

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 16/04/2022		Prepared by: HINISH		Serial no. 3163	
Supplier name: Poojw Sanitary				HO inward no.	
Firm/Company: SSLLP		Project: SSLLP		HO received date	
PO/WO date: 11/04/2022		PO/WO No. 87249		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	035	14/04/2022	5,055/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 5,055/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 106184	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 5,055/-

Amount E – PO / WO value: 5,055/-

Amount F – Difference (A – E): NIL

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment due date: 25/04/2022

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date:					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

(ORIGINAL FOR RECIPIENT)

3-6-429/6, SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
State Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Self

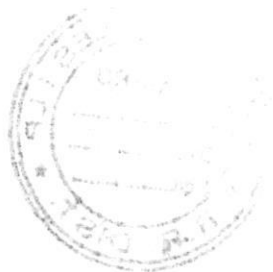
Cherlapally

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

A circular stamp with the text "SUMMIT SALES, L.P." around the top and "R.R. DIST." around the bottom. In the center, it says "IN WARD" above the handwritten number "93422". Below that, it says "No.:" followed by a blank line. Then "Date:" followed by the handwritten date "16/4". Finally, it says "Sign:" followed by a handwritten signature.



RECEIVED	
DATE	1917
TIME	
BY	
SIGNATURE	

Purchase Order

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11-04-2022 15:54:35



87249

04.04.22 1:33:43

From Company : **Summit Sales LLP**

5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.

G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary

3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG

40077300

65526886.

9849624797

Doc No

87249

169666

Doc Date

11-04-2022

Quote No

Nil

Quote Date

11-04-2022

SupplyType

Supply

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3134 - Chemicals - Tile Grout - 1kg - pkts Silk	60.00	42.00	15.00	18.00	2,527.56
2 3134 - Chemicals - Tile Grout - 1kg - pkts White	60.00	42.00	15.00	18.00	2,527.56
Total Order Value . . .					5,055.12

Rupees : Five Thousand Fifty Five and Paise Twelve Only.

Terms and Conditions :-**Specification /** All items shall be of MYK 'Laticrete' brand.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order is for Stock maintain purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name :

12/04/2022

Name :

Date : _/_/_

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		06.04.2022	
Site & Phase :		SHLLP		Time:		10:57	
Supplier				Rcq.No.		169666	
Material required before date:				ID No.		75422	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Tile grout-Silk	1kg	60	Kgs			
2	Tile grout-White	1kg	60	Kgs			
Remarks: For Stock replenishing purpose.							
Prepared By		Vanajakshi		Approved by			
Sign.& Date		06.04..2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

