , , ,					40,780.80

Rupees : Fourty Thousand Seven Hundred Eighty and Paise Eighty Only.

Terms and Conditions :-

Specification / All items shall be of "Neelkamal" brand, with Arm Chair, White colour, CHR2061

Payment Terms 50% Advance balance after delivery

Tax GST included in above price.

Delivery Date With in a week

Delivery Location Summit Housing LLP
 Cherlapally, Behind Kingston PG college, Hyderabad
 Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Extra as per actuals

Warranty 1 year guaranty with free replacement in case of mfg. defects.

Advance Paid Rs. 20,390-00 by cheque

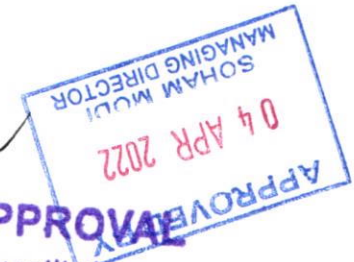
Other Terms We reserve the right to reject items not conforming to quality and specifications. damage is in suppliers account, Above order for cafeteria in clubhouse purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks *Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.*



- For MDs APPROVAL**
- High Value/quantity beyond limits.
 - Po/Req. processed-post approval.
 - Approval for technical details/clarification
 - Replenishing SSSLP stock
 - Other

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Siddarth Enterprises**

Name :

Date : / /

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		31.03.2022	
Site & Phase :		SHLLP		Time:		10:57	
Supplier				Req.No.		169644	
Material required before date:					ID No.		75199
No	Description	Size	Quantity	Units	Inward No	Date	
1	Chairs-Beige colour	Standard	32	Nos			
2	Table-Tan brown granite	3'x3'	8	Nos			
Remarks: Towards above materials for Cafeteria in clubhouse purpose.							
Prepared By		Vanajakshi		Approved by			
Sign.& Date		31.03..2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

attach at site?

APPROVED BY

13 APR 2022

SOHAM MODI
MANAGING DIRECTOR