PURCHASE DIVISION

Advice for approval for credit to supplier

(2)

3107

Date:	14/4/22	Prepared by	Kavitha	Serial no.	
				HO inward no.	
Supplier name	Summit Sales llp			HO received date	
Firm/Company	GMR	Project	GMR	Scan ID.	
PO/WO date	24/3/22	PO/WO No.	86729		

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22817	26/3/22	2520	☑ Yes ☐ No
2.			/	☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			2520/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
		Proof of delivery matches MRN	☑ Yes ☐ No
MRN nos.:	105455		
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2520/-
Amount E – PO / WO value:			2520/-
Amount F – Difference (A – E).			-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received		
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other		
Payment due date	18/04/22		
Remarks:			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date	14/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

PURCHASE DIVISION

Advice for approval for credit to supplier

②

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PO/WO date	24/3/22	PO/WO No.	86729	Scan ID.	

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2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
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Amount A – Bills total (Excluding Transport & Hamali Charges):	2520/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 105455	Proof of delivery matches MRN ☑ Yes ☐ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2520/-
Amount E – PO / WO value:	2520/-
Amount F – Difference (A – E):	–
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Payment due date	18/04/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date	14/4/22				
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TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	Invoice No.	22817
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	Invoice Date.	26-03-2022
	PO No.	86729
	PO Date.	24-03-2022
	Req ID	74956
GSTIN : 36AAEFM1459R1ZP PAN AAEFM1459R	Req Date	23-03-2022
	Loc Req No	192992

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4062 - Consumables - Torch light - Big - nos		3	750.00	2,250.00	12	270.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	135.00	135.00	Total Taxable Amount	2,250.00	270.00
			Total Invoice Amount	2,520.00	

Rupees : Two Thousand Five Hundred Twenty Only.

SUMMIT SALES LLP R.R. DIST. INWARD No: 92674 Date: 26/3 Sign:

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

86729
16.03.22 2:13:34

Page(s) 1 Of 1   24-03-2022 14:52:14

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	86729	192992
	Doc Date	24-03-2022	
	Quote No	NIL	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4062 - Consumables - Torch light - Big - nos	3.00	750.00	0.00	12.00	2,520.00
					Total Order Value . . .	**2,520.00**

Rupees : Two Thousand Five Hundred Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security ______, Admin 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for night shift Security use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For ***Modi Reality Mallapur LLP***
Authorised Signatory

25/03/2022

Name : ____________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Company Name:	MODI REALTY MALLAPUR LLP	Requisition Form	
Site & Phase :	GULMOHAR RESIDENCY	Date:	23.03.22
Supplier		Time:	15:00
Material required before date:	25.03.22	Req. No.	192992
		ID No.	74956

No	Description	Size	Quantity	Units	Inward No	Date
1.	Torch lights	Std	3	No's		
2.						
3.						
4.						
5.	86429					
6.						
7.						
8.						
9.						
10.						

Remarks: For night shift security purpose at GMR site

Prepared By	A.Janaki		
Sign.& Date	23.03.22	Approved by	
Note:		Sign. & Date	

APPROVED
25 MAR 2022
MINISH PARIKH
MANAGER PROCUREMENT

23 MAR 2022

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality Mallapur LLP	DC No.	19512
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,500076	DC Date.	26-03-2022
	PO No.	86729
	PO Date.	24-03-2022
	Req ID	74956
	Req Date	23-03-2022
GSTIN : 36AAEFM1459R1ZP	Loc Req No	192992

	Description of Goods	HSN/SAC	Qty
1	4062 - Consumables - Torch light - Big - nos		3
2			
3			
4			
5			
6			
7			
8			
9			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 79150
Date: 15/4
Sign:
R.R. DIST.

INWARD
MODI REALTY MALLAPUR LLP
No 7999 Dt 26/03/22
No 105455 Dt 29/3/22