PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/4/22	Prepared by	Manu	Serial no.	3183
Supplier name	SSLH			HO inward no.	
Firm/Company	NE	Project	NE	HO received date	
PO/WO date	9/4/22	PO/WO No.	P7206	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23102	9/4/22	520/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	520/-
Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	
MRN nos.: 106236 — Proof of delivery matches MRN	☑ Yes □ No
Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	520/-
Amount E – PO / WO value:	520/-
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	25/4/22
Remarks:	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu				
Date	16/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	23102
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	14-04-2022
	PO No.	87206
	PO Date.	09-04-2022
	Req ID	75406
	Req Date	08-04-2022
GSTIN : 36AAHFN0766F1ZA PAN AAHFN0766F	Loc Req No	175504

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4065 - Consumables - Vim bar - NA - nos	3405	1	45.00	45.00	18	8.10
2	4057 - Consumables - Sponges - NA - nos	3921	15	9.00	135.00	18	24.30
3	4108 - Consumables - Water Bottle - NA - Nos		4	52.00	208.00	18	37.44
4	7560 - Stationery - other - Pen - NA - nos Blue	9608	15	3.50	52.50	18	9.44
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
	39.64	39.64	Total Taxable Amount	440.50	79.28
			Total Invoice Amount	519.79	

Rupees : Five Hundred Ninteen and Paise Seventy Nine Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 93336 Date: 14/4 Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 09-04-2022 14:09:13

87206
04.04.22 1:33:42

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	87206	175504
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	09-04-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	09-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4065 - Consumables - Vim bar - NA - nos	1.00	45.00	0.00	18.00	53.10
2	4057 - Consumables - Sponges - NA - nos	15.00	9.00	0.00	18.00	159.30
3	4108 - Consumables - Water Bottle - NA - Nos	4.00	52.00	0.00	18.00	245.44
4	7560 - Stationery - other - Pen - NA - nos *Blue*	15.00	3.50	0.00	18.00	61.95
				Total Order Value . . .		**519.79**

Rupees : Five Hundred Ninteen and Paise Seventy Nine Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Estate Sy.No.143/133/134/135/136, Rampally Village. Phone. 9030931172
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil.
Remarks	.

For *Nilgiri Estates*

Authorised Signatory

Name : 12/04/2022

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES		Date:			08.04.2022	
Site & Phase :	NILGIRI ESTATE		Time:			01:30	
Supplier			Req. No.			175504	
Material required before date:			ID No.			75406	

No	Description	Size	Quantity	Units	Inward No	Date
1	Vim Bar	STD	01	Nos		
2	Sponges	STD	15	Nos		
3	Blue Pens	STD	15	Nos		
4	Water Bottles	STD	04	Nos		
5						
6						
7						
8						
9						
10						

87206

APPROVED

12 APR 2022

MINISH PARIKH
MANAGER PROCUREMENT

Remarks:- For site use purpose

Prepared By	Sadhana	Approved by	Akheel
Sign.& Date	08.04.2022	Sign. & Date	08.04.2022

Note: On receipt of material at site write inward number and date in last 2 columns.

Certified by:

Project Manager
Nilgiri Estates

Company Name:			Date:		
Site & Phase :			Time:		
Supplier			Req. No.		
Material required before date:		Urgent	ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No	19757
Nilgiri Estates	DC Date	14-04-2022
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	87206
	PO Date.	09-04-2022
	Req ID	75406
GSTIN : 36AAHFN0766F1ZA	Req Date	08-04-2022
	Loc Req No	175504

	Description of Goods	HSN/SAC	Qty
1	4065 - Consumables - Vim bar - NA - nos	3405	1
2	4057 - Consumables - Sponges - NA - nos	3921	15
3	4108 - Consumables - Water Bottle - NA - Nos		4
4	7560 - Stationery - other - Pen - NA - nos	9608	15
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 22891 | Dt: 19/04/22

GRN No: 106236 | Dt: 19/04/22

Received By: aditya | Sign:

Ashish | aditya

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP

INWARD No: 79266

Date: 19/4

Sign:

R.R. DIST.