PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	16/4/22	Prepared by	Manu	Serial no.	3172
Supplier name	Akshaya Traders			HO inward no.	
Firm/Company	GVRC	Project	Innopolis	HO received date	
PO/WO date	6/4/22	PO/WO No.	87125	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	2022-23/12	9/4/22	15,750/-	□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	15,750/-

Proof of delivery by way of: ☑ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	106034	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,750/-
Amount E – PO / WO value:	15,750/-
Amount F – Difference (A – E).	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	25/4/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu				
Date	16/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : Telangana, Code : 36 Contact : +91 9959611144	Invoice No. **2022-23/12**	Dated **9-Apr-2022**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s) **87125 164804**
Consignee **G V Research Centre Pvt. Ltd.** 5-4-187/3&4,IInd Floor,Soham Mansion,MGRoad, 500003 GSTIN/UIN : 36AAHCG4562D1ZP	Buyer's Order No.	Dated
	Despatch Document No. **87125**	Delivery Note Date
	Despatched through	Destination
Buyer (if other than consignee) **G V Research Centre Pvt. Ltd.** 5-4-187/3&4,IIFoor,SohamMansion,MGRoad,Sec500003 GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Bill of Lading/LR-RR No. **dt. 9-Apr-2022**	Motor Vehicle No.
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Gova Rope**	5607	**100.0 Nos**	150.00	Nos	**15,000.00**
	Output SGST @ 2.5%			*2.50*	*%*	**375.00**
	Output CGST @ 2.5 %			*2.50*	*%*	**375.00**
	Total		**100.0 Nos**			**₹ 15,750.00**

SALES LLP
INWARD
No.: 93452
Date: 18/4
Sign:
R.R. DIST.

Amount Chargeable (in words)

E. & O.E

INR Fifteen Thousand Seven Hundred Fifty Only

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	15,000.00	2.50%	375.00	2.50%	375.00	750.00
Total:	**15,000.00**		**375.00**		**375.00**	**750.00**

Tax Amount (in words) : **INR Seven Hundred Fifty Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200044551375**
Branch & IFS Code : **SECUNDERABAD & HDFC0002479**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Customer's Seal and Signature

for **AKSHAYA TRADERS**

AKSHAYA TRADERS HYDERABAD

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

 08-04-2022 11:07:40

87125
04.04.22 1:33:42

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Akshaya Traders	**Doc No**	87125	164804
6-4-392/1, New Bholakpur, Secunderbad	**Doc Date**	06-04-2022	
	Quote No	Nil	
GSTIN 36BFYPA0121A1Z3	**Quote Date**	06-04-2022	
9381004542 9959611144	**SupplyType**	Supply	

Kind Attn : A.Chandra Shekhar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6025 - Miscellaneous - Gova rope - NA - bundles	100.00	150.00	0.00	5.00	15,750.00
			Total Order Value . . .			**15,750.00**

Rupees : Fifteen Thousand Seven Hundred Fifty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Akshaya Traders***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	06.04.2022	
Site & Phase:	Innopolis.	Time:	12:12	
Supplier		Req. No.	164804	
Material required before date:		ID No.	75338	

No	Description	Size	Quantity	Units	Inward No	Date
1.	Gova ropes	-	100	No's		
2.						
3.						
4.						
5.						
6.	87125					
7.						
8.						
9.						
10.					APPROVED	
11.						
12.	Mayuy				07 APR 2022	

Remarks: Towards site use purpose

MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Sridevi	Approved by	Mr Madhu
Sign. & Date	06.04.2022	Sign. & Date	06.04.2022

Note:

TAX INVOICE

AKSHAYA TRADERS 6-4-392/1, GROUND FLOOR, KRISHNA NAGAR COLONY, BHOLAKPUR MUSHEERABAD, HYDERABAD GSTIN/UIN: 36BFYPA0121A1Z3 State Name : Telangana, Code : 36 Contact : +91 9959611144	Invoice No. **2022-23/12** Delivery Note Supplier's Ref. Buyer's Order No.	Dated **9-Apr-2022** Mode/Terms of Payment Other Reference(s) **87125 164804** Dated
Consignee **G V Research Centre Pvt. Ltd.** 5-4-187/3&4,IInd Floor,Soham Mansion,MGRoad, 500003 GSTIN/UIN : 36AAHCG4562D1ZP	Despatch Document No. **87125** /164804 Despatched through Bill of Lading/LR-RR No. **dt. 9-Apr-2022**	Delivery Note Date Destination Motor Vehicle No.
Buyer (if other than consignee) **G V Research Centre Pvt. Ltd.** 5-4-187/3&4,IIFoor,SohamMansion,MGRoad,Sec500003 GSTIN/UIN : 36AAHCG4562D1ZP State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	**Gova Rope**	5607	**100.0 Nos**	150.00	Nos	**15,000.00**
	Output SGST @ 2.5%			*2.50*	%	**375.00**
	Output CGST @ 2.5 %			*2.50*	%	**375.00**
	Total		**100.0 Nos**			**₹ 15,750.00**

Amount Chargeable (in words) *E & O E*

INR Fifteen Thousand Seven Hundred Fifty Only

	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
	15,000.00	2.50%	375.00	2.50%	375.00	750.00
Total:	**15,000.00**		**375.00**		**375.00**	**750.00**

Tax Amount (in words) : **INR Seven Hundred Fifty Only**

INWARD
Inward No: 8924 Dt: 12/4/22
GRN No: 106034 Dt: 13/4/22
Received By: Sign:
Genome Valley Research Center Pvt. Ltd.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 93452
Date: 18/4
Sign:

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200044551375**
Branch & IFS Code : **SECUNDERABAD & HDFC0002479**

Declaration
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for AKSHAYA TRADERS

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