

PURCHASE DIVISION
Advice for approval for credit to supplier

②

Date: 16/4/22		Prepared by: kavitha		Serial no. 3193	
Supplier name: Summit Sales LLP				HO inward no.	
Firm/Company: GHT		Project: GHT		HO received date	
PO/WO date: 12/4/22		PO/WO No. 87322		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	23108	14/04/22	1239/-	☒ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				1239/-	
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	106140		Proof of delivery matches MRN	☒ Yes ☐ No	
Amount B –Other Credits : Transportation charges				-	
Amount C –Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				1239/-	
Amount E – PO / WO value:				1239/-	
Amount F – Difference (A – E).				-	
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☒ Yes ☐ No wait for balance material ☐ Other			
Payment due date		25/04/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	kavitha				
Date	16/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

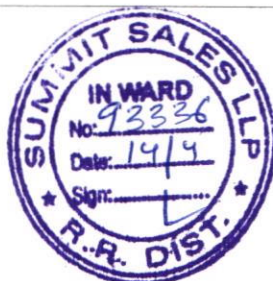
PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.	23108		
Mehta & Modi Realty Kowkur LLP				Invoice Date.	14-04-2022		
Sy No. 196, Kowkur, Hyderabad, 500010				PO No.	87322		
				PO Date.	12-04-2022		
				Req ID	75502		
				Req Date	11-04-2022		
				Loc Req No	141384		
GSTIN : 36ABLFM7631F1Z3				PAN ABLFM7631F			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6100 - Miscellaneous - Plastic Cards - Others - nos		100	5.50	550.00	18	99.00
2	4036 - Consumables - Keychain rings - NA - nos		100	5.00	500.00	18	90.00
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IGST	CGST	SGST	Total Taxable Amount		1,050.00		189.00
	94.50	94.50	Total Invoice Amount		1,239.00		

Rupees : One Thousand Two Hundred Thirty Nine Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

[Signature]

Purchase Order

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12-04-2022 13:38:57



87322

04.04.22 1:33:43

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	87322	141384
Doc Date	12-04-2022	
Quote No	Nil	
Quote Date	12-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6100 - Miscellaneous - Plastic Cards - Others - nos	100.00	5.50	0.00	18.00	649.00
2 4036 - Consumables - Keychain rings - NA - nos	100.00	5.00	0.00	18.00	590.00
Total Order Value . . .					1,239.00

Rupees : One Thousand Two Hundred Thirty Nine Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Site flats keys arranging purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#3-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQF82044C1Z7

1 of 1 - 14-04-2022

Customer Details

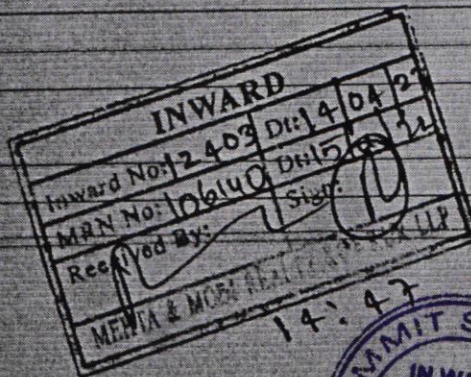
Mehra & Modi Realty Kowkur LLP

Sy No. 196, Kowkur, Hyderabad, 500010

GSTIN: 36ABLFM7631F1Z3

DC No.	19763
DC Date.	14-04-2022
PO No.	87322
PO Date.	12-04-2022
Req ID	75502
Req Date	11-04-2022
Loc Req No	141384

	Description of Goods	HSN/SAC	Qty
1	6100 - Miscellaneous - Plastic Cards - Others - nos		100
2	4036 - Consumables - Keychain rings - NA - nos		100
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory