

PURCHASE DIVISION
Advice for approval for credit to supplier



Prepared by	15/04/22	Kavitha	Serial no.	- 3157
Company	Summit Sales LLP	Project	HO inward no.	
PO/WO No.	GVDC	GVDC	HO received date	
Date	01/04/22	86963	Scan ID.	

No.	Bill no.	Bill date	Bill amount	Original attached
1.	22946	04/04/22	21620/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No

Amount A - Bills total (Excluding Transport & Hamali Charges): 2620/-

Proof of delivery by way of: DCs/bill Steel report RMC pour report Solid block report Installation report

MRN nos.:	105136	Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Amount B - Other Credits : Transportation charges -

Amount C - Other Debits : -

Amount D (D=A+B-C) - Amount to be credited to the supplier: 2620/-

Amount E - PO / WO value: 2620/-

Amount F - Difference (A - E): -

Quantity received as per PO / WO Yes Excess received Short received Part received

Close PO / WO Yes No - wait for balance material Other

Payment due date 18/04/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date:	15/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer DetailsDiscovery Center Pvt Ltd
9,191, Synergy Square 1

Invoice No. 22946

Invoice Date. 04-04-2022

PO No. 86963

PO Date. 01-04-2022

Req ID 75187

Req Date 31-03-2022

Loc Req No 196018

GSTIN : 36AAHCG4940K1ZC

PAN AAHCG4940K

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7507 - Stationery - other - Box file - Big - nos		10	180.00	1,800.00	18	324.00
2	7538 - Stationery - other - L - File Folders - NA - nos		50	8.40	420.00	18	75.60
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
	IGST	CGST	SGST	Total Taxable Amount	2,220.00		399.60
		199.80	199.80	Total Invoice Amount			2,619.60

Rupees : Two Thousand Six Hundred Nineteen and Paise Sixty Only.

for Summit Sales LLP



Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1

01-04-2022 12:11:03

Origin



86963

16.03.22 2:13:38

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

Supplier Details		Doc No	86963	196018
Summit Sales LLP		Doc Date	01-04-2022	
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad		Quote No	nil	
GSTIN 36ACQFS2044C1Z7		Quote Date	31-03-2022	
040-66335551	9618244433	SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7507 - Stationery - other - Box file - Big - nos	10.00	180.00	0.00	18.00	2,124.00
2 7538 - Stationery - other - L - File Folders - NA - nos	50.00	8.40	0.00	18.00	495.60
Total Order Value . . .					2,619.60

Rupees : Two Thousand Six Hundred Nineteen and Paise Sixty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax All taxes included in above price.
Delivery Date Next Working Day.
Delivery Location 119, 191 Synergy Square 1
-
Phone. -
Penalty For Delay Nil
Transportation Transport cost shall be borne by us.
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order For Site office purpose.
Completion Date NA
Measurement NA
Security Nil
Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site.
Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **G V Discovery Center Pvt Ltd**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : 


Name : _____

Date : / /

Requisition Form

Company Name:		G. V. Discovery Centre		Date:		31.03.2022	
Site & Phase:		Genopolis		Time:		16:30 Hrs	
Supplier:				Req. No.		196018	
Material required before date:			Urgent		ID No.		
						75187	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Box Files	Std	10	NO'S			
2	L-Folders	Std	50	NO'S			
3							
4							
5							
6							
7							
8							
Remarks: For Site Office Purpose.							
Prepared By:		Vineetha Reddy		Approved by:		K. Narsing Rao	
Sign & Date		31.03.2022		Sign. & Date		31.03.2022	

(Handwritten signature)


APPROVED
01 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

31 MAR 2022
PROJECT MANAGER
GVCC

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 04-04-2022

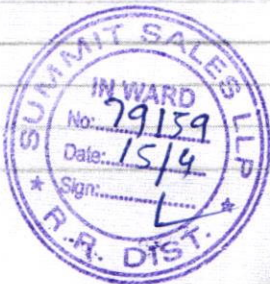
Customer Details

GV Discovery Center Pvt Ltd
119,191, Synergy Square 1

GSTIN : 36AAHCG4940K1ZC

DC No.	19612
DC Date.	04-04-2022
PO No.	86963
PO Date.	01-04-2022
Req ID	75187
Req Date	31-03-2022
Loc Req No	196018

Description of Goods		HSN/SAC	Qty
1	7507 - Stationery - other - Box file - Big - nos		
2	7538 - Stationery - other - L - File Folders - NA - nos		10
3			50
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for Summit Sales LLP

Authorized signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1255	Di: 04/04/22
MRN No: 108736	Di: 16:40
Received By:	Sign: <i>Rajim</i>
Genome Valley Discovery Center Pvt. Ltd.	