PURCHASE DIVISION
Advice for approval for credit to supplier

8

Date:	15/4/22	Prepared by	Prabhakar	Serial no.	2894
Supplier name	Sri sai vishal Enterprises			HO inward no.	
Firm/Company	Gvll	Project	Gvll	HO received date	
PO/WO date		PO/WO No.	86685	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	167	20/3/22	17,050/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	17,050/-
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 105399	Proof of delivery matches MRN: ☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	17,050/-
Amount E – PO / WO value:	17,050/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment – due date	25/4/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		[signature]			
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
15 APR 2022
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.
Office : Street No. 17, Tarnaka, Secunderabad.
GSTIN : 36ACZPL1512H1ZF
(COMPOSITION TAXABLE PERSON NOT ELIGIBLE TO COLLECT TAX ON SUPPLIES)

M/s G.V. Reserch Centers pvt Ltd
Thurkayapally

Party GSTIN 36AAHCG4562D1ZP

Inv. No. 167 Date : 30.03.22
D.C. No. 255 Date : 26.03.22
P. O. 86685 Date :
Payment
State : **TELANGANA** Code : **36**

S.No.	PARTICULARS	HSN CODE	QTY.	RATE	UNIT	AMOUNT Rs. Ps.
1.	20 mm Metal					
2.	Baby Chips					
3.	Stone Dust					
4.	Sand					
5.	Red Mutti					
6.	Granite					
7.	40mm Hand Metal					
8.	Crusher Sand					
9.	12mm Metal					
10.	Cement Solid Bricks					
	4X8X16					
	6X8X16 →		550	31	Nos	17,050=00
	6X8X12					

SUMMIT SALES LLP R.R. DIST. INWARD No: 93039 Date: 6/4 Sign:

Rupees in words Seventeen Thousand fivety only

TOTAL	17,050=00
SGST @ %	-
CGST @ %	-
GRAND TOTAL	17,050=00

Name : SRI SAI VISHAL ENTERPRISES
Bank Name : HDFC BANK
Account No. : 50200042541343
IFSC Code : HDFC0000368 Branch : Nacharam

E. & O.E.

For **SRI SAI VISHAL ENTERPRISES**

Date: 30.03.22

Bill No: 167

SRI SAI VISHAL ENTERPRISES

GVRC Thirupally

DATE	V.NO	DC.NO	6X8X16	PO.NO	PO.DATE
26.03.22	2216	255	550 Ny	86685	
		Total	550 Nos		

Purchase Order

 23-03-2022 12:12:34

86685
16.03.22 2:13:34

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Sri Sai Vishal Enterprises
12-13-167,Street no 17, Tarnaka, Medchal, Malkajgiri, Tellangana-500017.

GSTIN 36ACZPL1512H1ZF
9391029193 9391029193

Doc No	86685	164763
Doc Date	23-03-2022	
Quote No	Nil	
Quote Date	19-05-2021	
SupplyType	Supply	

Kind Attn : Akula Lakshmi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	1005 - Building material - Cement Solid Blocks - 6 In x8 In x16 In - nos	550.00	31.00	0.00	0.00	17,050.00
Rupees : Seventeen Thousand Fifty Only.				Total Order Value . . .		**17,050.00**

Terms and Conditions :-

Specification /	Items shall be of 25kgs approx.Strength minimum 30kgs/cm2, QC report a must!
Payment Terms	Within 30 days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	As per request of Project Manager
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Bills must be submitted to H.O. within 30days of supply of material. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qty & specs. Breakage in your account. Above order for 2727 lift and Hazarsous chemical store purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Sai Vishal Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GV Research Centers Pvt Ltd.	Date:	23.03.2022
Site & Phase:	Innopolis.	Time:	12:44
Supplier		Req. No.	164763
Material required before date:		ID No.	74905

No	Description	Size	Quantity	Units	Inward No	Date
1.	Solid bricks	6"x8"x16"	550	No's		
2.						
3.						
4.						
5.						
6.						
7.						
8.	86685					
9.						
10.						
11.						
12.						

Remarks: Towards 2727 lift and hazardous chemical store purpose

Prepared By	Madhu	Approved by	Mr .Ramesh reddy
Sign. & Date	23.03.2022	Sign. & Date	23.03.2022

Note:

APPROVED
23 MAR 2022

APPROVED
2 3 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN ✆ : 8367679193

SRI SAI VISHAL ENTERPRISES

FLY ASH BRICKS

Factory : Godumakunta Vill., Keesara Mdl, Medchal Dist.

Office : Street No. 17, Tarnaka, Secunderabad.

GSTIN: 36ACZPL1512H1ZF

No. 255 Date : 26/03/22

M/s. G.V.R.C Turkapalli

P.O. No. 86685 Date :

S.No.	PARTICULARS	BRICK SIZE	QUANTITY
1	solid Bricks	6x8x16	550
	Vehicle No. TS 12 UC 2216		
	Time : 4.00		
	Driver Name : prcam		
			550

Received the above material in good condition

Receiver's Signature

For SRI SAI VISHAL ENTERPRI

INWARD

Inward No. 8783 Dt: 26/3/22

MRN No. 05399 Dt: 28/3/22

Received By: D. Rajkumar Sign: D. Rajkumar

Genome Valley Research Center Pvt. Ltd.

8783

SUMMIT SALES LLP R.R. DIST.

IN WARD No: 78796 Date: 28/3 Sign:

Cement Blocks – Weekly Delivery Report

Company/ firm:	GVRC	Requisition nos.:	164763	Total PO quantity:	550
Project:	Innopolis	PO No(s).	86685	Quantity delivered in earlier period:	550
Block /Flat / Villa no.:	Towards 2727 lift and hazardous chemical store purpose	Total material delivered	Yes	Quantity delivered during week:	-
Supplier:	Sri Sai vishal Enterprises	Close PO:	Yes	Balance quantity to be delivered:	-
Sign of security		Sign of Admin		Sign of Project manager	Mayu
Date	26.03.2022	Date	26.03.2022	Date	26.03.2022

Details of solid blocks – delivered in earlier period.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.	26.03.2022	16:00PM	6”X8”X16”	550	255	8783	105399
	Total:			550			

Details of solid blocks – delivered during the week.

S No	Date	Time	Block Size & type	Quantity delivered	DC No.	Inward no.	MRN No.
1.							
2.							
	Total:						

Remarks:

Note: 1. Report to be sent to HO every Saturday with delivery challans of this week with photos. 2. Report must have totals calculated. 3. Specify block size and block type (solid / hollow). 4. Total quantity and delivered quantity includes all types of blocks.