

# PURCHASE DIVISION

Advice for approval for credit to supplier

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Date:	15/4/22	Prepared by	Kavitha	Serial no.	3097
Supplier name	Summit sales LLP			HO inward no.	
Firm/Company	MRGV	Project	MRGV	HO received date	
PO/WO date	16/3/22	PO/WO No.	86459	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22941	4/4/22	1,473/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No

Amount A - Bills total (Excluding Transport & Hamali Charges): 1,473/-

Proof of delivery by way of:  DCs/bill  Steel report  RMC pour report  Solid block report  Installation report

MRN nos.: 105798	Proof of delivery matches MRN <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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Amount B - Other Credits : Transportation charges -

Amount C - Other Debits : -

Amount D (D=A+B-C) - Amount to be credited to the supplier: 1473/-

Amount E - PO / WO value: 1473/-

Amount F - Difference (A - E): -

Quantity received as per PO / WO  Yes  Excess received  Short received  Part received

Close PO / WO  Yes  No - wait for balance material  Other

Payment due date: 18/4/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date	15/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weight slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

**ORIGINAL INVOICE**

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 :

Customer Details				Invoice No.	22941	
Modi Realty Genome Valley LLP				Invoice Date.	04-04-2022	
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad				PO No.	86459	
GSTIN : 36ABFFM3063P1ZU				PO Date.	16-03-2022	
PAN ABFFM3063P				Req ID	74685	
				Req Date	15-03-2022	
				Loc Req No	95081	
Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1 2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	4	115.00	460.00	18	82.80
2 2115 - Carpentry - hardware - Measuring tape -	9017	2	394.00	788.00	18	141.84
3						
4						
5						
6						
7						
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9						
10						
11						
12						
13						
14						
15						
IGST	CGST	SGST	Total Taxable Amount	1,248.00		224.64
	112.32	112.32	Total Invoice Amount			1,472.64

Rupees : One Thousand Four Hundred Seventy Two and Paise Sixty Four Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory



# Purchase Order

Page(s) 1 Of 1

16-03-2022 12:40:29 PM



86459

28.02.22 2:52:30

From Company : **Modi Realty Genome Valley LLP**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36ABFFM3063P1ZU

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

<b>Doc No</b>	86459	95081
<b>Doc Date</b>	16-03-2022	
<b>Quote No</b>	NIL	
<b>Quote Date</b>	15-03-2022	
<b>SupplyType</b>	Supply	

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	4.00	115.00	0.00	18.00	542.80
2 2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos	2.00	394.00	0.00	18.00	929.84
<b>Total Order Value . . .</b>					<b>1,472.64</b>

Rupees : One Thousand Four Hundred Seventy Two and Paise Sixty Four Only.

**Terms and Conditions :-****Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Bloomdale Residency at Genome Valley

Murharipalli,servey no-31&amp; 32

Phone. Madhu Site Engineer - 9502211499

**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order For Towards BRGV site Engineers purpose.**Completion Date** NA.**Measurment** NA**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.For **Modi Realty Genome Valley LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

Contact : \_\_\_\_\_

### Requisition Form

Company Name:		MRGV		Date:		15-03-2022	
Site & Phase :		BRGV		Time:		3:30PM	
Supplier				Req. No.		95081	
Material required before date:		17-03-2022		ID No.		74685	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Measurement tapes	5m	04	No's			
2	Measurement tapes	20m	02	No's			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: Towards BRGV site Engineers purpose							
Prepared By		Pushpalatha		Approved by		sarwar	
Sign. & Date		15-03-22		Sign. & Date		15-03-22	

86459

Note: On receipt of material at site write inward number and date in last 2 columns.

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: [purchase@modiproperties.com](mailto:purchase@modiproperties.com)

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 04-04-2022

Customer Details		DC No.	19607
Modi Realty Genome Valley LLP		DC Date.	04-04-2022
Sy no. 31 & 32, murharipally, Genome Valley, Hyderabad		PO No.	86459
GSTIN : 36ABFFM3063P1ZU		PO Date.	16-03-2022
		Req ID	74685
		Req Date	15-03-2022
		Loc Req No	95081
Description of Goods		HSN/SAC	Qty
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	9017	4
2	2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos	9017	2
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD	
Inward No: 1781	Dt: 04/04/22
MRN No: 105798	Dt: 6/4/22
Received By:	Sign:
MODI REALTY GENOME VALLEY LLP	