PURCHASE DIVISION

Advice for approval for credit to supplier

E

Date:	12/4/22	Prepared by	Manoj	Serial no.	2657
Supplier name	Reblection Electrical pvt Ltd			HO inward no.	
Firm/Company	NE	Project	NE	HO received date	
PO/WO date	1/4/22	PO/WO No.	86975	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	64	6/4/22	4481-	✓ □ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	4481-
Proof of delivery by way of: ✓ □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	105962	Proof of delivery matches MRN	✓ □ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4481-
Amount E – PO / WO value:	4481-
Amount F – Difference (A – E):	—
Quantity received as per PO /WO	✓ □ Yes □ Excess received □ Short received □ Part received
Close PO / WO	✓ □ Yes □ No – wait for balance material □ Other
Payment – due date	18/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	12/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **64**	Dated **6-Apr-2022**
	Delivery Note **013**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **64 dt. 6-Apr-2022**	Other References
Consignee (Ship to) **Nilgiri Estates** 5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500 003, Telangana GSTIN/UIN : 36AAHFN0766F1ZA State Name : Telangana, Code : 36	Buyer's Order No. **86975/175501**	Dated **1-Apr-2022**
	Dispatch Doc No.	Delivery Note Date **6-Apr-2022**
	Dispatched through **Your Self**	Destination **Rampally Village**
Buyer (Bill to) **Nilgiri Estates** 5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500 003, Telangana GSTIN/UIN : 36AAHFN0766F1ZA State Name : Telangana, Code : 36 Place of Supply : Telangana	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED Bulb 5w E27 2700k N51002**	853952	12 %	**5.0000 nos**	80.00	nos	**400.00**
	OUTPUT CGST						**24.00**
	OUTPUT SGST						**24.00**
	Total			**5.0000 nos**			**₹ 448.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 657 Date 6/4/22 Sign.

SUMMIT SALES LLP R.R. DIST. INWARD No: 93121 Date: 9/4/22 Sign:

Amount Chargeable (in words)

E. & O.E

INR Four Hundred Forty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
853952	400.00	6%	24.00	6%	24.00	48.00
Total	**400.00**		**24.00**		**24.00**	**48.00**

Tax Amount (in words) : **INR Forty Eight Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 01-04-2022 2:04:50 PM Or

86975
16.03.22 2:13:38

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details				
Reflections Electricals Pvt. Ltd.,		**Doc No**	86975	175501
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003		**Doc Date**	01-04-2022	
		Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ	27540307	**Quote Date**	29-03-2022	
27543785..	9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4746 - Electrical - other - LED Lights - NA - nos *5 Watts-Thread bulbs-warm*	5.00	80.00	0.00	12.00	448.00
			Total Order Value . . .			**448.00**

Rupees : Four Hundred Fourty Eight Only.

Terms and Conditions :-

Specification /	All items shall be of 'Wipro' brand North west series
Payment Terms	After Delivery & Production of bill
Tax	VAT included in above price.
Delivery Date	Next Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	5yrs
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for club house guest room purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For ***Nilgiri Estates***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	29-03-2022
Site & Phase :	NILGIRI ESTATE	Time:	12:30
Supplier		Req. No.	175501
Material required before date:		ID No.	75102

No	Description	Warm or White	Wattage	Quantity	Units	Inward No
1	Type: 12 Side Table Lamps with LED Bulbs	Warm	5w	05	Nos	
2						
3						
4	86974					
5	86975					
6						
7	Note : Intl Memo no: 912/88/b Reference taken					
8						
9						
10						

Remarks: -For Club house Guest Room purpose

APPROVED
01 APR 2022
P. PR[illegible]
Sr. MANAGER PURCHASE

Prepared By	Sadhana	Approved by	Akheel
Sign.& Date	29-03-2022	Sign. & Date	29-03-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:			Date:	
Site & Phase :			Time:	
Supplier			Req. No.	
Material required before date:		Urgent	ID No.	

Certified by:
Project Manager
Nilgiri Estates

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

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	OUTPUT SGST						**24.00**
	Total			**5.0000 nos**			**₹ 448.00**

E. & O.E

SUMMIT SALES LLP
IN WARD
No: 93262
Date: 12/4
Sign:
R.R. DIST.

INWARD
In ward No: 99887. Dt: 11/04/22
MRN No: 105962 Dt: 11/04/22
Received By: Aditya Sign: aditya
Nilgiri Estates

Amount Chargeable (in words)

INR Four Hundred Forty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
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for Reflections Electricals Pvt Ltd.

REFLECTIONS ELECTRICALS

Authorised Signatory

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SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice