

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 14/4/22		Prepared by: Kavitha		Serial no. 3070	
Supplier name: Siddarth Enterprises		Project: MPL		HO inward no.	
Firm/Company: MPPL		PO/WO No. 86948		HO received date	
PO/WO date: 31/3/22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	116	11/04/22	30,586/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 30,586/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 105982	Proof of delivery matches MRN ☒ Yes ☐ No
------------------	---

Amount B –Other Credits : Transportation charges

Amount C –Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 30,586/-

Amount E – PO / WO value: 30,586/-

Amount F – Difference (A – E):

Quantity received as per PO /WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment due date: 18/4/22

Remarks: - 50% advance paid -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:	Kavitha	14 APR 2022			
Date	14/04/22	MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

Page(s) 1 of 1

31-03-2022 15:02:43



86948

16.03.22 2:13:38

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Siddarth Enterprises
1-35-513, Ground floor&First floor, Rasoolpura, Begumpet,
Secunderabad-500003

GSTIN 36ABFFS3664J1ZT

040-27906453

9949966500

Doc No	86948	178469
Doc Date	31-03-2022	
Quote No	Nil	
Quote Date	19-03-2022	
SupplyType	Supply	

Kind Attn : Mr.P.Rammohan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5502 - Furniture - Chairs - NA - nos Novella 07- beige	24.00	1,080.00	0.00	18.00	30,585.60
Total Order Value . . .					30,585.60

Rupees : Thirty Thousand Five Hundred Eighty Five and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand All items shall be of "Neelkamal" brand, Novella 07 model, beige colour

Payment Terms 50% Advance balance after delivery

Tax GST included in above price.

Delivery Date With in a week

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Cost Extra as per actuals

Warranty 1 year guaranty with free replacement in case of mfg. defects.

Advance Paid Rs. 15,000-00 by cheque

Other Terms We reserve the right to reject items not conforming to quality and specifications. damage is in suppliers account, Above order for club house purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'



For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Siddarth Enterprises**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		29.03.2022	
Site & Phase :		May Flower Platinum		Time:		12:40	
Supplier				Req.No.		178469	
Material required before date:		05.04.2022		ID No.		75119	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Chairs-Variou colours-Nilkamal	NOVEELA-07	24	No's			
2	Tables-SS stand + granite top	3' X 3'	06	No's			
3	Bottle cooler	80 ltrs	01	No's			
4	Ice cream freezer-glass top	200 400 ltrs	01	No's			
5	Pastry display-cold type	STD	01	No's			
6	Snacks display-warm type	STD	01	No's			
7	Coffee machine	STD	01	No's			
8							
9							
10							
11							
Remarks: Towards Cafeteria materials purpose							
Prepared By		R.Ashok		Approved by		S.V.Subba Reddy	
Sign. & Date		29.03.2022		Sign. & Date			

Note:



Ph :040 2790 6453
Mobile: 9949966500

Email id : siddarhenterprisess@yahoo.in

Authorised Signatory