

PURCHASE DIVISION
Advice for approval for credit to supplier

⑥

Date:	16/4/22	Prepared by	Kavitha	Serial no.	- 3192
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	GHT	Project	GHT	HO received date	
PO/WO date	7/4/22	PO/WO No.	81150	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	28023	09/4/22	951/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A – Bills total (Excluding Transport & Hamali Charges):				951/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	105958		Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Amount B – Other Credits : Transportation charges				-	
Amount C – Other Debits :				-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:				951/-	
Amount E – PO / WO value:				951/-	
Amount F – Difference (A – E).				-	
Quantity received as per PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No wait for balance material <input type="checkbox"/> Other			
Payment due date		25/04/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date	16/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.	23023			
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F				Invoice Date.	09-04-2022			
				PO No.	87150			
				PO Date.	07-04-2022			
				Req ID	75347			
				Req Date	07-04-2022			
				Loc Req No	141365			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	4080 - Consumables - Bombay Brooms - Other - Nos	9603	12	10.00	120.00	0	0.00	
2	4014 - Consumables - Cofin - 500ml - nos	3402	8	88.00	704.00	18	126.72	
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
IGST		CGST	SGST	Total Taxable Amount		824.00	126.72	
		63.36	63.36	Total Invoice Amount		950.72		

Rupees : Nine Hundred Fifty and Paise Seventy Two Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order



87150

04.04.22 1:33:42

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07-04-2022 16:08:49

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500005
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	87150	141365
Doc Date	07-04-2022	
Quote No	Nil	
Quote Date	07-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4080 - Consumables - Bombay Brooms - Other - Nos	12.00	10.00	0.00	0.00	120.00
2 4014 - Consumables - Colin - 500ml - nos	8.00	88.00	0.00	18.00	830.72
Total Order Value . . .					950.72

Rupees : Nine Hundred Fifty and Paise Seventy Two Only.

Terms and Conditions :-

Specification / As per details given in the quotation.
Payment Terms After Delivery & Production of bill
Tax All taxes included in above price.
Delivery Date Next Working Day.
Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551
Penalty For Delay Nil
Transportation Transport cost shall be borne by us.
Warranty Nil
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order A-Lower Basement ceiling & Columns plastering purpose.
Completion Date NA
Measurement NA
Security Nil
Remarks

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		MMR Kowkur llp		Date:		07-04-2022	
Site & Phase :		GHT		Time:		11:04	
Supplier				Req. No.		141365	
Material required before date:		08-04-2022		ID No.		75347	
No	Description	Size	Quantity	Units	Inward No	Date	
1.	Colin	500ml	12	Nos			
2	Bombay brooms 87150	Small	1	Dozen			
Remarks: - For ght site Office&model flats&clubhouse cleaning purpose							
Prepared By		K.Sneha		Approved by		A Suresh	
Sign.& Date		07-04-2022		Sign. & Date		07-04-2022	



APPROVED
 11 APR 2022
 MINISH PARIKH
 MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

85-A (187) & 4, II Floor, Sultan Mansoor, M.G. Road, Secunderabad - 500001

Email: purchasing@msbproperties.com

Supplier - Customer - Invoice No - Qty

GSTIN/NE: 36ACQFS2944C1Z7

Lot: 09-04-2022

Customer Details	DC No	19647
Mohit & Mohi Realty Kowkur LLP	DC Date	09-04-2022
Sy No: 196, Kowkur, Hyderabad, 500010	PC No	87150
	PO Date	07-04-2022
	Req ID	75347
	Req Date	07-04-2022
	Loc Req No	141365
GSTIN: 36ARLFM7631F1Z3		

	Description of Goods	HSN/SAC	Qty
1	4080 - Consumables - Bombay Brooms - Other - Nos	9003	12
2	4014 - Consumables - Colin - 500ml - nos	3402	8
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INWARD

Inward No: 2377 Dt: 09/04/22

MIRN No: 05958 Dt: 11/11/21

Received By: *[Signature]*

Mohit & Mohi Realty Kowkur LLP

16.02

for Summit Sales LLP *[Signature]*

Authorised signatory

Subject to Hyderabad Jurisdiction

