

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 13/04/22		Prepared by: Vanajakshi		Serial no. 2902	
Supplier name: CCLP				HO inward no.	
Firm/Company: mfm LLP		Project: At GMR		HO received date	
PO/WO date: 9/04/22		PO/WO No. 87235		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23053	12/04/22	2,181/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 2,181/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 106061	Proof of delivery matches MRN ☒ Yes ☐ No
------------------	---

Amount B –Other Credits : Transportation charges: -

Amount C –Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 2,181/-

Amount E – PO / WO value: 2,181/-

Amount F – Difference (A – E): -

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 18/04/22

Remarks: final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajakshi				
Sign:	[Signature]				
Date:	13/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500008

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		23053			
Modi Reality Mallapur LLP Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076				Invoice Date.		12-04-2022			
				PO No.		87235			
				PO Date.		09-04-2022			
				Req ID		74679			
				Req Date		15-03-2022			
GSTIN : 36AAEFM1459R1ZP				PAN AAEFM1459R		Loc Req No		192950	
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos			4202	2	924.00	1,848.00	18	332.64
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		1,848.00	332.64
		166.32		166.32		Total Invoice Amount		2,180.64	
Rupees : Two Thousand One Hundred Eighty and Paise Sixty Four Only.									

Rupees : Two Thousand One Hundred Eighty and Paise Sixty Four Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 of 1

09-04-2022 17:06:42

Orig



87235

04.04.22 1:33:43

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	87235	192950
Doc Date	09-04-2022	
Quote No	Nil	
Quote Date	09-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7663 - Stationery -other - Executive bag - NA - nos	2.00	924.00	0.00	18.00	2,180.64
Total Order Value . . .					2,180.64

Rupees : Two Thousand One Hundred Eighty and Paise Sixty Four Only.

Terms and Conditions :-**Specification /** HP 15.6 Inches expandable laptop bag.**Payment Terms** After Delivery & Production of bill**Tax** Included in the above prices**Delivery Date** With in a day

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. Next to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil**Transportation** Nil**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account, for janaki, nandini, purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : _____
Contact : -

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

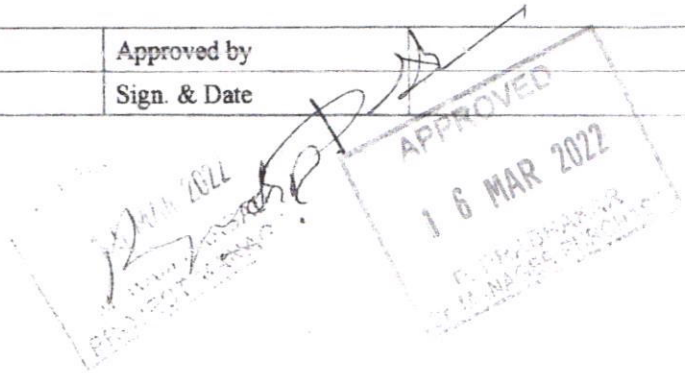
Company Name:	MODI REALTY MALLAPUR LLP	Date:	15.03.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	15:00
Supplier		Req. No.	192950
Material required before date:	17.03.22	ID No.	74679

No	Description	Size	Quantity	Units	Inward No	Date
1.	Laptop bags		2	No's		
2.						
3.						
4.						
5.						
6.						
7.	Note : A.Janaki and B.Nandini					
8.						
9.						
10.						

Remarks: For laptop use purpose at GMR site

Prepared By	A.Janaki	Approved by	
Sign. & Date	15.03.22	Sign. & Date	

Note



DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 12-04-2022

Customer Details

Modi Reality Mallapur LLP

Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, 500076

GSTIN: 36AAEFM1459R1ZP

DC No.	19716
DC Date	12-04-2022
PO No	87235
PO Date	09-04-2022
Req ID	74679
Req Date	15-03-2022
Loc Req No	192950

	Description of Goods	HSN/SAC	Qty
1	7663 - Stationery -other - Executive bag - NA - nos	4202	2
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			



MODI REALTY MALLAPUR LLP

Card No

8116

DL

12/4/22

JAN No

106061

DL

13/04/22

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Received By: Souma Sign: 12/4/22

Authorised signatory