

PURCHASE DIVISION
Advice for approval for credit to supplier

(EOL)

Date: 19/01/22		Prepared by: Ramya		Serial no. 3255	
Supplier name: Reflections Electricals				HO inward no.	
Firm/Company: MPMLLP		Project: AMP		HO received date	
PO/WO date: 07/12/2020		PO/WO No. 71949		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	- 1924	18/12/2020	11,088/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 11,088

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 85368	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 11,088

Amount E – PO / WO value: 16,884

Amount F – Difference (A – E): -5,796

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment due date: 25/01/22

Remarks: Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Ramya				
Sign:					
Date	19/01/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Sales Invoice

Reflections Electricals Pvt Ltd.

5-4-187/7, M G Road & R P Road Junction
Ranigunj, Secunderabad 500003 T.S
Phone: 04027543785, 9705577776
GSTIN/UIN: 36AADCR2047Q1ZZ
State Name : Telangana, Code : 36
E-Mail : reflections_hyderabad@yahoo.com
Consignee (Ship to)

Modi Reality Mallapur LLP

5-4-187/3&3, II Floor, Soham Mansion, M G Road,
Secunderabad 500 003
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36
Buyer (Bill to)
Modi Reality Mallapur LLP
5-4-187/3&3, II Floor, Soham Mansion, M G Road,
Secunderabad 500 003
GSTIN/UIN : 36AAEFM1459R1ZP
State Name : Telangana, Code : 36
Place of Supply : Telangana

Invoice No.

1924

Dated

18-Nov-2020

Delivery Note

581

Mode/Terms of Payment

Against Delivery

Reference No. & Date.

1924 dt. 18-Nov-2020

Other References

Buyer's Order No.

71949/68469

Dated

7-Nov-2020

Dispatch Doc No.

Delivery Note Date

18-Nov-2020

Dispatched through

Destination

Your Self**Mallapur**

Terms of Delivery

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	6W S/M LED Sq Panel 2700K D650627	940540	12 %	20.0000 nos	495.00	nos	9,900.00
	OUTPUT CGST						594.00
	OUTPUT SGST						594.00
Total				20.0000 nos			₹ 11,088.00

Duplicate bill given by supplier.
Not accounted in BOA.
Check if approved earlier in M-codex.
Approve bill only after cross check.

Amount Chargeable (in words)

E. & O.E

INR Eleven Thousand Eighty Eight Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
940540	9,900.00	6%	594.00	6%	594.00	1,188.00
Total	9,900.00		594.00		594.00	1,188.00

Tax Amount (in words) : **INR One Thousand One Hundred Eighty Eight Only**Date & Time : **18-Nov-2020 at 16:01**

Company's Bank Details

A/c Holder's Name : **Reflections Electricals Pvt Ltd.**Bank Name : **State Bank of India**A/c No. : **30033772668**Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**Company's PAN : **AADCR2047Q**

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.



SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Form for closure of purchase order

Data required from site/engineers:					
PO no.:	71949	PO date:	7/08/2020	Req. no.:	
MRN nos. related to PO					
☐	Part material received.				
☒	Full material received.				
☐	Material not received.				
☐	Close PO – Balance material will be re-ordered by new requisition.				
☐	Cancel PO. Material not required.				
☐	Cancel PO. Material will be re-ordered by new requisition.				
☐	Keep PO open. Material required.				
☐	Keep PO open. Work under progress.				
Remarks by engineer: Total material delivered. Close the po.					
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.					
Prepared by	Sign	Date	Project manager	Sign	Date
A. Tanaka	Ap	8/4/22			
Data required from accounts:					
☐	Checked with E&D for receipt of bills.				
☐	Bills not received against this PO.				
☐	Part bill received against this PO.		Bill nos.		
☐	All bills received against this PO.				
☐	Advance paid against this PO.		Amount paid		
Remarks by Accountants:					
Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.					
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date
Advice by MD - action to be taken by purchase:					
☐	Get certified bill from supplier (not original).				
☐	Prepare bill in SSSLP for material supplied.				
☐	Get proof of delivery from site.				
☐	Barcoded PO missing – get certified copy from Accounts.				
☒	Thereafter, prepare advice to credit to supplier and send to HO for processing.				
☒	Close PO	☐	Keep PO open. Material awaited		
☐	Send barcoded PO to MDs desk. PO to be closed thereafter.				
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.				
☐	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.				
☐	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.				
☐	E&D to check receipt of bill and enter comments below.				
☐	Details of material supplied and balance material to be supplied is required.				
Remarks:					
Prepared by		Sign		Date	

Duplicate bill given by supplier.
Not accounted in BOA.
Check if approved earlier in M-codex.
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APPROVED BY
11 APR 2022
SOHAM MODI
MANAGING DIRECTOR

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Modi Reality Mallapur LLP

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Secunderabad 500 003
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Dispatch Doc No.

Dispatched through

Your Self

Terms of Delivery

Dated

18-Nov-2020

Mode/Terms of Payment

Against Delivery

Other References

Dated

7-Nov-2020

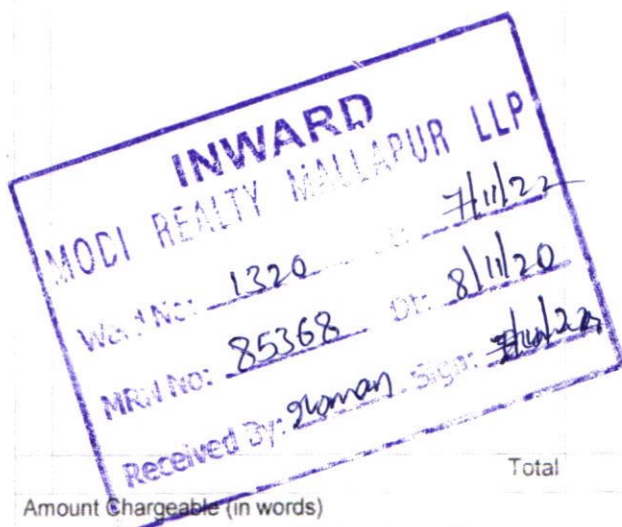
Delivery Note Date

18-Nov-2020

Destination

Mallapur

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for Reflections Electricals Pvt Ltd.Company's PAN : **AADCR2047Q**

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SUBJECT TO HYDERABAD JURISDICTION

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Purchase Order

Page(s) 1 Of 1

08-04-2022 16:49:10

Original / Office Copy / Purchase Div.Copy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Reflections Electricals Pvt. Ltd.,
5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003

GSTIN 36AADCR2047Q1ZZ 27540307
27543785.. 9849875767

Doc No	71949	68469
Doc Date	07-11-2020	
Quote No	Nil	
Quote Date	07-11-2020	
SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos D540565	45.00	335.00	0.00	12.00	16,884.00
Total Order Value . . .					16,884.00

Rupees : Sixteen Thousand Eight Hundred Eighty Four Only.

Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand,

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security _____, Admin 9502211011

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 10 years warranty.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for A-101,109, B-104,105 MOdel flats purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Reality Mallapur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : _____

Name : _____

Date : __/__/__