PURCHASE DIVISION
Advice for approval for credit to supplier

(e)

Date:	18/4/22	Prepared by	Manu	Serial no.	3238
Supplier name	Ganji Venkamah & Sons			HO inward no.	
Firm/Company	SSLLP	Project	SSLLP-SOV	HO received date	
PO/WO date		PO/WO No.	86934	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	232	13/4/22	2,060/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,060/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	
MRN nos.: 106223	Proof of delivery matches MRN: ☑ Yes ☐ No
Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,164.98/-
Amount E – PO / WO value:	4,105/-
Amount F – Difference (A – E).	2,060/-
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	25/4/22
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manu				
Sign:	Manu				
Date	18/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

GANJI VENKANNAH & SONS
5-5-97,GANJI CHAMBERS,RANIGUNJ,
SECUNDERABAD -500 003 (T.S)
GSTN/SAC : 36AABFG9288K1ZT
PH NO :27710339-27719935
MOB NO :8247540893

Invoice No. **232**	Dated **13-Apr-22**
Delivery Note	Mode/Terms of Payment **CREDIT**
Reference No. & Date.	Other References
Buyer's Order No. **86934**	Dated **13-Apr-22**
Dispatch Doc No.	Delivery Note Date
Dispatched through	Destination **MG ROAD**
Terms of Delivery	

Consignee (Ship to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg
College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Buyer (Bill to)
SUMMIT SALES LLP
Summit Housing Llp Cherlapally, Behind Kingston Pg
College, Hyderabad Phone 9618244433
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods and Services	HSN/SAC	Quantity	Rate (Incl. of Tax)	Rate	per	Disc. %	Amount
1	**BLACK PGE 4 LTR**	32089090	**2 Nos**	1,030.00	872.88	Nos		**1,745.76**
	CGST							**157.12**
	SGST							**157.12**
	Total		**2 Nos**					**₹ 2,060.00**

SUMMIT SALES LLP R.R. DIST. INWARD No: 93322 Date: 14/4 Sign: L

IN WARD
Inward No: 10658 Dt: 13/4/22
MRN No: 106223 Dt:
Received By: Sign: [signature]
SSLLP-SOV

Amount Chargeable (in words)
INR Two Thousand Sixty Only

E. & O.E

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
32089090 998518	1,745.76	9% 9%	157.12	9% 9%	157.12	314.24
Total	**1,745.76**		**157.12**		**157.12**	**314.24**

Tax Amount (in words) : **INR Three Hundred Fourteen and Twenty Four paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
TERMS & CONDITIONS:
1. Goods once sold will not be taken back or exchanged.
2. Interest @ 24% will be charged after 30 days from invoice date.
3. Subject to secunderabad jurisdiction.

for GANJI VENKANNAH & SONS

Authorised Signatory

This is a Computer Generated Invoice

Purchase Order

31-03-2022 13:16:19

o

86934
16.03.22 2:13:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganji Venkannah & sons (Asian Paints)
#5-5-97/2, Ganji chambers, Ranigunj,Secunderabad-500003 A.P.India.

GSTIN 36AABFG9288K1ZT 040-40146505
27710339,27719935,277807357

Doc No	86934	169635
Doc Date	31-03-2022	
Quote No	Nil	
Quote Date	31-03-2022	
SupplyType	Supply	

Kind Attn : Mr.Ganji Ashok

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6527 - Paints - Enamel - 4ltrs - buckets *Black*	2.00	872.88	0.00	18.00	2,060.00
2 6566 - Paints - Metal primer(red oxide) - 4ltrs - buckets	2.00	686.44	0.00	18.00	1,620.00
3 6595 - Paints - Turpentine Oil - 4ltrs - buckets *05ltrs*	1.00	360.16	0.00	18.00	424.99
4 6527 - Paints - Enamel - 4ltrs - buckets *APCO Gloss Enamel Bus Green*	2.00	872.88	0.00	18.00	2,060.00
		Total Order Value . . .			**6,164.98**

Rupees : Six Thousand One Hundred Sixty Four and Paise Ninty Eight Only.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	111	6/4/22	4,105/-
2.	232	13/4/22	2,060/-
3.			
4.			
5.			

Terms and Conditions :-

Specification /	All items shall be of "Asian" brand.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price
Delivery Date	by next day
Delivery Location	SSLLP-SOV Cherlapally, Behind Kingston PG Collage, Hyderabad Phone 9618244433 - Mr. Hemendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	NIl
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Park bench purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email

For *Summit Sales LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Ganji Venkannah & sons (Asian Paints)*

Name :

Date : / /

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	30.03.2022
Site & Phase :	SSLLP-SOV	Time:	10:57
Supplier		Req.No.	169635
Material required before date:		ID No.	75156

No	Description	Size	Quantity	Units	Inward No	Date
1	Black paint 86934	4liters	2	Nos		
2	Primer	4liters	2	Nos		
3	Thinner	5liters	1	Nos		
4	Bottle green colour	4liters	2	Nos		

Remarks: For Park bench purpose.

Prepared By	Vanajakshi	Approved by	
Sign.& Date	30.03..2022	Sign. & Date	

APPROVED

Note: On receipt of material at site write inward number and date in last 2 columns.