PURCHASE DIVISION
Advice for approval for credit to supplier

(e)

Date:	15/4/22	Prepared by	Kavitha	Serial no.	3156
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	MRGV	Project	MRGV	HO received date	
PO/WO date	22/2/22	PO/WO No.	85800	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22385	01/3/22	6,294/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	6,294/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	104496	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	~~104496~~ 6294/-
Amount E – PO / WO value:	6294/-
Amount F – Difference (A – E).	-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	18/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date	15/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL Invoice

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Realty Genome Valley LLP	Invoice No.	22385
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad	Invoice Date.	01-03-2022
	PO No.	85800
	PO Date.	22-02-2022
	Req ID	74054
	Req Date	22-02-2022
GSTIN : 36ABFFM3063P1ZU PAN ABFFM3063P	Loc Req No	95065

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7507 - Stationery - other - Box file - Big - nos		20	180.00	3,600.00	18	648.00
2	7560 - Stationery - other - Pen - NA - nos blue	9608	20	3.50	70.00	18	12.60
3	7560 - Stationery - other - Pen - NA - nos red	9608	20	3.50	70.00	18	12.60
4	7560 - Stationery - other - Pen - NA - nos black	9608	20	3.50	70.00	18	12.60
5	7512 - Stationery - other - CD Marker - NA - nos black	9608	5	18.90	94.50	12	11.34
6	7512 - Stationery - other - CD Marker - NA - nos blue	9608	5	18.90	94.50	12	11.34
7	7512 - Stationery - other - CD Marker - NA - nos green	9608	5	18.90	94.50	12	11.34
8	7528 - Stationery - other - Fevistick - NA - nos	9608	10	20.00	200.00	12	24.00
9	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5	21.00	105.00	18	18.90
10	7544 - Stationery - other - Marker - NA - nos black	9608	20	16.00	320.00	18	57.60
11	7544 - Stationery - other - Marker - NA - nos blue	9608	20	16.00	320.00	18	57.60
12	7544 - Stationery - other - Marker - NA - nos green	9608	20	16.00	320.00	18	57.60
13							
14							
15							

IGST	CGST	SGST				
	467.76	467.76	Total Taxable Amount	5,358.50		935.52
			Total Invoice Amount		6,294.02	

Rupees : Six Thousand Two Hundred Ninty Four and Paise Two Only.

SUMMIT SALES LLP IN WARD No: 91771 Date: 1/3/22 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/4/22	Prepared by	Kavitha	Serial no.	3156
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	MRGV	Project	MRGV	HO received date	
PO/WO date	22/2/22	PO/WO No.	85800	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22385	01/3/22	61294/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	61294/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 104496	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	~~104496~~ 61294/-
Amount E – PO / WO value:	61294/-
Amount F – Difference (A – E).	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	18/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date	15/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Purchase Order

 22-02-2022 14:59:56

85800
14.02.22 2:32:35

From Company : **Modi Realty Genome Valley LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ABFFM3063P1ZU

Supplier Details			
Summit Sales LLP	**Doc No**	85800	95065
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	22-02-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	22-02-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7507 - Stationery - other - Box file - Big - nos	20.00	180.00	0.00	18.00	4,248.00
2	7560 - Stationery - other - Pen - NA - nos *blue*	20.00	3.50	0.00	18.00	82.60
3	7560 - Stationery - other - Pen - NA - nos *red*	20.00	3.50	0.00	18.00	82.60
4	7560 - Stationery - other - Pen - NA - nos *black*	20.00	3.50	0.00	18.00	82.60
5	7512 - Stationery - other - CD Marker - NA - nos *black*	5.00	18.90	0.00	12.00	105.84
6	7512 - Stationery - other - CD Marker - NA - nos *blue*	5.00	18.90	0.00	12.00	105.84
7	7512 - Stationery - other - CD Marker - NA - nos *green*	5.00	18.90	0.00	12.00	105.84
8	7528 - Stationery - other - Fevistick - NA - nos	10.00	20.00	0.00	12.00	224.00
9	7605 - Stationery - other - Whitner Pen - NA - nos	5.00	21.00	0.00	18.00	123.90
10	7544 - Stationery - other - Marker - NA - nos *black*	20.00	16.00	0.00	18.00	377.60
11	7544 - Stationery - other - Marker - NA - nos *blue*	20.00	16.00	0.00	18.00	377.60
12	7544 - Stationery - other - Marker - NA - nos *green*	20.00	16.00	0.00	18.00	377.60
				Total Order Value . . .		**6,294.02**

Rupees : Six Thousand Two Hundred Ninty Four and Paise Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

For ***Modi Realty Genome Valley LLP***

Authorised Signatory

Name :

Contact ...

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : _/_/_

Purchase Order

 22-02-2022 14:59:56 Original / Office Copy / Purchase Div.Copy

Delivery Location	Bloomdale Residency at Genome Valley
	Murharipalli,servey no-31& 32
	Phone. Madhu Site Engineer - 9502211499
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order For Site and office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Realty Genome Valley LLP***

Authorised Signatory

Name : ______________________

Contact - -

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

Company Name:	MRGV	Date:	22-02-2022
Site & Phase :	BRGV	Time:	04:30PM
Supplier		Req. No.	95065
Material required before date: 24-02-22		ID No.	74054

No	Description	Size	Quantity	Units	Inward No	Date
1	Box Files	Big	20	No's		
2	Blue pens		20	No's		
3	Red Pens		20	No's		
4	Black pens		20	No's		
5	CD Markers (Black)		05	No's		
6	CD Markers (Blue)		05	No's		
7	CD Markers (Green)		05	No's		
8	Fevistic		10	No's		
9	Whitner		05	No's		
10	Markers (Black)		20	No's		
11	Markers (Blue)		20	No's		
12	Markers (Green)		20	No's		

85800

Remarks: Towards Site office purpose

Prepared By	Pushpalatha	Approved by	sarwar
Sign.& Date	22-02-22	Sign. & Date	[illegible]-02-22

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
22 FEB 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

Modi Realty Genome Valley LLP

Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad

GSTIN : 36ABFFM3063P1ZU

DC No	19167
DC Date	01-03-2022
PO No	85800
PO Date	22-02-2022
Req ID	74054
Req Date	22-02-2022
Loc Req No	95065

	Description of Goods	HSN/SAC	Qty
1	7507 - Stationery - other - Box file - Big - nos		20
2	7560 - Stationery - other - Pen - NA - nos	9608	20
3	7560 - Stationery - other - Pen - NA - nos	9608	20
4	7560 - Stationery - other - Pen - NA - nos	9608	20
5	7512 - Stationery - other - CD Marker - NA - nos	9608	5
6	7512 - Stationery - other - CD Marker - NA - nos	9608	5
7	7512 - Stationery - other - CD Marker - NA - nos	9608	5
8	7528 - Stationery - other - Fevistick - NA - nos	9608	10
9	7605 - Stationery - other - Whitner Pen - NA - nos	9608	5
10	7544 - Stationery - other - Marker - NA - nos	9608	20
11	7544 - Stationery - other - Marker - NA - nos	9608	20
12	7544 - Stationery - other - Marker - NA - nos	9608	20
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 1730 Dt: 04/03/22
MRN No: 109496 Dt: 5/3/22
Received By:
MODI REALTY GENOME VALLEY LLP

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP
INWARD
No: 79158
Date: 15/4
Sign:
R.R. DIST.