

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date: 14/04/22		Prepared by: kavitha		Serial no. 3114	
Supplier name: Summit Sales LLP				HO inward no.	
Firm/Company: GHT		Project: GHT		HO received date	
PO/WO date: 06/4/22		PO/WO No. 87104		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	22985	07/4/22	2,974/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				2974/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	105896		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2974/-	
Amount E – PO / WO value:				2974/-	
Amount F – Difference (A – E).					
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other			
Payment due date		18/04/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date	14/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment clips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.	22985					
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F				Invoice Date.	07-04-2022					
				PO No.	87104					
				PO Date.	06-04-2022					
				Req ID	75316					
				Req Date	06-04-2022					
				Loc Req No	141355					
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt			
1	2105 - Carpentry - hardware - Holdfast - other - kgs	7302	30	84.00	2,520.00	18	453.60			
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										
IGST				CGST	SGST	Total Taxable Amount		2,520.00		453.60
				226.80	226.80	Total Invoice Amount		2,973.60		
Rupees : Two Thousand Nine Hundred Seventy Three and Paise Sixty Only.										

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

06-04-2022 12:12:09



87104

04.04.22 1:33:42

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-1
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	87104	141355
Doc Date	06-04-2022	
Quote No	Nil	
Quote Date	06-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2105 - Carpentry - hardware - Holdfast - other - kgs	30.00	84.00	0.00	18.00	2,973.60
Total Order Value . . .					2,973.60

Rupees : Two Thousand Nine Hundred Seventy Three and Paise Sixty Only.

Terms and Conditions :-

Specification / All items shall be of "Prince" / 'Sudhakar' brand.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for A-Block 6th floor WPC door frames fixing purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**
Authorised Signatory

Name :

[Signature]
07/04/2022

Name : _____

Accepted the above Terms And Conditions
For **Summit Sales LLP**

Date : __/__/__

Requisition Form

Company Name:		MMR Kowkur llp		Date:		06-04-2022		
Site & Phase :		GHT		Time:		12.10		
Supplier				Req. No.		141355		
Material required before date:			07-04-2022		ID No.			75316
No	Description	Size	Quantity	Units	Inward No	Date		
1	Hold fast	4"	30	Kgs				
2								
3								
4								
5								
6								
7								
8								
9								
10								
Remarks: - For A-block 6 th floor wpc door frames fixing purpose								
Prepared By		K.Sneha		Approved by		A Suresh		
Sign. & Date		06-04-2022		Sign. & Date		06-04-2022		

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

1 of 1 | 07-04-2022

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

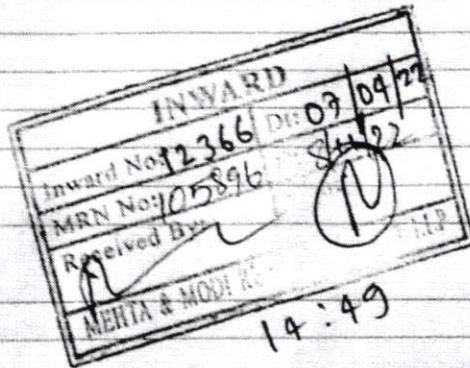
Mehta & Modi Realty Kowkur LLP

Sy No 196, Kowkur, Hyderabad, 500010

GSTIN: 36ABLFM7631F1Z3

DC No.	19651
DC Date.	07-04-2022
PO No.	87104
PO Date.	06-04-2022
Req ID	75316
Req Date	06-04-2022
Loc Req No	141355

Description of Goods		HSN/SAC	Qty
1	2105 - Carpentry - hardware - Holdfast - other - kgs	7302	30
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory