# PURCHASE DIVISION Advice for approval for credit to supplier



Date:	12142	Prepare	d by		Bach	cras	Serial no.		3419
Supplier name	GIP BO	radeor	7 n	nat	nels	,	HO inwar	d no.	
Firm/Company	GIVEC	Project			amos	our	HO receiv	ed date	
PO/WO date	27 1 27	PO/WO	No.		7415	57	Scan ID.		
Si no.	Bill no.			Bi	Il date		Bill amount		Original attached
1.	VII		28	2	1 22	1	106-	0	□ Yes □ No
2.	The second secon			and the same	A STATE OF THE PARTY OF THE PAR	-	· · · · · · · · · · · · · · · · · · ·		□ Yes □ No
3.		:			erromanistischen erhomen sich in Stadt der sein den generatie		1		□ Yes □ No
4.						1	/		□ Yes □ No
Amount A - Bills	total (Excluding Tran	sport & H	amali	Cha	rges):	4		H	106-0
Proof of delivery	by way of: DCs/bill	n Steel r	report	o R	MC pour repo	nt n Sol	id block rep	ort :: In	stallation report
MRN	***************************************			+		1	of delivery		Yes 🗆 No
nos.:	*					matche	s MRN	ļ	
Amount B -Other	Credits: Transportati	on charge	S					_	
Amount C -Other	Debits:							_	
Amount D (D=A+	B-C) - Amount to be	credited to	the s	uppl	ier:	-		CP	106-00
Amount E - PO /	WO value:			<i>)</i>	X ( 11.5) N. PO ( 11.5)			/ N !	106-60
Amount 7 - Diffe	rence (A - E).							4	06-90
Quantity received	as per PO /WO	,	1	es c	Excess recei	ved 🗆 Sh	ort received	o Part	received
Close PO / WO			1	es o	No - wait fo	r balance	material o	Other	
Payment due dat	re .					1			
Remarks:			1		83 4	22			
Remarks.									
	2 1 00	D			MD		Account	tant	Accounts
Approved by	Purchase Officer		hase ager		MD		Account	idiil	Manager
Name:	re i	L			No. of the same	and the second			
Sign: .		men	cha	1	e e e e e e e e e e e e e e e e e e e			41	
Date		APPRO	DEFEN			materials read			To see the second
Approval limit	Unto 20k	Above 20	nk R 20	22	Above 1001	C and	Upto 20k		Above 20k

Notes: 1. In case amount to be credited to supplier and the fills total does not match, accountants to prepare JV for debit or credit.

2. This set should only have 5 documents i.e. advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach add Romai Socuments like weighment slips, RMC batch reports, duplicate with barcode, original requisition. 3. Do not attach add Romai Socuments like weighment slips, RMC batch reports, duplicate documents. Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

# Form for closure of purchase order

Data required from site/engineers: PO no.: 74/157 PO date: 27/160-2021 Req. no.: 162219 Advice Scan ID    MRN nos. related to PO	/		Form for closure o	f purchase order	*	
PO date:   37   Jan   PO date:   38   Jan   Jan   PO date:   38   Jan   Jan   PO date:   38   Jan   PO date	Data requir	ed from site/engineers:			A luiss C	non ID
MRN nos. related to PO		74-157 PO dat	te: 27 Jan-206	21 Req. no.: 1633	19 Advice S	can ID
Full material received.    Material not received.	MRN nos.	related to PO				
Material not received.						
Close PO — Balance material will be re-ordered by new requisition.  Cancel PO. Material not required.  Reep PO open. Material will be re-ordered by new requisition.  Keep PO open. Material required.  Keep PO open. Work under progress.  Remarks by engineer:  Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Pro invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.  Prepared by Sign Date Project manager Sign Date Project manager Sign Date Prepared by Sign Sills not received against this PO.  Part bill received against this PO.  Part bill received against this PO.  All bills received against this PO.  Remarks by Accountants: Din material received by Report of bills.  Date Prepared by Sign Date Advance paid against this PO.  Remarks by Accountants: Din material received by Report of bills.  Bill nos.  All bills received against this PO.  Remarks by Accountants: Din material supplied.  Received by MD - action to be taken by purchase:  Date Advice by MD - action to be taken by purchase:  Date Representation of delivery from site.  Barcoded PO missing – get certified copy from Accounts.  Barcoded PO missing – get certified copy from Accounts.  Barcoded PO missing – get certified copy from Accounts.  Reep PO open. Material awaited  Received against this PO.  Remarks by Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.  Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.  Received against this PO.  Remarks by Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.  Received against this PO.  Report of delivery from site.  Received against this PO.  Report of delivery from site.  Received against this PO.  Report of delivery from site.  Received against this PO.  Report of delivery from site.  Received against this PO.  Report of delivery						
Cancel PO. Material will be re-ordered by new requisition.  Keep PO open. Material required.  Keep PO open. Work under progress.  Remarks by engineer:  Final Bill  Notes: I. Provide details of material received by way of separate attachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Pro invoices if available. 4. This entire set to be sent by way of hard copy to Ashaiya.  Prepared by Sign Date Project manager Sign Date  Checked with E&D for receipt of bills.  Bills not received against this PO.  Part bill received against this PO.  Advance paid against this PO.  Advance paid against this PO.  Notes: I. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.  Notes: I. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.  Notes: I. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.  Notes: I. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.  Notes: I. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.  Notes: I. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.  Notes: I. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.  Notes: I. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.  Notes: I. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.  Notes: I. Pos issued for false ceiling and such works may have been processed by E&D. Check before filling the above.  Sign Date  Propared by Sign Date  Accounts to be taken by purchase:  Date Propare bill in SSLLP for material supplied.  Reproduct propared to the processing of the processing.  Reproduct propared to the processing of the processing.  Reproduct p		Material not received.		h		
Cancel PO. Material will be re-ordered by new requisition.    Keep PO open. Material required,		Close PO – Balance ma	terial will be re-ordered	by new requisition.		
Reep PO open. Material required.		Cancel PO. Material no	t required.	anisition		
Remarks by engineer:    Notes: 1. Provide details of material received by way of separate strachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Pro invoices if available. 4. This entire set to be sent by way of separate strachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Pro invoices if available. 4. This entire set to be sent by way of separate strachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Pro invoices if available. 4. This entire set to be sent by way of separate strachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Pro invoices if available. 4. This entire set to be sent by way of separate strachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Pro invoices if available. 4. This entire set to be sent by way of separate strachment. 2. Provide hardcopy of DCs/proof of delivery + PO. 3. Provide of Sign Date Project manager		Cancel PO. Material wi	ll be re-ordered by new	requisition.		
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		Barcoded PO missin Thereafter, prepare a Close PO Send barcoded PO to Accounts to be reco Accounts to be reco RMC supplier – sup and all pour reports advice to credit to s E&D to check recei Details of material s	o MDs desk. PO to be conciled with supplier. Suppliers ledger required from the supplier of the supplier and send to HO	losed thereafter.  Inppliers ledger required from 1.4.2020. Process bill one to be thoroughly of for processing. Close all ments below.	from 1.4.2021. from 1.4.2020. I after thoroughly checked with Pos.	checking both
Prepared by Sigit		Barcoded PO missin Thereafter, prepare a Close PO Send barcoded PO to Accounts to be reco Accounts to be reco RMC supplier – sup and all pour reports advice to credit to s E&D to check recei Details of material s	o MDs desk. PO to be conciled with supplier. Suppliers ledger required from the supplier of the supplier and send to HO	losed thereafter.  Impliers ledger required from 1.4.2020. Process bill one to be thoroughly of for processing. Close all ments below.  Interial to be supplied is a supplied in the supplied	from 1.4.2021. from 1.4.2020. I after thoroughly checked with Pos.	checking bot

Duplicate bill given by supplier. Not accounted in BOA.

Check if approved earlier in M-codex.

Approve bill only after cross check. APPROVED BY 1 1 APR 2022 SOHAM MODI MANAGING DIRECTOR

## Tax Invoice

Terms of Delivery

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#### **G.P. BUILDCON MATERIALS**

G-1, Sai Srinivasa Towers, 29 - Sripuri Colony Kakaguda, Secunderabad - 15 GSTIN/UIN: 36AIZPG8119P1Z9 State Name: Telangana, Code: 36

E-Mail: g.pbuildcon999@gmail.com

Invoice No. Dated GP/20-21/511 28-Jan-2021 **Delivery Note** Mode/Terms of Payment Supplier's Ref. Other Reference(s) Buyer's Order No. Dated 74157 27-Jan-2021 Despatch Document No. **Delivery Note Date** Despatched through Destination DIRECT **INNOPOLIS** 

Buyer

### Gv Research Centres Pvt Ltd

5-4-187/2&3.II Nd Floor.Soham Mansion MGROAD, SECUNDERABAD-500003 GSTIN/UIN : 36AAHCG4562D1ZP

State Name : Telangana, Code : 36

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	DRILL BIT-16MM DRILL BIT -20MM BOSCH MAKE	8207 8207	4 NOS 4 NOS	250.00 620.00	1	1,000.00 2,480.00
	CGST @ 9 % SGST @ 9 % Less: ROUND	6		9	%	3,480.00 313.20 313.20 (-)0.40
	Duplicate bill given by supplier.  Not accounted in BOA.  Not accounted in BOA.  Check if approved earlier in M-code  Check if approved earlier in M-code  Approve bill only after cross check	28.				
	Approve bin on Total		8 NOS			₹ 4,106.00

Amount Chargeable (in words)

INR Four Thousand One Hundred Six Only

HSN/SAC	Taxable	Cen	ntral Tax	St	ate Tax	Total
	Value	Rate	Amount	Rate	Amount	Tax Amount
8207	3,480.00	9%	313.20	9%	313.20	626.40
Total	3,480.00		313.20		313.20	626.40

Tax Amount (in words): INR Six Hundred Twenty Six and Forty paise Only

Company's Bank Details

Bank Name

: ICICI BANK LTD (630805500095)

: 630805500095

Branch & IFS Code: Vikrampuri & ICIC0006308,

for G.P. BUILDCON MATERIALS

Authorised Signatory

E. & O.E

Company's PAN

: AIZPG8119P

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

Page(s) 1 Of 1

09-04-2022 17:15:02

Original / Office Copy / Purchase Div.Copy

From Company: G V Reserch Centers Pvt Ltd

5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003

G S T No.: 36AAHCG4562D1ZP

Supplier Details			
G.P.Buildcon materials	Doc No	74157	163319
flat.no.G1, Saisrinivasa towers, Sri puri Colony, Kakaduda, secunderbad	Doc Date	27-01-202	1
	Quote No		
GSTIN 36AIZPG8119P1Z9	<b>Quote Date</b>	27-01-202	1
9866116375	SupplyType	Supply	

#### Kind Attn: Mr.Pavan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9520 - Tools - Drill Bit - 16x150mm - nos	4.00	250.00	0.00	18.00	1,180.00
2 9524 - Tools - Drill Bit - NA - nos 20MM	4.00	620.00	0.00	18.00	2,926.40
		Total Or	der Value	e	4,106.40

#### Terms and Conditions :-

Specification / Brand All items shall be of BOSCH brand Only

Payment Terms

After Delivery & Production of bill

Tax

VAT included in above price.

**Delivery Date** 

Next Day.

**Delivery Location** 

Innopolis

Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana

Nagamani(Engineer) - 7981951035

Penality For Delay

**Transportation Cost** 

Transport cost shall be borne by us.

Warranty

Nil

Advance Paid

NIL

Other Terms

Payment will be made only after inspection of material. Above order for site use purpose.

**Completion Date** 

Measurment

Nil Nil

Security Remarks

Accepted the above Terms And Conditions

Books of accounts verified and

Name: A. Barren Rain.
Sign: A. Baller Ser

Date:

no bills wrt this PO were

received by accounts

For G.P.Buildcon materials

For GV Reserch Centers Pvt Ltd	For	G V	Reserch	Cent	ters	Pvt	Lto
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**Authorised Signatory** 

Name:

Date : \_\_/\_\_/\_\_

Requisition Form Date:

18.01.2021

Company Name:

GVRC

Site &	& Phase :	INNOPO	LIS	Time:				17:00		
Supp	lier				Req. No.			163.	319	
Mate	rial required before date:				ID No.			63	169	
No	Descr	iption	•	S	ize	Quantity	Units		Inward No	Date
1	Drilling bit			16	16mm 04 No					
2	Drilling bit			20:	mm	04	No's			
3										
4										
5										
6										
7										
8										
9									1	
10								9		
Rema	arks: For site use purpose.						/	- Contract of the Contract of	ONED	
Prepa	ared By	MALLIK	ARJUN		Appro	ved by	1	VE	NKATESH G	1
Sign.	& Date	18.01.202	21		Sign. &	& Date			20 11111	
Note:	On receipt of material at si	te write inv	vard number and	d date in	last 2 c	olumns.	1	18 .	-ABHARAR	ASE)
							1	P	PRACRPURU	
								280	NAGE	
							1	Sr. MA	PRADHAMAR NAGER PURCH	
Com	pany Name	I	Re	quisiti	ion For	m	\	Sr. MA	NAGL	
	pany Name:		Re	quisiti	Date:	m	\	Sr. M.3	NAGL	
Site &	& Phase :		Re	equisit	Date:		\	Sr. M.	NAGE	
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Site &	k Phase : lier rial required before date:		Re		Date: Time: Req. N ID No.	Io.		Sr. M.		
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Site &	k Phase : lier rial required before date:	iption	Re		Date: Time: Req. N ID No.	Io.		Sr.M.		
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Site & Supp Mate No	k Phase : lier rial required before date:	iption	Re		Date: Time: Req. N ID No.	Io.		Sr. M.		
Site & Supp Mate No 1 2	k Phase : lier rial required before date:	iption	Re		Date: Time: Req. N ID No.	Io.		Sr.M.		
Site & Supp Mate No 1 2 3	k Phase : lier rial required before date:	iption	Re		Date: Time: Req. N ID No.	Io.		Sr.M.		
Site & Supp Mate No 1 2 3 4	k Phase : lier rial required before date:	iption	Re		Date: Time: Req. N ID No.	Io.		Sr.M.		
Site & Supp Mate No 1 2 3 4 5	k Phase : lier rial required before date:	iption	Re		Date: Time: Req. N ID No.	Io.		Sr.M.		
Site & Supp Mate No 1 2 3 4 5	k Phase : lier rial required before date:	iption	Re		Date: Time: Req. N ID No.	Io.		Sr.M.		
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Site & Supp Mate No 1 2 3 4 5 6 7 8 9 10	k Phase : lier rial required before date:  Descr	iption	Re		Date: Time: Req. N ID No.	Io.		Sr.M.		
Site & Supp Mate No 1 2 3 4 5 6 7 8 9 10 Rema	k Phase : lier rial required before date:  Descr	iption	Re		Date: Time: Req. N ID No.	Quantity		Sr.M.		
Site & Supp Mate No 1 2 3 4 5 6 7 8 9 10 Rema	k Phase : lier rial required before date:  Descr	iption	Re		Date: Time: Req. N ID No.	Quantity		Sr.M.		

Note: On receipt of material at site write inward number and date in last 2 columns.

G.P. BUILDCON MATERIALS G-1, Sal Srinivasa Towers, 29 - Sripuni Colony Kakaguda, Secundensi GSTIN/UIN: 36AZPGGTTSFTZS

Dated Invoice No.

State Name: Telangana, Code: 36 Contact: 9866116375,9490056802 E-Mail: g.pbuildcon999@gmail.com

Dated Buyer's Order No. 74157

27-Jan-2021 Delivery Note Date

Buyer

Gv Research Centres Pvt Ltd

5-4-187/2&3.II Nd Floor Scham Mansion MGROAD SECUNDERABAD-500003 : 36AAH094562D1ZP GS IN/UIN : Total Code : 36 Sa Name

Despatch Document No. Despatched through Destination INNOPOLIS DIRECT

0.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	DRILL BIT-16MM DRILL BIT-20MM BOSCH MAKE	8207 8207	4 NOS 4 NOS	250.00 620.00	1	1,000.00 2,480.00
1			* Francisco		-	3,480.00
-	Less: CGST @ S SGST @ S ROUN	9%		9	%	313.20 313.20 (-)0.40
APPROXIMATION OF APPROX	Less: GNU GO AND CGST @ SGST @ SGST @ SROUN	300,				
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Department of the state of the	MRN No. 88 8 1 Di: 02 02 2  Received By: Sign:	1.	Andre of the second of the second			
CONTRACTOR OF STREET,	G.V. RESEARCH CENTERS PVT 1.77		the control of the co			
- Phopping						
100	T	otal	8 NOS			₹ 4,106.00

Four Thousand One Hundred Six Only

HSN/SAC	Taxable	Cer	ntrai Tax	St	ate Tax	Total
	Value	Rate	Amount	Rate	Amount	Tax Amount
California .	3,480.00	9%	313.20	9%	313.20	626.40
Total	3,480.00		313.20		313.20	626.40

Tax Andred (in words): Managed Twenty Six and Forty paise Only

Company's Bank Details

Bank Name

: ICICI BANK LTD

A/c No.

: 630805590095

Branch & IFS Code: VIKRAMPURI & ICLE

Company's PAN

Declaration

: AIZPG8119P

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

SUBJECT TO SECUNDERABAD JURISDICTION

This is a Computer Generated Invoice

WHE DIN MATERIALS Secundanha Signatory