

PURCHASE DIVISION
Advice for approval for credit to supplier

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Date: 18/4/22		Prepared by: Kavitha		Serial no. 3281	
Supplier name: Summit Sales LLP		HO inward no.			
Firm/Company: SOV LLP		Project: SOV		HO received date	
PO/WO date: 06/4/22		PO/WO No. 87128		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23000	8/4/22	3,612/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 3,612/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 105891	Proof of delivery matches MRN	☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges: -

Amount C – Other Debits : -

Amount D (D=A+B-C) – Amount to be credited to the supplier: 3,612/-

Amount E – PO / WO value: 3,612/-

Amount F – Difference (A – E): -

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment due date: 18/4/22 25/04/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date:	18/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.		23000	
Silver Oak Villas LLP Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd GSTIN : 36ADBFS3288A2Z7							

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

06-04-2022 16:30:54



87128

04.04.22 1:33:42

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	87128	184071
Doc Date	06-04-2022	
Quote No	Nil	
Quote Date	06-04-2022	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9555 - Tools - Safety belt - other - nos	10.00	259.00	0.00	5.00	2,719.50
2 6164 - Miscellaneous - Safety Jacket - NA - Nos orange	10.00	85.00	0.00	5.00	892.50
Total Order Value . . .					3,612.00

Rupees : Three Thousand Six Hundred Twelve Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Safety purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For **Silver Oak Villas LLP**

Authorised Signatory

Name :

07/04/2022

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : / /

Requisition Form

Company Name:		Silver Oak Villas LLP-III		Date:		06-04-2022	
Site & Phase :		Silver Oak Villas-III		Time:		02:30	
Supplier				Req. No.		184071	
Material required before date:			Urgent		ID No.		75334
No	Description		Size	Quantity	Units	Inward Number	Date
1	Safety Jackets			10	Nos		
2	Safety Rob			10	Nos		
Remarks: - for Site use purpose							
Prepared By		K.Tulasi Rani		Approved by			
Sign.& Date		06-04-2022		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G. Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier - Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 - 08-04-2022

Customer Details

Silver Oak Villas LLP

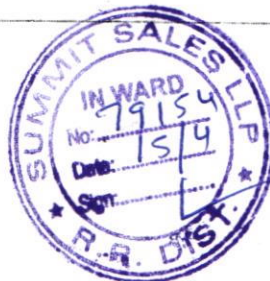
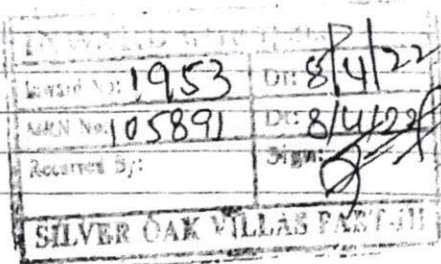
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd

GSTIN: 36ADBFS3288A2Z7

DC No.	19666
DC Date.	08-04-2022
PO No.	87128
PO Date.	06-04-2022
Req ID	75334
Req Date	06-04-2022
Loc Req No	184071

Description of Goods

		HSN/SAC	Qty
1	9555 - Tools - Safety belt - other - nos	63072090	10
2	6164 - Miscellaneous - Safety Jacket - NA - Nos		10
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory