PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	14/4/22	Prepared by	Manu	Serial no.	3056
Supplier name	Veerabhadra Enterprises			HO inward no.	
Firm/Company	MMRKHUP	Project	GHT	HO received date	
PO/WO date	22/3/22	PO/WO No.	86565	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	016	8/4/22	3,115/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	3,115/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 106024	Proof of delivery matches MRN □ Yes □ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,115/-
Amount E – PO / WO value:	2,950/-
Amount F – Difference (A – E):	165/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	18/4/22
Remarks: Rate has Increased Kindly consider	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu				
Date	14/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 27810914
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

ame : mehta & modi Realty Ventures LLP

ddress :

DOC-NO - 86565 - 1H1286

GSTIN No : 36ABLFM7631F1Z3

State : TS State Code : 36

Invoice No. : 016

Invoice Date : 8/4/2022

DC No. :

State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	Taxable Value 18%	Taxable Value 12% - 0%
1)	S.S Dust Bin 8L		2nos	720/-		1440=00	
2)	Paper Dispenser		2nos	600/-		1200=00	

SUMMIT SALES LLP INWARD No. 93356 Date: 14/4 Sign: R.R. DIST.

INWARD No: 12387 Dt: 11/04/22 MRN No: 06024 Dt: 12/4/22 Received By: Sign: MEHTA & MODI REALTY VENTURES LLP 13:25

Amount in words :

Total Amount before Tax	2640=00
Add SGST	237=60
Add CGST	237=60
Add IGST	
Round Off	-0=20
Total Amount after Tax	3115=00
Total Tax Amount	
GRAND TOTAL	3115=00

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 22-03-2022 12:54:17

86565
16.03.22 2:13:32

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Veerabhadra Enterprises	**Doc No**	86565	141286
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc Date**	22-03-2022	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	19-03-2022	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4026 - Consumables - Dust bin - NA - nos *SS Dust bin 8 ltrs with lid*	2.00	650.00	0.00	18.00	1,534.00
2	4020 - Consumables - Desk Tray - NA - nos *Paper Dispencer*	2.00	600.00	0.00	18.00	1,416.00
					Total Order Value . . .	**2,950.00**

Rupees : Two Thousand Nine Hundred Fifty Only.

Terms and Conditions :-

Specification /	All Items shall be of 1st qlty.
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Club House Toilet purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

22/03/2022

Name :

Name :

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Date : __/__/___

Requisition Form

Company Name:	Mehta&Modi Realty Kowkur-LLp	Date:	15-03-2022
Site & Phase :	GHT	Time:	16:22
Supplier		Req. No.	141286
Material required before date: 17-03-2022		D No.	74700

No	Description	Size	Quantity	Units	Inward No	Date
	Toilets					
1	Mirror with frame	15" X 18"	06	Nos		
2	Mopping stick holder	Std	02	Nos		
3	SS dust bin with flip lit 86565	8 ltrs	02	Nos		
4	Paper dispenser	Std	02	Nos		

Remarks: - For Ght site club House Toilets purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	15-03-2022	Sign. & Date	15-03-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
17 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE