

(6)

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	19/4/22	Prepared by	Vanajatshi	Serial no.	3795
Supplier name	SSLP	HO inward no.			
Firm/Company	sc 22	Project	Sov-III	HO received date	
PO/WO date	3/2/22	PO/WO No.	85104	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23169	19/4/22	55949.94	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
2.				<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No

Amount A - Bills total (Excluding Transport & Hamali Charges): 55949.94

Proof of delivery by way of: DCs/bill Steel report RMC pour report Solid block report Installation report

MRN nos.:	105752	Proof of delivery matches MRN	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Amount B - Other Credits : Transportation charges	—
Amount C - Other Debits :	—
Amount D (D=A+B-C) - Amount to be credited to the supplier:	55,949.94
Amount E - PO / WO value:	55,949.94
Amount F - Difference (A - E).	—

Quantity received as per PO / WO Yes Excess received Short received Part received

Close PO / WO Yes No - wait for balance material Other

Payment due date: 25/4/22

Remarks: Final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Vanajatshi				
Sign:	<i>[Signature]</i>	<i>[Signature]</i>			
Date:	19/04/22	21 APR 2022			
Approval limit	Upto 20k	P. P. Above 20k SR. MANAGER PURCHASE	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

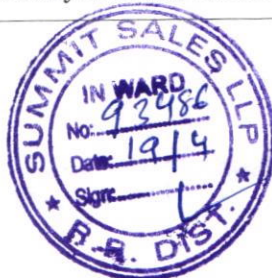
Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1

Customer Details				Invoice No.	23169					
Serene Constructions LLP				Invoice Date.	19-04-2022					
SOV PART III, Sy No. No. 11,12,14,15,16,17,18,294, Cherlapally, Hyderabad,				PO No.	85104					
GSTIN : 36ACVFS7909P1ZV				PO Date.	03-02-2022					
PAN ACVFS7909P				Rcq ID	73459					
				Req Date	01-02-2022					
				Loc Req No	183902					
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt			
1	8534 - Stone - granite - Tan Brown - 19mm - Sft 12" x 3'3"	68022310	195	59.85	11,670.75	18	2,100.74			
2	8534 - Stone - granite - Tan Brown - 19mm - Sft 3'3" x 3'3"	68022310	85	59.85	5,087.25	18	915.70			
3	8534 - Stone - granite - Tan Brown - 19mm - Sft 2'0 x 0.9"	68022310	36	59.85	2,154.60	18	387.84			
4	8534 - Stone - granite - Tan Brown - 19mm - Sft 5'0 x 0.6"	68022310	180	59.85	10,773.00	18	1,939.14			
5	8534 - Stone - granite - Tan Brown - 19mm - Sft 8'0 x 0.6"	68022310	32	59.85	1,915.20	18	344.74			
6	8534 - Stone - granite - Tan Brown - 19mm - Sft 5'0 x 0.6"	68022310	120	59.85	7,182.00	18	1,292.76			
7	8500 - Stone - granite - Beading - NA - rft Tanbrown - 3'0 x 0.3"		90	19.95	1,795.50	18	323.20			
8	8500 - Stone - granite - Beading - NA - rft Tanbrown - 6'0 x 0.3"		24	19.95	478.80	18	86.18			
9	8500 - Stone - granite - Beading - NA - rft Tanbrown - 15" x 0.3"		38	19.95	758.10	18	136.46			
10	6189 - Miscellaneous - Hamali Charges - NA - Per		800	7.00	5,600.00	18	1,008.00			
11										
12										
13										
14										
15										
IGST				CGST		SGST		Total Taxable Amount	47,415.20	8,534.76
				4,267.38		4,267.38		Total Invoice Amount	55,949.94	

Rupees : Fifty Five Thousand Nine Hundred Fourty Nine and Paise Ninty Four Only.



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Form for closure of purchase order

Data required from site/engineers:							
PO no.:	85104	PO date:	03/2/22	Req. no.:	183902	Advice Scan ID	
MRN nos. related to PO	105752						
<input type="checkbox"/>	Part material received.						
<input checked="" type="checkbox"/>	Full material received.						
<input type="checkbox"/>	Material not received.						
<input type="checkbox"/>	Close PO – Balance material will be re-ordered by new requisition.						
<input type="checkbox"/>	Cancel PO. Material not required.						
<input type="checkbox"/>	Cancel PO. Material will be re-ordered by new requisition.						
<input type="checkbox"/>	Keep PO open. Material required.						
<input type="checkbox"/>	Keep PO open. Work under progress.						
Remarks by engineer:							
Notes: 1. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide copies of invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.							
Prepared by	Sign	Date	Project manager	Sign	Date		
K. Tulasi Rani	(Signature)	5/4/22					
Data required from accounts:							
<input type="checkbox"/>	Checked with E&D for receipt of bills.						
<input type="checkbox"/>	Bills not received against this PO.						
<input type="checkbox"/>	Part bill received against this PO.	Bill nos.					
<input type="checkbox"/>	All bills received against this PO.						
<input type="checkbox"/>	Advance paid against this PO.	Amount paid					
Remarks by Accountants:							
Notes: 1. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.							
Prepared by	Sign	Date	Accounts manager (approval required for PO more than 10k)	Sign	Date		
Advice by MD - action to be taken by purchase:							
<input checked="" type="checkbox"/>	Get certified bill from supplier (not original).						
<input type="checkbox"/>	Prepare bill in SLLP for material supplied.						
<input checked="" type="checkbox"/>	Get proof of delivery from site.						
<input type="checkbox"/>	Barcoded PO missing – get certified copy from Accounts.						
<input checked="" type="checkbox"/>	Thereafter, prepare advice to credit to supplier and send to HO for processing.						
<input checked="" type="checkbox"/>	Close PO	<input type="checkbox"/>	Keep PO open. Material awaited				
<input type="checkbox"/>	Send barcoded PO to MDs desk. PO to be closed thereafter.						
<input type="checkbox"/>	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.						
<input type="checkbox"/>	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.						
<input type="checkbox"/>	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare advice to credit to supplier and send to HO for processing. Close all open POs.						
<input type="checkbox"/>	E&D to check receipt of bill and enter comments below.						
<input type="checkbox"/>	Details of material supplied and balance material to be supplied is required.						
Remarks:							
Prepared by		Sign		Date			


APPROVED BY
 13 APR 2022
 SOHAM MODI
 MANAGING DIRECTOR

Purchase Order

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03-02-2022 11:31:15



85104

31.01.22 4:50:17

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	85104	183902
Doc Date	03-02-2022	
Quote No	Nil	
Quote Date	18-12-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8534 - Stone - granite - Tan Brown - 19mm - Sft 12" x 3'3"	195.00	59.85	0.00	18.00	13,771.49
2 8534 - Stone - granite - Tan Brown - 19mm - Sft 3'3" x 3'3"	85.00	59.85	0.00	18.00	6,002.96
3 8534 - Stone - granite - Tan Brown - 19mm - Sft 2'0 x 0.9"	36.00	59.85	0.00	18.00	2,542.43
4 8534 - Stone - granite - Tan Brown - 19mm - Sft 5'0 x 0.6"	180.00	59.85	0.00	18.00	12,712.14
5 8534 - Stone - granite - Tan Brown - 19mm - Sft 8'0 x 0.6"	32.00	59.85	0.00	18.00	2,259.94
6 8534 - Stone - granite - Tan Brown - 19mm - Sft 5'0 x 0.6"	120.00	59.85	0.00	18.00	8,474.76
7 8500 - Stone - granite - Beading - NA - rft Tanbrown - 3'0 x 0.3"	90.00	19.95	0.00	18.00	2,118.69
8 8500 - Stone - granite - Beading - NA - rft Tanbrown - 6'0 x 0.3"	24.00	19.95	0.00	18.00	564.98
9 8500 - Stone - granite - Beading - NA - rft Tanbrown - 15" x 0.3"	38.00	19.95	0.00	18.00	894.56
10 6189 - Miscellaneous - Hamali Charges - NA - Per Rft	800.00	7.00	0.00	18.00	6,608.00
Total Order Value . . .					55,949.94

Rupees : Fifty Five Thousand Nine Hundred Forty Nine and Paise Ninty Four Only.

Terms and Conditions :-**Specification / Brand** All items shall be of 19mm thickness slabs. The above rates only for material supply.**Payment Terms** After delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next day**Delivery Location** Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0**Penalty For Delay** Bills must be submitted to H.O. within 30days of completion of work.10% pty on value of order will be deducted for delay in submission of bills.**Transportation Cost** Included in above price.For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

03/02/2022

Name : _____

Date : ___/___/___

Purchase Order

Page(s) 2 Of 2

03-02-2022 11:31:15

Original / Office Copy / Purchase Div.Copy

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 125,132.

Completion Date Nil

Measurement Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

[A long, thin, vertical blue scribble or mark, possibly a signature or stamp, extending from the middle of the page down towards the bottom.]

For **Serene Constructions LLP**

Authorised Signatory

Name : _____

[Handwritten signature]
[Handwritten date: 03/02/2022]

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : ___/___/___

S No.	Item Description	Units	Qty required for one Flat	Avg Qty required for one flat	Order Value	Qty required for Order value	Balance Qty to be ordered	Inward No	Date
1	Tan Brown (12" X 3'3")	Sft	97.5	97.5	2.0	195.0	195.0		
2	Tan Brown (3'3" X 3'3")	Sft	42.3	42.3	2.0	84.5	84.5		
3	Tan Brown (2 X'9")	Sft	18.0	18.0	2.0	36.0	36.0		
4	Ledge wall Tan Brown (5' X 6")	Sft	90.0	90.0	2.0	180.0	180.0		
5	Main door Tan Brown (8' X 6")	Sft	16.0	16.0	2.0	32.0	32.0		
6	Main door Tan Brown (5' X 6")	Sft	60.0	60.0	2.0	120.0	120.0		
7	Tan Brown (3'X3")Skirting	Rft	45.0	45.0	2.0	90.0	90.0		
8	Tan Brown (6' X 3")Skirting	Rft	12.0	12.0	2.0	24.0	24.0		
9	Tan Brown (15" X 3")Skirting	Rft	18.8	18.8	2.0	37.5	37.5		
	Total		399.5				799.0		

NOTE:THE BILL SHOULD BE IN FAVER OF SCLLP

85104

02 FEB 2022

73959

Requisition Form -Tan Brown granite							
Company	SCLLP		Site & Phase	SOV-III			
Req. no.	183902		Req. Date	01-02-2022			
Material required before	20-02-2022		ID no.				
Prepared by:	B.Meenakshi		Approved by (sign):				
Flat / Block no:	V.no 125,132		Remarks:-				
Order Value:	2	Villas					
Order Value:		Villas					

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.

Tel : 040 - 6633 5551

M/s Sesene Construction Up

Site: _____

DC No. : 4437
 Date : 5/3/22
 Vehicle No. : TS300F80
 P.O. / W.O. No. : 85104
 P.O. / W.O. Date : 5/2/22

Sl. No.	PARTICULARS	Quantity
1	Tan brown granite 12" x 3.3"	195 sq ft
2	— do — 3.3" x 3.3"	85.00
3	— do — 2.0 x 0.9"	36.00
4	— do — 8.0 x 0.6"	32.00
5	— do — 5.0 x 0.6"	180.00
6	— do — 5.0 x 0.6"	120.00
7	Granite bedding 3.0 x 3.0"	90.00 sq ft
8	— do — 6.0 x 0.3"	24.00
9	— do — 15" x 0.3"	38.00
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

INWARD RECEIVED
 Inward No: 1938 Dt: 5/3/22
 PAN No: 105752 Tx: 5/4/22
 Received By: _____ Sign: _____
 SILVER OAK VILLAS PART-III

GSTIN :

Received the above materials in good condition.

Received by : M. N. S. S.

Date : 5/3/22

Stamp: M. N. S. S.



For SUMMIT SALES LLP

Authorized Signatory