PURCHASE DIVISION
Advice for approval for credit to supplier

8

Date:	14/4/22	Prepared by	Kavitha	Serial no.	3073
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	8/4/22	PO/WO No.	87190	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23092	13/4/22	9,742/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9,742/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 106092 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9,742
Amount E – PO / WO value:	9,742/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	18/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date	14/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No. 23092
Modi Properties Private Limited,.	Invoice Date. 13-04-2022
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	PO No. 87190
	PO Date. 08-04-2022
	Req ID 75372
GSTIN : 36AABCM4761E1ZM PAN AABCM4761E	Req Date 07-04-2022
	Loc Req No 178488

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4536 - Electrical - other - Copper plate - 1 ft x1 ft -		9.6	860.00	8,256.00	18	1,486.08
2							
3							
4							
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11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	8,256.00	1,486.08
	743.04	743.04	Total Invoice Amount	9,742.08	

Rupees : Nine Thousand Seven Hundred Fourty Two and Paise Eight Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST. INWARD No: 93317 Date: 13/4 Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 11-04-2022 17:42:43

87190
04.04.22 1:33:42

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	87190	178488
Doc Date	08-04-2022	
Quote No	NIL	
Quote Date	07-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4536 - Electrical - other - Copper plate - 1 ft x1 ft - kgs	9.60	860.00	0.00	18.00	9,742.08
			Total Order Value . . .			**9,742.08**

Rupees : Nine Thousand Seven Hundred Fourty Two and Paise Eight Only.

Terms and Conditions :-

Specification /	All items shall be of "Gloster"brand, FRLSH grade.
Payment Terms	Within 30 days of delivery.
Tax	GST included in above price.
Delivery Date	Within 3 days
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nl
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Order for C block lift earthing use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For *Modi Properties Pvt.Ltd.*
Authorised Signatory
Name : 12/04/2022

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	07.04.2022
Site & Phase :	May Flower Platinum	Time:	15:20
Supplier		Req.No.	178488
Material required before date: 10.04.2022		ID No.	75372

No	Description	Size	Quantity	Units	Inward No	Date
1	Copper Plate	1' x 1'	04	No's		
2						
3						
4	87190.					
5						
6						
7			APPROVED			
8			12 APR 2022			
9			MINISH PARIKH			
10			MANAGER PROCUREMENT			
11						

Remarks: Towards C-Block lift earthing use purpose

Prepared By	R.Ashok	Approved by	K.Narender Reddy
Sign.& Date	07.04.2022	Sign. & Date	

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Private Limited,.	DC No.	19753
Sy No. 82/1, Mallapur, Nacharam, Hyderabad	DC Date.	13-04-2022
	PO No.	87190
	PO Date.	08-04-2022
	Req ID	75372
	Req Date	07-04-2022
GSTIN : 36AABCM4761E1ZM	Loc Req No	178488

	Description of Goods	HSN/SAC	Qty
1	4536 - Electrical - other - Copper plate - 1 ft x 1 ft - kgs		9.6
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INWARD
Inward No: 19046 Dt: 19/04/22
MRN No: 106092 Dt:
Received By: Sign:
MODI PROPERTIES PVT. LTD. Sy.No. 82/1

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 79128
Date: 14/4
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction