PURCHASE DIVISION

Advice for approval for credit to supplier

...te	14/04/22	Prepared by	Kavitha	Serial no.	3115
...e	Summit Sales LLP			HO inward no.	
...pany	GHT	Project	GHT	HO received date	
...date	06/4/22	PO/WO No.	87115	Scan ID.	

...o.	Bill no.	Bill date	Bill amount	Original attached
1.	22984	07/4/22	1126/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			1126/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.:	105897	Proof of delivery matches MRN	☑ Yes ☐ No
Amount B – Other Credits : Transportation charges			–
Amount C – Other Debits :			–
Amount D (D=A+B-C) – Amount to be credited to the supplier:			1126/-
Amount E – PO / WO value:			1126/-
Amount F – Difference (A – E).			–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment due date	18/4/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date	14/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	22984
Mehta & Modi Realty Kowkur LLP	Invoice Date.	07-04-2022
Sy No. 196, Kowkur, Hyderabad, 500010	PO No.	87115
	PO Date.	06-04-2022
	Req ID	75323
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	06-04-2022
	Loc Req No	141354

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4057 - Consumables - Sponges - NA - nos	3921	36	9.00	324.00	18	58.32
2	9570 - Tools - Spade with handle - NA - nos	7301	5	126.00	630.00	18	113.40
3							
4							
5							
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7							
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9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	954.00		171.72
	85.86	85.86	Total Invoice Amount	1,125.72		

Rupees : One Thousand One Hundred Twenty Five and Paise Seventy Two Only.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 93068 Date: 7/4 Sign:

Subject to Hyderabad Jurisdiction

Purchase Order

 06-04-2022 15:20:47

87115
04.04.22 1:33:42

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	87115	141354
Doc Date	06-04-2022	
Quote No	Nil	
Quote Date	06-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4057 - Consumables - Sponges - NA - nos	36.00	9.00	0.00	18.00	382.32
2	9570 - Tools - Spade with handle - NA - nos	5.00	126.00	0.00	18.00	743.40
					Total Order Value . . .	**1,125.72**

Rupees : One Thousand One Hundred Twenty Five and Paise Seventy Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site cleaning mis works purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

Accepted the above Terms And Conditions

For *Summit Sales LLP*

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

Name : 07/04/2022

Name : ______

Date : __/__/____

Requisition Form

ame:	MMR Kowkur llp	Date:	06-04-2022
ase :	GHT	Time:	11:15
r		Req. No.	141354
rial required before date: 07-04-2022		ID No.	75323

lo	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	Std	03	Dozens		
	Spades with wooden stick	Std	05	Nos		
	87115					

APPROVED
07 APR 2022
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: - For ght site cleaning&misc purpose

Prepared By	K.Sneha	Approved by	A Suresh
Sign.& Date	06-04-2022	Sign. & Date	06-04-2022

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UIN: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	DC No	19650
Sy No 196, Kowkur, Hyderabad, 500010	DC Date	07-04-2022
	PO No	87115
	PO Date	06-04-2022
	Req ID	75323
	Req Date	06-04-2022
GSTIN : 36ABLFM7631F1Z3	Loc Req No	141354

	Description of Goods	HSN/SAC	Qty
1	4057 - Consumables - Sponges - NA - nos	3921	36
2	9570 - Tools - Spade with handle - NA - nos	7301	5
3			
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INWARD
Inward No: 12365 Date: 07/04/22
MRN No: 105392
Received By:
MEHTA & MODI RE...
10
19:49

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 29181
Date: 13/4
Sign:
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction