

③

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/04/22	Prepared by	Varajathi	Serial no.	3336
Supplier name	SSLF			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	8/02/22	PO/WO No.	85306	Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	22124	16/02/22	69,522/-	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Amount A - Bills total (Excluding Transport & Hamali Charges):				69,522/-	
Proof of delivery by way of: <input type="checkbox"/> DCs/bill <input type="checkbox"/> Steel report <input type="checkbox"/> RMC pour report <input type="checkbox"/> Solid block report <input type="checkbox"/> Installation report					
MRN nos.:	103812	Proof of delivery matches MRN	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Amount B - Other Credits : Transportation charges				=	
Amount C - Other Debits :				=	
Amount D (D=A+B-C) - Amount to be credited to the supplier:				69,522/-	
Amount E - PO / WO value:				152,311/-	
Amount F - Difference (A - E).				82789/-	
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Part received			
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> Other			
Payment due date		25/04/22			
Remarks: final Bill					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Varajathi	P. Prabhakar			
Sign:	[Signature]	[Signature]			
Date	20/04/22	21 APR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

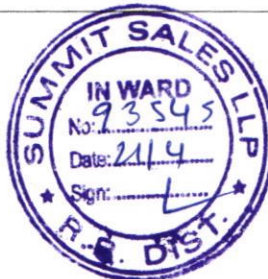
Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 15-04-2022

Customer Details				Invoice No.	22124			
Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.	16-02-2022			
				PO No.	85306			
				PO Date.	08-02-2022			
				Req ID	73629			
				Req Date	07-02-2022			
				Loc Req No	178376			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt	
1	2169 - Carpentry - hardware - SS Mortise Lock -	8301	16	2350.00	37,600.00	18	6,768.00	
2	2165 - Carpentry - hardware - SS Cylindrical Lock -	8301	18	541.00	9,738.00	18	1,752.84	
3	2285 - Carpentry - hardware - SS Hinges - Others - 4"	8302	43	218.00	9,374.00	18	1,687.32	
4	2092 - Carpentry - hardware - Door Stopper - NA -	8302	21	105.00	2,205.00	18	396.90	
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
	IGST	CGST	SGST	Total Taxable Amount	58,917.00		10,605.06	
		5,302.53	5,302.53	Total Invoice Amount	69,522.06			
Rupees : Sixty Nine Thousand Five Hundred Twenty Two and Paise Six Only.								

for Summit Sales LLP



Authorised signatory

Subject to Hyderabad Jurisdiction

Form for closure of purchase order

Data required from site/engineers:							
PO no.:	85306	PO date:	8/2/2022	Req. no.:	178376	Advice Scan ID	
MRN nos. related to PO	103812						
<input checked="" type="checkbox"/>	Part material received.						
<input type="checkbox"/>	Full material received.						
<input type="checkbox"/>	Material not received.						
<input type="checkbox"/>	Close PO – Balance material will be re-ordered by new requisition.						
<input type="checkbox"/>	Cancel PO. Material not required.						
<input type="checkbox"/>	Cancel PO. Material will be re-ordered by new requisition.						
<input checked="" type="checkbox"/>	Keep PO open. Material required.						
<input type="checkbox"/>	Keep PO open. Work under progress.						
Remarks by engineer:							
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.							
Prepared by	Sign	Date	Project manager	Sign	Date		
A. Sravani		5/4/22	K. Narasimhan				
Data required from accounts:							
<input type="checkbox"/>	Checked with E&D for receipt of bills.						
<input type="checkbox"/>	Bills not received against this PO.						
<input type="checkbox"/>	Part bill received against this PO.	Bill nos.					
<input type="checkbox"/>	All bills received against this PO.						
<input type="checkbox"/>	Advance paid against this PO.	Amount paid					
Remarks by Accountants:							
Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.							
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date		
Advice by MD - action to be taken by purchase:							
<input type="checkbox"/>	Get certified bill from supplier (not original).						
<input checked="" type="checkbox"/>	Prepare bill in SLLP for material supplied.						
<input type="checkbox"/>	Get proof of delivery from site.						
<input type="checkbox"/>	Barcoded PO missing – get certified copy from Accounts.						
<input checked="" type="checkbox"/>	Thereafter, prepare advice to credit to supplier and send to HO for processing.						
<input checked="" type="checkbox"/>	Close PO	<input type="checkbox"/>	Keep PO open. Material awaited				
<input type="checkbox"/>	Send barcoded PO to MDs desk. PO to be closed thereafter.						
<input type="checkbox"/>	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.						
<input type="checkbox"/>	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.						
<input type="checkbox"/>	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.						
<input type="checkbox"/>	E&D to check receipt of bill and enter comments below.						
<input type="checkbox"/>	Details of material supplied and balance material to be supplied is required.						
Remarks:							
Prepared by	Sign				Date		

APPROVED BY
13 APR 2022
S. CHAM MOULI
MANAGING DIRECTOR

Purchase Order

Page(s) 1 of 1

08-02-2022 15:29:17



85306

31.01.22 4:53:34

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

Doc No	85306	178376
Doc Date	08-02-2022	
Quote No	Nil	
Quote Date	08-02-2022	
SupplyType	Supply	

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	44.00	2,350.00	0.00	18.00	122,012.00
2 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	18.00	541.00	0.00	18.00	11,490.84
3 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	63.00	218.00	0.00	18.00	16,206.12
4 2092 - Carpentry - hardware - Door Stopper - NA - nos	21.00	105.00	0.00	18.00	2,601.90
Total Order Value . . .					152,310.86

Rupees : One Lakh(s) Fifty Two Thousand Three Hundred Ten and Paise Eighty Six Only.

Terms and Conditions :-

Specification / As per details given in the quotation.Rate per sft Rs/- 126 + 18% Gst, Hardware will be Dorset ✓**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all GST taxes**Delivery Date** with in a day**Delivery Location** May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999**Penalty For Delay** Nil**Transportation** Transport by us**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order F 401,406,102,purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For MDs APPROVAL

- High Value/quantity beyond limits.
- Po/Req. processed-post approval.
- Approval for technical details/clarification.
- Replenishing SLLP stock
- Other

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ___/___/___

P.O. no: 85306, dt: 8/2/22

PART DELIVERY DETAILS			
S.no.	Bill no.	Bill Dt.	Amount
1.	22124	16/2/22	69,522 ⁰⁰
2.	22382	26/2/22	1,251.39
3.			
4.			
5.			

Requisition Form - Doors and hardware (Deluxe)

Company: Modi Realty mallapur L.P.P
 Req no: 192805
 Material required before: 09.02.22
 Prepared by: A. Janaki
 Flat / Block no: F- block -101,406,102.

Site & Phase
 Req. Date: 07.02.22
 Approved by (sign):

Gulmohar residency
 07.02.22

APPROVE
 08 FEB 2022
 P. PRAE
 Sr. Manager

Type B1660 sft 3BHK Order Value: 3
 Type A sft 3BHK Order Value: 0

S No.	Item Description	Units	Qty required for type B2 1660 sft 3BHK flat	Qty required for type B 1660 sft 3BHK flat	2BHK flats requirement	3BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Qty in sft	Qty in sq mts	Inward No	Date
1	Panel Doors-38"x80" (main doors)	nos	-	-	-	-	-	-	-	-	-	-	-
2	Panel Doors-32"x82" (Bed room shutter)	nos	-	-	-	-	-	-	-	-	-	-	-
3	Panel Doors-32"x80" (Pooja room shutter)	nos	-	-	-	-	-	-	-	-	-	-	-
4	Panel Doors-36"x82"	nos	-	-	-	-	-	-	-	-	-	-	-
5	Panel Doors-26"x80" (Toilet & Utility door)	nos	-	-	-	-	-	-	-	-	-	-	-
6	Mortise Lock	nos	-	1	-	-	3	-	3	44	-	-	-
7	Cylindrical Locks	nos	-	6	-	-	3	-	3	267	25	-	-
8	screws for hinges(nos)	nos	-	168	-	-	3	-	18	7,462	693	-	-
9	SS Hinges-4"	nos	-	21	-	-	3	-	504	933	87	-	-
10	Magnetic Door Stopper	nos	-	7	-	-	3	-	63	311	29	-	-
11	Total	nos	-	203	-	-	609	-	21	311	834	-	-

Note: 1) WPC Panel doors shutter with honey comb filling.

9085

APPROVED BY
 10 FEB 2022
 SOHAM MODI
 MANAGING DIRECTOR

R. Sai bharathi

01 FEB 2022

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 16-02-2022

Customer Details Modi Properties Private Limited, Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM	DC No.	18930
	DC Date.	16-02-2022
	PO No.	85306
	PO Date.	08-02-2022
	Req ID	73629
	Req Date	07-02-2022
	Loc Req No	178376

	Description of Goods	HSN/SAC	Qty
1	2169 - Carpentry - hardware - SS Mortise Lock - other - nos	8301	16
2	2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	8301	18
3	2285 - Carpentry - hardware - SS Hinges - Others - nos	8302	43
4	2092 - Carpentry - hardware - Door Stopper -NA - nos	8302	21
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
 Inward No: 18761 Dt: 16/02/22
 MRN No: 103812 Dt:
 Received By: *[Signature]* Sign:
 MODI PROPERTIES PVT. LTD. Sy.No. 82/1



for Summit Sales LLP

[Signature]

Authorised signatory

Subject to Hyderabad Jurisdiction