

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		14/04/2022		Prepared by	PRASAD E	Serial no.	
Supplier name		Prityanex Pvt. Ltd.		Project		HO inward no.	
Firm/Company		Summit Sales Rep		AU Projects.		HO received date	
PO/WO date		09/04/2022		PO/WO No.	87201	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached			
1.	535	11/04/2022	17,300/-	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount A – Bills total (Excluding Transport & Hamali Charges):							
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report							
MRN nos.:	106082			Proof of delivery matches MRN	☒ Yes ☐ No		
Amount B – Other Credits : Transportation charges							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:							
Amount E – PO / WO value:							
Amount F – Difference (A – E):							
Quantity received as per PO / WO							
☒ Yes ☐ Excess received ☐ Short received ☐ Part received							
Close PO / WO							
☒ Yes ☐ No – wait for balance material ☐ Other							
Payment – due date							
25/04/2022							
Remarks:							
Approved by		Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager	
Name:		G. H. K. S.	PRASAD E				
Sign:							
Date		14/4/22	14/04/2022				
Approval limit		Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k	

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

09-04-2022 11:01:00



87201

04.04.22 1:33:42

Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Priyanka Printers

1-4-5/37/A, Bholakpur, Hyderabad

GSTIN -

9849558805

Doc No

87201

167036

Doc Date

09-04-2022

Quote No

Quote Date

09-04-2022

SupplyType

Supply

Kind Attn : Mr. Venu

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 7576 - Stationery - other - Register - other - nos General Material Inward Register	20.00	265.00	0.00	0.00	5,300.00
2 7576 - Stationery - other - Register - other - nos Material Issue Book	100.00	60.00	0.00	0.00	6,000.00
3 7576 - Stationery - other - Register - other - nos Material Shifting Book	100.00	60.00	0.00	0.00	6,000.00
Total Order Value . . .					17,300.00

Rupees : Seventeen Thousand Three Hundred Only.

Terms and Conditions :-

Specification / Brand General Material Inward Register, Material Issue Book, Material Shifting Book

Payment Terms

Tax Inclusive of all taxes

Delivery Date 30-03-2022

Delivery Location Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penalty For Delay Nil

Transportation Cost Nil

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.

Completion Date 13-04-2022

Measurment Nil

Security Nil

Remarks Nil

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Priyanka Printers**

Name : _____

Name : _____

Date : ____/____/____

TAX INVOICE CASH / CREDIT

Cell : 98495 58805

93987 02763



PRIYANKA PRINTERS

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
★ INVITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
★ OFFICE FILES ★ STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.

Email : priyankaprinters4@gmail.com

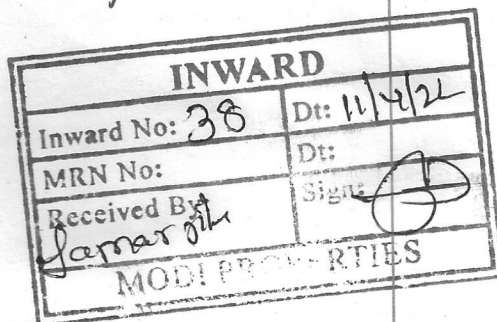
No. 535

Date : 11/4/22

M/s Summit Sales L.L.P. Common Expenses
M. G. Road, Secunderabad

Party GSTIN.

SI No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
①	General material Toward Register		20	265.00	5300=00
②	material issue Books		100	60.00	6000=00
③	material Shifting Books		100	60.00	6000=00



E. & O.E.

Rupees... seventeen thousand three hundred only/-

Bank Details

Bank : Punjab & Sind Bank

A/c : 03191100022739

Branch : Secunderabad Park Lane

IFSC Code : PSIB0000319

CGST

SGST

TOTAL

17300=00

GSTIN: 36AROPK5593K1Z0

Composite Scheme

Goods once sold Cannot be taken back

Subject to Secunderabad jurisdiction

For PRIYANKA PRINTERS

K. Venn

Date