D

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/4/22	Prepared by	Kavitha	Serial no.	3292
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	AGH	Project	AGH	HO received date	
PO/WO date	23/3/22	PO/WO No.	86694	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23080	13/4/22	1090/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	1090/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	105363	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1090/-
Amount E – PO / WO value:	6944-1787/-
Amount F – Difference (A – E).	696/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	25/04/22
Remarks:	- Final Bill -

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date	18/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents. Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Reality (Miryalguda) LLP	Invoice No.	23080
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	Invoice Date.	13-04-2022
	PO No.	86694
	PO Date.	23-03-2022
	Req ID	74917
GSTIN : 36ABCFM6774G2ZZ PAN ABCFM6774G	Req Date	19-03-2022
	Loc Req No	165605

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos Bucket With Mug	7310	4	231.00	924.00	18	166.32
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	924.00	166.32
	83.16	83.16	Total Invoice Amount	1,090.32	

Rupees : One Thousand Ninty and Paise Thirty Two Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 93288
Date: 13/4
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 23-03-2022 13:41:36 Ori

86694
16.03.22 2:13:34

From Company : **Modi Realty (Miryalguda) LLP**
5-4-187/3&4,II nd Floor, M.G.Road, Secunderabad-500 003.
G S T No. : 36ABCFM6774G2ZZ

Supplier Details			
Summit Sales LLP	**Doc No**	86694	165605
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	23-03-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4006 - Consumables - Bucket - other - nos *Bucket With Mug*	4.00	231.00	0.00	18.00	1,090.32
2	4005 - Consumables - Broom with stick - NA - nos	2.00	115.00	0.00	18.00	271.40
3	4041 - Consumables - Mopping stick - NA - nos	2.00	128.00	0.00	18.00	302.08
4	4071 - Consumables - Wiper - Other - nos	2.00	52.00	0.00	18.00	122.72
				Total Order Value . . .		**1,786.52**

Rupees : One Thousand Seven Hundred Eighty Six and Paise Fifty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	AVR Gulmohar Homes Sy no-786, Miryalguda, Nalgonda Dist. Phone. 9550139944
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site office purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

...RT DELIVER...			
	Bill no.	Bil...	
1.	22795	25/3/22	696/-
2.			
3.			
4.			
5.			

For *Modi Realty (Miryalguda) LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Realty Miryalguda LLP	Date:	19-03-2022
Site & Phase:	AGH	Time:	10:30AM
Supplier		Req. No.	165605
Material required before date: 25-03-2022		ID No.	74917

No	Description	Size	Quantity	Units	Inward No	Date
1	White Buckets & mugs	Standers	04	No's		
2	Cobweb Cleaner Broom 86694	Standers	02	No's		
3	Mopping Sticks	Standers	02	No's		
4	Wipers	Standers	02	No's		
5	Bosch pressure cleaner	Standers	01	No		
6						

Remarks: Towards above materials for Housekeeping equipment in clubhouse purpose

Prepared By	Zakir	Approved by	
Sign.& Date	19-03-22	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
23 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	19492
Modi Reality (Miryalguda) LLP	DC Date.	25-03-2022
SY NO. 786, AVR Gulmohar Homes, Miryalguda, Nalgonda District, Telangana-508207	PO No.	86694
	PO Date.	23-03-2022
	Req ID	74917
GSTIN : 36ABCFM6774G2ZZ	Req Date	19-03-2022
	Loc Req No	165605

	Description of Goods	HSN/SAC	Qty
1	4005 - Consumables - Broom with stick - NA - nos		2
2	4041 - Consumables - Mopping stick - NA - nos	9603	2
3	4071 - Consumables - Wiper - Other - nos	9603	2
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INWARD 15212 25/03/22

Security 105363 26/3/22 Balu Naik

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP INWARD No: 79278 Date: 19/4 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory