PURCHASE DIVISION

Advice for approval for credit to supplier

	16/4/22	Prepared by	Manoj	Serial no.	3181
er name	Elegant Enterprises			HO inward no.	
/Company	SOVLLP	Project	SOV	HO received date	
/WO date	12/3/22	PO/WO No.	86341	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	EE2122-0576	14/3/22	15,635/-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	15635/-

Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	104952	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,635/-
Amount E – PO / WO value:	15,635/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	25/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	16/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Duplicate for ...

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500...
Phone: 040-6638-5358, E-mail address: eleganthvo@hotmail.com

Preventers | Annunciators | Switchgears | Starters | Wires & Cables | Capacitors | Panel & Cable Accessories | Step Down Transfromers | L.E.D Lights | Earthing Equipments | Carbon Brushes | PVC Insulation Tapes | Lugs | ...

Reverse Charge	Nil
Invoice Number	EE2122-0576
Invoice Date	14 March 2022
State	Telangana
State Code	36

Transportation Mode	Not Applicable
Vehicle/LR Number	Not Applicable
Date of Supply	14 March 2022
Place of Supply	Hyderabad

Details of Buyer | Billed to:

Name : M/s Silver Oak Villas LLP
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003
GSTIN : 36ADBFS3288A2Z7
State : Telangana
State Code : 36

Delivery Challan No.	Not Applicable	Date
Purchase Order No.	86341	Date : 12.03.2022
Delivery Location	Site: Silver Oak Villas Part-III, Sy No. 11, 12, 14, 15, 16, 17, 18, 294	
Term of Payment	☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice	

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Havells 30A/20A SPN ACCL DHADOSN3020	85365090	10.00	No's	9.00	9.00	0.00	1325.00	13250.00

Total Invoice Amount in Words:

Rupees: Fifteen Thousand Six Hundred Thirty Five Only.

Total Amount Before Tax:		13,250.00
Add : CGST	:	1,192.50
Add : SGST	:	1,192.50
Add : IGST	:	0.00
R/o + Transportation	:	0.00
Total Amount	:	Rs. 15,635.00

Our Bank Details:

Name of the Bank : HDFC Bank — Account No. : 50200009719725
Branch Address : Paradise, S.D. Road, Sec-Bad-3 — IFS Code : HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number

8500437837

Terms and Conditions:

1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter ...... Days.
3. Our risk & responsibility cease on the delivery of goods
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

SUMMIT SALES LLP — IN WARD No: 92367 Date: 16/3 Sign: ... R.R. DIST.

For Elegant Enterprises

Authorised Signatory

Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

Material Duly Checked By and Delivered to: Mr. Vamshi (Driver)

**No Guarantee & Warranty on Breakages & Burnouts

Eway Bill No. Not Applicable Dated: Not Applicable

E & O. E

Indo Asian Fusegear / ...milec, L&T SWITCHGEAR, SIEMENS, GEM, CD, PHILIPS, Crompton Greaves, TEKNIC, SG, POLYCAB, COOPER Bussmann, dowells, Finolex Cables Limited, legrand, HMI, Cap...

Head Office : Block - A' 413 ' Shanti Bagh Apartments, 7-1-3, Begumpet, Hyderabad - 500016

Inward No: 1846 Dt: 14/3/22
MRN No: 10491 Dt: 16/3/22
Received by: ... Sign: ...
... PART-III

Purchase Order

 14-03-2022 11:55:33 AM

86341
28.02.22 2:52:29

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Elegant Enterprises	**Doc No**	86341	183986
5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc Date**	12-03-2022	
	Quote No	NIL	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	04-03-2022	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4799 - Electrical - other - Change over - 25 Amps - nos *Automatic change over- 3phase single pole*	10.00	1,325.00	0.00	18.00	15,635.00
					Total Order Value . . .	**15,635.00**

Rupees : Fifteen Thousand Six Hundred Thirty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	Against Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order is for 101, 102, 103, 104, 105, 106, 107, 130,131,132 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email

Accepted the above Terms And Conditions

For *Silver Oak Villas LLP*

Authorised Signatory

For ***Elegant Enterprises***

Date : __/__/___

Name : __________

Name : __________

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	04-03-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	183986
Material required before date:	*urgent*	*ID No.*	74383

No	Description	Size	Quantity	Units	Inward No	Date
1	Automatic Change over Single pole	3 phase	10	nos		
2						
3						
4						
5						
6	26341					
7						
8						
9						
10						

Remarks: - For 101,102,103,104,105,106,107,130,131,132

Prepared By	G.chandra kanth	Approved by	
Sign.& Date	03-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
14 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE