PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14/04/22	Prepared by	Kavitha	Serial no.	3112
Supplier name	Summit Sales llp			HO inward no.	
Firm/Company	GHT	Project	GHT	HO received date	
PO/WO date	30/3/22	PO/WO No.	86898	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22982	7/4/22	51631/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	51631/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	105899	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	51631/-
Amount E – PO / WO value:	51631/-
Amount F – Difference (A – E).	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	18/04/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date	14/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	22982
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	07-04-2022
	PO No.	86898
	PO Date.	30-03-2022
	Req ID	75141
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	29-03-2022
	Loc Req No	141333

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2279 - Carpentry -glass - Frame with mirror - Other - 15" x 20"		9	530.25	4,772.25	18	859.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	4,772.25		859.00
	429.50	429.50	Total Invoice Amount	5,631.25		

Rupees : Five Thousand Six Hundred Thirty One and Paise Twenty Five Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 93066
Date: 7/4
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 30-03-2022 15:12:08 O

86898
16.03.22 2:13:37

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	86898	141333
	Doc Date	30-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	28-02-2019	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2279 - Carpentry -glass - Frame with mirror - Other - Nos *15" x 20"*	9.00	530.25	0.00	18.00	5,631.26
					Total Order Value . . .	**5,631.26**

Rupees : Five Thousand Six Hundred Thirty One and Paise Twenty Six Only.

Terms and Conditions :-

Specification / Brand	Above item shalll be of 'Saintgobain / Modi guard' brand 5mm thickness. Frame of fibre material.
Payment Terms	After delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for A block model flats 101,117 & 102 bathrooms purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : 31/03/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	Mehta & Modi Realty Kowkur LLP	Date:	29-03-2022
Site & Phase :	GHT	Time:	16:30
Supplier	SSLLP	Req. No.	141333
Material required before date: 30-03-2022		ID No.	75141

No	Description	Size	Quantity	Units	Inward No	Date
1	Mirror with Frame	15'' x 18''	9	Nos		
2						
3						
4						
5	86898					
6						
7						
8						
9						
10						

Remarks: - For A Block Model flat no101 & 117 & 102 toilet inside fixing purpose

APPROVED
31 MAR 2022
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	A Suresh	Approved by	
Sign.& Date	29-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

PURCHASE DIVISION
Advice for approval for credit to supplier

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PO/WO date	30/3/22	PO/WO No.	86898	Scan ID.	

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2.				□ Yes □ No
3.				□ Yes □ No
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Remarks:	

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Name:					
Sign:	Kavitha				
Date	14/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

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DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No.	19648
Sy No. 196, Kowkur, Hyderabad, 500010	DC Date	07-04-2022
	PO No.	86898
	PO Date	30-03-2022
	Req ID	75141
GSTIN : 36ABLFM7631F1Z3	Req Date	29-03-2022
	Loc Req No	141333

	Description of Goods	HSN/SAC	Qty
1	2279 - Carpentry -glass - Frame with mirror - Other - Nos		9
2			
3			
4			
5			
6			
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8			
9			
10			
11			
12			
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29			
30			

INWARD
Inward No: 12363 Dt: 07/04/22
MRN No: 105899 Dt: 8/4/22
Received By:
MEHTA & MODI REALTY ... LLP

14:49

SUMMIT SALES LLP
IN WARD
No: 79178
Date: 15/4
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction