

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date:	16/04/2022	Prepared by	MINISH,	Serial no.	3146
Supplier name	SSLLP.			HO inward no.	
Firm/Company	MMR K LLP.	Project	GHT.	HO received date	
PO/WO date	14/04/2022	PO/WO No.	87390.	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23131	15/04/2022	4,079/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):			4,079/-		
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	106166.	Proof of delivery matches MRN		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B –Other Credits : Transportation charges					
Amount C –Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4,079/-		
Amount E – PO / WO value:			4,079/-		
Amount F – Difference (A – E).			NIL		
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> Other			
Payment due date		18/04/2022			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:	<div style="border: 2px solid blue; padding: 5px; display: inline-block;"> <b>APPROVED</b>  <b>16 APR 2022</b>  <b>MANAGER PROCUREMENT</b> </div>				
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.  
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

**Summit Sales LLP**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

<b>Customer Details</b>				Invoice No.	23131		
Mehta & Modi Realty Kowkur LLP				Invoice Date.	15-04-2022		
Sy No. 196, Kowkur, Hyderabad, 500010				PO No.	87390		
				PO Date.	14-04-2022		
				Req ID	75569		
				Req Date	13-04-2022		
GSTIN : 36ABLFM7631F1Z3				Loc Req No	141389		
PAN ABLFM7631F							

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	9555 - Tools - Safety belt - other - nos	63072090	15	259.00	3,885.00	5	194.24
2							
3							
4							
5							
6							
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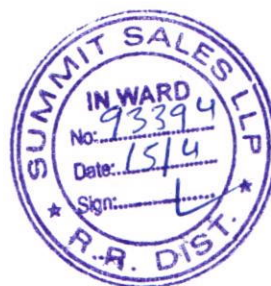
IGST	CGST	SGST	Total Taxable Amount	3,885.00	194.24
	97.12	97.12	Total Invoice Amount	4,079.25	

Rupees : Four Thousand Seventy Nine and Paise Twenty Five Only.

for Summit Sales LLP



Authorised signatory



Subject to Hyderabad Jurisdiction

# Purchase Order

Page(s) 1 Of 1

14-04-2022 13:02:52



87390

04.04.22 1:33:44

From Company : **Mehta & Modi Realty Kowkur LLP**  
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000  
G S T No. : 36ABLFM7631F1Z3

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

<b>Doc No</b>	87390	141389
<b>Doc Date</b>	14-04-2022	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	14-04-2022	
<b>SupplyType</b>	Supply	

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9555 - Tools - Safety belt - other - nos	15.00	259.00	0.00	5.00	4,079.25
<b>Total Order Value . . .</b>					<b>4,079.25</b>

Rupees : Four Thousand Seventy Nine and Paise Twenty Five Only.

**Terms and Conditions :-****Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Greenwood Heights  
Sy no: 196, Kowkur.  
Phone. 040-66335551**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Safety purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : \_\_\_\_\_


Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

### Requisition Form

Company Name:		MMR Kowkur llp		Date:		13-04-2022	
Site & Phase :		GHT		Time:		14:54	
Supplier				Req. No.		141389	
Material required before date:			14-04-2022		ID No.		75569
No	Description	Size	Quantity	Units	Inward No	Date	
1	Safety belts	Std	15	Nos			
	87390						
							
Remarks: - For ght site labour's wearing purpose							
Prepared By		K.Sneha		Approved by		A Suresh	
Sign. & Date		13-04-2022		Sign. & Date		13-04-2022	

Note: On receipt of material at site write inward number and date in last 2 columns.

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: [purchase@modiproperties.com](mailto:purchase@modiproperties.com)

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 15-04-2022

**Customer Details**

Mehta & Modi Realty Kowkur LLP  
Sy No 196, Kowkur, Hyderabad, 500010

GSTIN: 36ABLFM7631F1Z3

DC No.	19785
DC Date.	15-04-2022
PO No.	87390
PO Date.	14-04-2022
Req ID	75569
Req Date	15-04-2022
Loc Req No	141389

	Description of Goods	HSN/SAC	Qty
1	9555 - Tools - Safety belt - other - nos	63072090	15
2			
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**INWARD**  
 Inward No: 2412 Dt: 15/04/22  
 MRN No: 106166 Dt: 16/04/22  
 Received By: *[Signature]*  
 MEHTA & MODI REALTY KOWKUR LLP  
 17:12

for Summit Sales LLP *[Signature]*

Subject to Hyderabad Jurisdiction



Authorised signatory