PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/4/22	Prepared by	[illegible]	Serial no.	3177
Supplier name	SSLLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV	HO received date	
PO/WO date	12/4/22	PO/WO No.	87335	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23101	14/4/22	9171—	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	9171—
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:	106104	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	9171—
Amount E – PO / WO value:	9171—
Amount F – Difference (A – E).	—
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	25/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	[illegible]				
Sign:	[illegible]				
Date	16/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	23101
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	Invoice Date.	14-04-2022
	PO No.	87335
	PO Date.	12-04-2022
	Req ID	75479
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	09-04-2022
	Loc Req No	184074

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4039 - Consumables - Lisol Cleaning Liquid - NA - 500ml	3808	1	82.00	82.00	18	14.76
2	4001 - Consumables - Air Freshner - NA - nos Odonil	3307	5	45.00	225.00	18	40.50
3	4001 - Consumables - Air Freshner - NA - nos Room Freshners	3307	2	86.00	172.00	18	30.96
4	4022 - Consumables - Dettol - NA - nos Santoor Hand wash	3401	2	86.00	172.00	18	30.96
5	4007 - Consumables - Cleaning Brush - NA - nos		2	63.00	126.00	18	22.68
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IGST	CGST	SGST			
	69.93	69.93	Total Taxable Amount	777.00	139.86
			Total Invoice Amount	916.86	

Rupees : Nine Hundred Sixteen and Paise Eighty Six Only.

for Summit Sales LLP

SUMMIT SALES LLP R.R. DIST. IN WARD No: 93329 Date: 14/4

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 12-04-2022 13:38:57

87335
04.04.22 1:33:43

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	87335	184074
	Doc Date	12-04-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	12-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs *500ml*	1.00	82.00	0.00	18.00	96.76
2	4001 - Consumables - Air Freshner - NA - nos *Odonil*	5.00	45.00	0.00	18.00	265.50
3	4001 - Consumables - Air Freshner - NA - nos *Room Freshners*	2.00	86.00	0.00	18.00	202.96
4	4022 - Consumables - Dettol - NA - nos *Santoor Hand wash*	2.00	86.00	0.00	18.00	202.96
5	4007 - Consumables - Cleaning Brush - NA - nos	2.00	63.00	0.00	18.00	148.68
				Total Order Value . . .		**916.86**

Rupees : Nine Hundred Sixteen and Paise Eighty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 12/04/2022

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	09-04-2022
Site & Phase :	Silver Oak Villas-III	Time:	03:45
Supplier		Req. No.	184074
Material required before date:	11-04-22	ID No.	75479

No	Description	Size	Quantity	Units	Inward Number	Date
1	Cleaning Brush	Big, Small	2	Nos		
2	Lizol		1	Nos		
3	Odonil		5	Nos		
4	Room Spray 87335		2	Nos		
5	Hand wash		2	Nos		

Remarks: - for office cleaning purpose

APPROVED
12 APR 2022
MANISH PARIKH
MANAGER PROCUREMENT

Prepared By	K.Tulasi Rani	Approved by	
Sign.& Date	09-04-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier · Customer · Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	19756
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	14-04-2022
	PO No.	87335
	PO Date.	12-04-2022
	Req ID	75479
	Req Date	09-04-2022
GSTIN : 36ADBFS3288A2Z7	Loc Req No	184074

	Description of Goods	HSN/SAC	Qty
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	1
2	4001 - Consumables - Air Freshner - NA - nos	3307	5
3	4001 - Consumables - Air Freshner - NA - nos	3307	2
4	4022 - Consumables - Dettol - NA - nos	3401	2
5	4007 - Consumables - Cleaning Brush - NA - nos		2
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1977 Dt: 14/4/22

106104 Dt: 15/4/22

Received by: Sign:

SILVER OAK VILLAS PART-III

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 79229
Date: 16/4
Sign:
R.R. DIST.