

PURCHASE DIVISION
Advice for approval for credit to supplier



Date: 16/4/22		Prepared by: kavitha		Serial no. 2889	
Supplier name: Summit Sales LLP		Project: GHT		HO inward no.	
Firm/Company: GHT		PO/WO No. 87152		HO received date	
PO/WO date: 07/4/22		Scan ID.			

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23022	09/4/22	2,502/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 2,502/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 105957	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value: 24,502/-

Amount F – Difference (A – E): 2,502/-

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment – due date: 25/4/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Kavitha				
Sign:	16/4/22				
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		23022	
Mehta & Modi Realty Kowkur LLP				Invoice Date.		09-04-2022	
Sy No. 196, Kowkur, Hyderabad, 500010				PO No.		87152	
GSTIN : 36ABLFM7631F1Z3				PO Date.		07-04-2022	
PAN ABLFM7631F				Req ID		75349	
				Req Date		07-04-2022	
				Loc Req No		141363	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3165 - Chemicals - Roff Stone Tile Adhesive - 25 - 20kg	3214	1	703.00	703.00	18	126.54
2	3127 - Chemicals - RBR bonding agent - 5ltrs - nos		1	1417.50	1,417.50	18	255.16
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IGST	CGST	SGST	Total Taxable Amount		2,120.50		381.70
	190.85	190.85	Total Invoice Amount		2,502.19		

Rupees : Two Thousand Five Hundred Two and Paise Ninteen Only.

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 1

07-04-2022 16:08:49

87152
04.04.22 1:33:42

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	87152	141363
Doc Date	07-04-2022	
Quote No	Nil	
Quote Date	07-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs 20kg	1.00	703.00	0.00	18.00	829.54
2 3127 - Chemicals - RBR bonding agent - 5ltrs - nos	1.00	1,417.50	0.00	18.00	1,672.65
Total Order Value . . .					2,502.19

Rupees : Two Thousand Five Hundred Two and Paise Ninteen Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for 408 406 granite laying purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : 11/04/2022

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

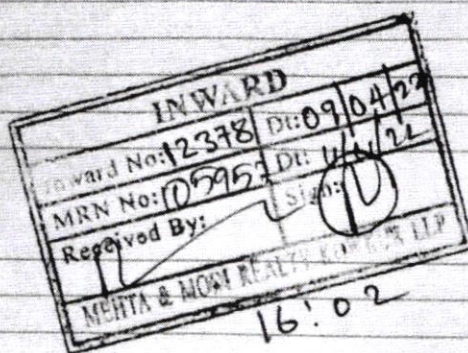
Email: purchase@modiproperties.com

Supplier / Customer / Transporter Copy

GSTIN/UNI: 36ACQFS2044C1Z7

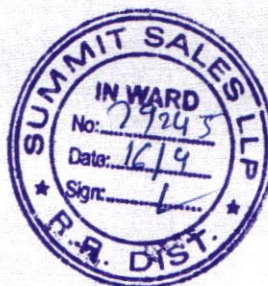
1 of 1 09-04-2022

Customer Details		DC No	19686
Mehta & Modi Realty Kowkur LLP		DC Date	09-04-2022
Sy No. 196, Kowkur, Hyderabad, 500010		PO No	87152
		PO Date	07-04-2022
		Req ID	75349
		Req Date	07-04-2022
GSTIN: 36ABLFM7631F1Z3		Loc Req No	141363
	Description of Goods	HSN/SAC	Qty
1	3165 - Chemicals - Roff Stone Tile Adhesive - 25 - Kgs	3214	1
2	3127 - Chemicals - RBR bonding agent - 5ltrs - nos		1
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory