

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 13/04/22		Prepared by: Vanajakshi		Serial no. 2899	
Supplier name: SLLP				HO inward no.	
Firm/Company: MRPLL		Project: NGH		HO received date	
PO/WO date: 9/04/22		PO/WO No. 87241		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23038	12/04/22	1,552.32	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1,552.32/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.: 106044	Proof of delivery matches MRN			☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1,552.32	
Amount E – PO / WO value:				1,552.32	
Amount F – Difference (A – E):				-	
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		18/04/22			
Remarks: final Bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[Signature]				
Date	13/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details Modi Realty Pocharam LLP Nilgiri Heights, Pocharam, 500088 GSTIN : 36ABIFM1836H1Z7 PAN AB1FM1836H				Invoice No.		23038			
				Invoice Date.		12-04-2022			
				PO No.		87241			
				PO Date.		09-04-2022			
				Req ID		75448			
				Req Date		09-04-2022			
				Loc Req No		181914			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles			4810	6	231.00	1,386.00	12	166.32
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		1,386.00	166.32
		83.16		83.16		Total Invoice Amount		1,552.32	
Rupees : One Thousand Five Hundred Fifty Two and Paise Thirty Two Only.									

Purchase Order

Page(s) 1 Of 1

09-04-2022 16:42:39

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From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500061
G S T No. : 36ABIFM1836H1Z7



87241
04.04.22 1:33:43

Supplier Details			
Summit Sales LLP 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	87241	181914
	Doc Date	09-04-2022	
	Quote No	nil	
	Quote Date	09-04-2022	
	SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7555 - Stationery - other - Paper - A4 - bundles	6.00	231.00	0.00	12.00	1,552.32
Total Order Value . . .					1,552.32
Rupees : One Thousand Five Hundred Fifty Two and Paise Thirty Two Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Realty Pocharam LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

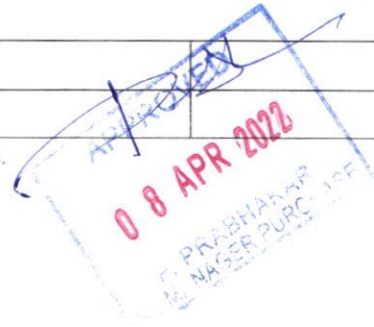
Date : ____/____/____

Contact : -

Requisition Form

Company Name:		Modi Realty Pocharam LLP		Date:		09-04-2022	
Site & Phase :		Niligiri Heights		Time:		11:51	
Supplier:		SSLLP		Req. No.		181914	
Material required before date:			Urgent		ID No.		75448
No	Description	Size	Quantity	Units	Inward No	Date	
1	Paper bundles	A4	06	No's			
2							
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: for site office use							
Prepared By		S.Sharvani		Approved by			
Sign & Date		09.04.22		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 12-04-2022

Customer Details		DC No.	19701
Modi Realty Pocharam LLP		DC Date.	12-04-2022
Nilgiri Heights, Pocharam, 500088		PO No.	87241
		PO Date.	09-04-2022
		Req ID	75448
		Req Date	09-04-2022
		Loc Req No	181914
GSTIN : 36ABIFM1836H1Z7			
	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	6
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 11/88	Dt: 12/04/22
MRN No: 10664	Dt: 12/04/22
Received By: <i>Bhola</i>	Sign: <i>[Signature]</i>
NILGIRI HEIGHTS	



Authorized signatory