PURCHASE DIVISION
Advice for approval for credit to supplier

E

| | | | | | |
|---|---|---|---|---|---|
| Date: | 16/4/22 | Prepared by | Kavitha | Serial no. | 2815 |
| Supplier name | SFS Hardware | | | HO inward no. | |
| Firm/Company | GHT | Project | GHT | HO received date | |
| PO/WO date | 4/04/22 | PO/WO No. | 81022 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 06 | 8/04/22 | 1,770/- | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 1,770/- |
| Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report | |
| MRN nos.: | Proof of delivery matches MRN ☐ Yes ☐ No |
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1770/- |
| Amount E – PO / WO value: | 1770/- |
| Amount F – Difference (A – E): | – |
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Part received |
| Close PO / WO | ☑ Yes ☐ No – wait for balance material ☐ Other |
| Payment – due date | 25/04/22 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Kavitha | | | | |
| Sign: | 18/4/22 | | | | |
| Date | | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# GST INVOICE

**SFS HARDWARE**
#30-26 3rd FLOOR PLOT NO 36
BURHANI HOUSING SOCIETY RTC COLONY
TRIMULGHEERY HYDERABAD 500-015
Mobile : 9550505717
**Company's GSTIN: 36BJJPG3515K1Z6**

**Invoice No : 06** | **Dated: 08-04-2022**
Delivery challan no : | Dated :

PO NO : **87022 - 141339**
PO Date : 04-04-2022

**Buyer:**
**M/s. MEHTA & MODI REALTY KOWKUR LLP**
5-4-187/3 & 4, II FLOOR, SOHAM MANSION, MG ROAD
SECUNDERABAD - 500003
**Buyer's GSTIN : 36ABLFM7631F1Z3**

**Despatched Through :** **BY HAND / DRIVER**
Despatched Date : 08-04-22
State Code: **36**

| S.No | Description of Goods | HSN | Quantity | Rate | GST % | Amount |
|---|---|---|---|---|---|---|
| 1 | ANCHOR BOLT ( PIN TYPE ) 08 X 50 MM | 7318 | 200.00 NOS | 7.50 | 18.00% | 1,500.00 |
| | ***TRANSPORT CHARGES :*** | | | | | 0.00 |
| | | | | | **TOTAL :** | **1,500.00** |
| | **Total Tax Amount:** | | 270.00 | | **CGST @ 9 %** | 135.00 |
| | | | | | **SGST @ 9 %** | 135.00 |
| | | | | | Round off | 0.00 |
| | | | | | **Grand Total** | **1,770.00** |

Amount Chargeable (in words)

**Rs: ONE THOUSAND SEVEN HUNDRED AND SEVENTY ONLY**

**Company's Bank Details**
Current A/c No : 3719725147
Bank Name : CENTRAL BANK OF INDIA
IFSC Code : CBIN0283477
Branch : TRIMULGHEERY , HYD

**Declaration**
*We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.*
*This is a computer generated Invoice / Subject to Secunderabad Juridiction.*

SUMMIT SALES LLP R.R. DIST. INWARD No: 93221 Date: 12/4 Sign:

**For SFS HARDWARE**

**Authorised Signatory**

# Purchase Order

 04-04-2022 11:31:58 AM Origi

87022
04.04.22 1:33:41

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-50000:
G S T No. : 36ABLFM7631F1Z3

**Supplier Details**

SFS Hardware
30-26,III Floor,Plot no 36,Burhani Housing Society,RTC Colony,Tirumulgery,Secunderabad-15

9550505717

| | | |
|---|---|---|
| **Doc No** | 87022 | 141339 |
| **Doc Date** | 04-04-2022 | |
| **Quote No** | NIL | |
| **Quote Date** | 04-04-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Mr Khuzem**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST% | Amount |
|---|---|---|---|---|---|---|
| 1 | 2049 - Carpentry - hardware - Anchor Bolt (pin type) - 8mm - nos<br>*8MM X 50MM* | 200.00 | 7.50 | 0.00 | 18.00 | 1,770.00 |
| | | | **Total Order Value . . .** | | | **1,770.00** |

Rupees : One Thousand Seven Hundred Seventy Only.

Terms and Conditions :-

| | |
|---|---|
| Specification / Brand | As per details given in the quotation. |
| Payment Terms | After Delivery & Production of bill |
| Tax | All taxes included in above price. |
| Delivery Date | Next Day. |
| Delivery Location | Greenwood Heights<br>Sy no: 196, Kowkur.<br>Phone. 040-66335551 |
| Penality For Delay | Nil |
| Transportation Cost | Transport cost shall be borne by us. |
| Warranty | Nil |
| Advance Paid | NIL |
| Other Terms | Payment will be made only after inspection of material.Above material for A-Block ducts outside area fixing purpose. |
| Completion Date | NA |
| Measurment | Nil |
| Security | Nil |
| Remarks | |

For *Mehta & Modi Realty Kowkur LLP*

Authorised Signatory

04/04/2022

Name : ____________

Accepted the above Terms And Conditions

For *SFS Hardware*

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | MMRK LLP | Date: | 01-04-2022 |
| Site & Phase : | GHT | Time: | 10.58 |
| Supplier | SSLLP | Req. No. | 141339 |
| Material required before date: | 04-04-2022 | ID No. | 75198 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | MS Round pipe 2mm thick | 40mm ID | 30 | Lengths | | |
| 2 | MS Flat Patti | 2''x 6mm | 04 | Lengths | | |
| 3 | Anchor bolt Pin type 81072 | 8mm | 200 | Nos | 6/r | |
| 4 | Anchor bolt Hook Type | 8mm | 100 | Nos | 7/50 | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |

Remarks: - For A Block ducts out side area Fixing purpose

| | | | |
|---|---|---|---|
| Prepared By | A Suresh | Approved by | |
| Sign.& Date | 01-04-2022 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

# GST INVOICE

| | | |
|---|---|---|
| **SFS HARDWARE**<br>#30-26 3rd FLOOR PLOT NO 36<br>BURHANI HOUSING SOCIETY RTC COLONY<br>TRIMULGHEERY HYDERABAD 500-015<br>Mobile : 9550505717<br>**Company's GSTIN: 36BJJPG3515K1Z6** | **Invoice No : 06**<br>Delivery challan no :<br>PO NO : 87022 - 141339<br>PO Date : 04-04-2022 | **Dated: 08-04-2022**<br>Dated : |
| **Buyer:**<br>**M/s. MEHTA & MODI REALTY KOWKUR LLP**<br>5-4-187/3 & 4, II FLOOR, SOHAM MANSION, MG ROAD<br>SECUNDERABAD - 500003<br>**Buyer's GSTIN : 36ABLFM7631F1Z3** | **Despatched Through :**<br>Despatched Date :<br>State Code: 36 | **BY HAND / DRIVER**<br>08-04-22 |

| S.No | Description of Goods | HSN | Quantity | Rate | GST % | Amount |
|---|---|---|---|---|---|---|
| 1 | ANCHOR BOLT ( PIN TYPE ) 08 X 50 MM | 7318 | 200.00 NOS | 7.50 | 18.00% | 1,500.00 |
| | ***TRANSPORT CHARGES :*** | | | | | 0.00 |
| | | | | | **TOTAL :** | **1,500.00** |
| | | | **Total Tax Amount:** | 270.00 | **CGST @ 9 %** | 135.00 |
| | | | | | **SGST @ 9 %** | 135.00 |
| | | | | | Round off | 0.00 |
| | | | | | **Grand Total** | **1,770.00** |

Amount Chargeable (in words)

**Rs: ONE THOUSAND SEVEN HUNDRED AND SEVENTY ONLY**

**Company's Bank Details**

Current A/c No : 3719725147
Bank Name : CENTRAL BANK OF INDIA
IFSC Code : CBIN0283477
Branch : TRIMULGHEERY , HYD

**Declaration**

*We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.*
*This is a computer generated Invoice / Subject to Secunderabad Juridiction.*

**For SFS HARDWARE**

**Authorised Signatory**

INWARD
Inward No: 12383 Dt: 09/04/22
MRN No: 105953 Dt: 11/4/22
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP
16:02

SUMMIT SALES LLP
IN WARD
No: 93221
Date: 12/4
Sign:
R.R. DIST.