PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/4/22	Prepared by	Prabhakar	Serial no.	- 3220
Supplier name	SSLLP			HO inward no.	
Firm/Company	GVRC	Project	GVRC	HO received date	
PO/WO date	6/4/22	PO/WO No.	87123	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22993	7/4/22	2,430.50	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	2,430.50
Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report	

MRN nos.:		Proof of delivery matches MRN	□ Yes □ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,430.50
Amount E – PO / WO value:	2,838.78
Amount F – Difference (A – E).	408
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No wait for balance material □ Other
Payment due date	25/4/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:		APPROVED			
Date		16 APR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE **ORIGINAL INVOICE**

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details		
GV Research center Pvt Ltd	Invoice No.	22993
Sy No. 542, Genome vallaey, Thurkapally, Hyderabad	Invoice Date.	07-04-2022
	PO No.	87123
	PO Date.	06-04-2022
	Req ID	75336
GSTIN : 36AAHCG4562D1ZP PAN AAHCG4562D	Req Date	06-04-2022
	Loc Req No	164802

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4041 - Consumables - Mopping stick - NA - nos	9603	3	128.00	384.00	18	69.12
2	4040 - Consumables - Mopping Cloth - NA - nos	6307	10	15.75	157.50	5	7.88
3	4008 - Consumables - Cleaning Cloth - other - nos yellow	6307	30	16.80	504.00	5	25.20
4	4065 - Consumables - Vim bar - NA - nos	3405	3	45.00	135.00	18	24.30
5	4059 - Consumables - Surf Detergent Powder - NA -	3402	5	25.20	126.00	5	6.30
6	4039 - Consumables - Lisol Cleaning Liquid - NA -	3808	5	80.00	400.00	18	72.00
7	4014 - Consumables - Colin - 500ml - nos	3402	5	88.00	440.00	18	79.20
8							
9							
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14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,146.50		284.00
	142.00	142.00	Total Invoice Amount	2,430.50		

Rupees : Two Thousand Four Hundred Thirty and Paise Fifty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP INWARD No: 93081 Date: 7/4 Sign: R.R. DIST.

Purchase Order

 06-04-2022 16:58:18 Origir

87123
04.04.22 1:33:42

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	87123	164802
	Doc Date	06-04-2022	
	Quote No	nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-04-2022	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4041 - Consumables - Mopping stick - NA - nos	5.00	128.00	0.00	18.00	755.20
2	4040 - Consumables - Mopping Cloth - NA - nos	10.00	15.75	0.00	5.00	165.38
3	4008 - Consumables - Cleaning Cloth - other - nos *yellow*	30.00	16.80	0.00	5.00	529.20
4	4065 - Consumables - Vim bar - NA - nos	5.00	45.00	0.00	18.00	265.50
5	4059 - Consumables - Surf Detergent Powder - NA - kgs	5.00	25.20	0.00	5.00	132.30
6	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	5.00	80.00	0.00	18.00	472.00
7	4014 - Consumables - Colin - 500ml - nos	5.00	88.00	0.00	18.00	519.20
					Total Order Value . . .	**2,838.78**

Rupees : Two Thousand Eight Hundred Thirty Eight and Paise Seventy Seven Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Innopolis
Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana
Phone. Nagamani(Engineer) - 7981951035

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for office use purpose.

For ***G V Reserch Centers Pvt Ltd*** Accepted the above Terms And Conditions

Authorised Signatory For ***Summit Sales LLP***

Name : 07/04/2022 Name : ____________ Date : __/__/____

Purchase Order

 06-04-2022 16:58:18 Original / Office Copy / Purchase Div.Copy

Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***G V Reserch Centers Pvt Ltd***

Authorised Signatory

Name : 07/04/2022

Name : ______________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	06.04.2022
Site & Phase:	Innopolis.	Time:	12:12
Supplier		Req. No.	164802
Material required before date:		ID No.	75336

No	Description	Size	Quantity	Units	Inward No	Date
1.	Mopping sticks	-	05	No's		
2.	Mopping Clothes	-	10	No's		
3.	Yellow clothes	-	30	No's		
4.	Vim bar	-	05	No's		
5.	Surf excel	-	05	No's		
6.	Lisol	-	05	No's		
7.	colin	-	05	No's		
8.						
9.						
10.						
11.						
12.						

8/7/23

Mayur

Remarks: Towards office use purpose

Prepared By	Sridevi	Approved by	Mr.Madhu
Sign. & Date	06.04.2022	Sign. & Date	06.04.2022

Note:

APPROVED

07 APR 2022

MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research center Pvt Ltd	DC No	19658
Sy No 542, Genome vallaey, Thurkapally, Hyderabad	DC Date	07-04-2022
	PO No	87123
	PO Date	06-04-2022
	Req ID	75336
GSTIN : 36AAHCG4562D1ZP	Req Date	06-04-2022
	Loc Req No	164802

	Description of Goods	HSN/SAC	Qty
1	4041 - Consumables - Mopping stick - NA - nos	9603	3
2	4040 - Consumables - Mopping Cloth - NA - nos	6307	10
3	4008 - Consumables - Cleaning Cloth - other - nos	6307	30
4	4065 - Consumables - Vim bar - NA - nos	3405	3
5	4059 - Consumables - Surf Detergent Powder - NA - kgs	3402	5
6	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	3808	5
7	4014 - Consumables - Colin - 500ml - nos	3402	5
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Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 29312
Date: 20/4
Sign: ...
R.R. DIST.

INWARD
8895 8/4/22
105906 8/4/22

for Summit Sales LLP

Authorised signatory