E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/4/22	Prepared by	Manoj	Serial no.	3329
Supplier name	Green Belt Services			HO inward no.	
Firm/Company	MRMLLP	Project	GMR	HO received date	
PO/WO date	4/4/22	PO/WO No.	87043	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	107	19/4/22	4,081/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):	33391/-
Proof of delivery by way of: ☑ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report	

MRN nos.:	106294	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	742/-
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4081/-
Amount E – PO / WO value:	33391/-
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment - due date	25/4/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Manoj				
Sign:	Manoj				
Date	20/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

GSTIN :36AAUFG2910P1ZT

Composite Scheme

INVOICE

Cell : 8897895924

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING,CIVIL & LABOUR CONTRACTOR

H.No. 4-1270, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49.

E-mail : greenbeltservices.2212@gmail.com

M/s. MODi Reality mallapur - LLP.

(GMR.)

Sl.No. 107 Date : 19/04/2022

D.C.No. 109 Date :

P.O.No. 87043 Date :

S.No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Supply of plants.	-	-	4,081	00
			TOTAL	4,081	00

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 93525
Date: 2014
Sign:

GREEN BELT SERVICES

Bank Name: HDFC Bank

A/c. No.50200055048996

IFSC Code: HDFC0002019

Rupees inwards: for Thousand Eighty one only

For GREEN BELT SERVICES

Authorised Signatory

Purchase Order

 04-04-2022 13:12:42

87043

04.04.22 1:33:41

opy

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderal
G S T No. : 36AAEFM1459R1ZP

Supplier Details			
Green Belt Services 4-1270, Marthand nagar, New HafeezPet, Near Konda pur Hyd-49	**Doc No**	87043	193031
	Doc Date	04-04-2022	
	Quote No	Nil	
GSTIN 36AAUFG2910P1ZT	**Quote Date**	04-04-2022	
8897895924	**SupplyType**	Supply	

Kind Attn : Mr.Ravi Shanker

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6031 - Miscellaneous - Plants - NA - nos *Tecoma plants (Yellow)*	70.00	45.00	0.00	6.00	3,339.00
					Total Order Value . . .	**3,339.00**

Rupees : Three Thousand Three Hundred Thirty Nine Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for drive way to main door side retaining wall plantation work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For ***Modi Reality Mallapur LLP***

Authorised Signatory

Name : 04/04/2022

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP	Date:	01.04.22
Site & Phase :	GULMOHAR RESIDENCY	Time:	11:00
Supplier		Req. No.	193031
Material required before date:	03.04.22	ID No.	75232

No	Description	Size	Quantity	Units	Inward No	Date
1.	Tacomaa plants (yellow)		70	No's		
2.						
3.						
4.						
5.						
6.	87043					
7.						
8.						
9.						
10.						

Remarks: For drive way to main door side retaining wall plantation work purpose at GMR site .

APPROVED
04 APR 2022
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Sai Kumar	Approved by	Ram prasad
Sign.& Date	01.04.22	Sign. & Date	

Note:

APP
01 APR 2022
PROJECT MANAG

GSTIN :36AAUFG2910P1Z1
Composite Scheme

DELIVERY CHALLAN

GREEN BELT SERVICES

GARDENING, HOUSE KEEPING, PAINTING, CIVIL & LABOUR CONTRACTOR
H.No. 4-12/0, Marthanda Nagar, New Hafeezpet, Near Kondapur, Hyderabad - 49
E-mail : greenbeltservices2212@gmail.com

M/s. MODI Reality Mallapur, LLP

D.C. No. 109 Date 13/04/2021

P.O. No. 8/04/ Date

S.No	PARTICULARS	QUANTITY
1	Tecoma plants (yellow)	70 No's
2	Trans post Extra	

SUMMIT SALES LLP
IN WARD
No: 79323
Date: 21/4
Sign:
R.R. DIST.

106194 Dt. 16/04/22

Receivers Signature

For GREEN BELT SERVICES

Authorised Signatory