Remarks from site on the 'Requisition by Site Report' of purchase division

Company:			OI FARM HOUSE(HYD)		Date:		16-04-2022				
Site:		llp Serene	farma		D			· · · ·			
	1 / To			022		pared by:	I. Naveen Reddy				
Report From / To 09-04 Report Date 16-04			4-2022 to 15-04-2022		Approved by:		Sy	Syed golam sarwar			
			issing in the rep	ort*:	L						
List of requi	isitions whe	re PO/	WO not prepare	d 3 workin	a dove	often requisitie					
Req No.	Req	Date	Serial no of	· WOLKIN		Description	n:	D	`C1		: DO/W/O#
req 110.	Roq	Date	item in Req	1	Item	Description		Reason	1 for not pre	par	ing PO/WO#
150627	30.0	03.22	2		mera	charger		PO not ma	ndo		
150624	11.0		5			sket ball		PO not made			
	11.03.22				isket buil			ro not made			
	-										
List of requi	sitions whe	re PO/V	WO is prepared	and items h	ave no	ot been received	at site	heyond the	e lead time:		
Reg No.	Req	Date	Serial no of		Item Description			Details of discussion with supplier ^{\$}			
	1		item in Req.		rem Description			Details of discussion with supplier			
150627	28-0	4-22	1		rch lig	ehts		Supp	lier is arran	ging	materials
								- Сирр	iiei is uiiuii	55	5 materials
							-				
No. of gate p			veek:	Nil		From No.		To N	0.		
Delivery van							19	/03/22			
Inward repor	t (MRN/otl	ner) & s	stock report ema	ailed in pdf	forma	t to purchase?	- 1		Yes /]	No	
Items not ord	dered but re	ceived:				***					W-N
Other correct	tions & rem	arks:									
Details of ste	el & cemer	ıt stock								-	
Sl. No	Tor size		Wt per mtr	Wt. for 12 mtr rod – kgs		Stock at site	Stock at site		n Previous stock in Kgs		ock in Kos
			kgs			- no of rods		Kgs		2 2 3 7 10 as stook iii 1kgs	
1.	8mm		.395		4.74	-	-		-		
2.	10mm		.617	7	7.404	- · · · · · · · · · · · · · · · · · · ·					
3.	12mm		.89]	0.68	-	-		-		
4.	16mm		1.58	1	8.96	_	-		_		
5.	20mm		2.47	2	9.64	-	-		-		*
6.	25mm		3.86		6.32	-	-		-	-	
7.	32mm		6.32	7	5.84	-	-		-	-	
8.	Binding v	vire									
OPC stock	nil		OPC last	nil		PPC/PSC	55 ba	gs	PPC/PSC la	ast	17 bags
			weeks stock			stock		_	weeks stocl		3-
Details			Project Manage	r		Admin Office	r/Mana		Admin Auc		<u>Landaniana di Antoniana di Antonia di Antonia</u>
Sign											
Date											
Notes: 1. * Send:	a convof the r	nissing re	equisitions to Purcha	vlateibammediately	2 Send	d this report to numb	2000		1 : 0		

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaina@modiproperties.com, Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE! M. Novem haddy

Page 1 of 1

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:		ne constructions l		ate:	16-04-202	2			
Site:		ne farms	Pı	repared by:	M.Naveen Reddy				
Report Fro		4-2022 to 15-04-2	2022 A	2 Approved by:		Syed golam sarwar			
Report Dat		1-2022							
List of requ	uisitions numbe	rs missing in the	report*:						
List of requ	uisitions where	PO/WO not prepa	ared 3 working	days after requisi	tion:				
Req No.	Req Date	Sl. In		m Description		Reaso	n		
		requisition		•					
150629	13-04-22	1	Sub	mersible pump	PO not i	PO not made			
Annual Control of the									
_									
List of requ	uisitions where	PO/WO is prepare	ed and items ha	ve not been receiv	ed at site beyon	d the lead time	·:		
Req No.	Req Date	Serial no of	Ite	m Description		Details of discussion with supplier ^{\$}			
	item in Req.					a supplier			
150626	28-03-22	1,2	elect	trical	Sur	Supplier is arranging materials			
150628	31-03-22	1 to 7				Supplier is arranging materials			
a					1	- apprier to arranging materials			
No. of gate	passes issued th	nis week:	nil	From No.		To No.			
Delivery va	an site visit on:				19/03/22	70 110.			
		& stock report e	mailed in pdf fo	ormat to purchase?	19/03/22	Yes / N			
	rdered but recei		manea in par ic	ormat to purchase		Yes / N	0.		
	ections & remark								
	teel & cement s								
			T T T T T T T T T T T T T T T T T T T		T	·			
Sl. No	Tor size	Wt per mtr	Wt. for 12 mt		Stock at site in	n Previous stock in Kgs			
1	0	kgs	rod – kgs	- no of rods	Kgs				
1.	8mm	.395	4.7		-				
2.	10mm	.617	7.40		-	-			
3.	12mm	.89	10.6		_	-			
4.	16mm	1.58	18.9		-				
5.	20mm	2.47	29.6		-	-	-		
6.	25mm	3.86	46.3		-	_			
7.	32mm	6.32	75.8	4 -	-	_			
8.	Binding wire				-				
1	nil	OPC last	nil	PPC/PSC	nil	PPC/PSC las	t nil		
stock		weeks stock		stock		weeks stock			
		ID ' . 1.6		A 1 · OCC	/> /				
Details		Project Manage	r	Admin Office	r/Manager	Admin Audi	200		
		16-04-2022	T .	Admin Office	r/Manager	Admin Audit			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and <a href="mailto:rail