

PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date: 21/04/22		Prepared by: Kavitha		Serial no. 3351	
Supplier name: Summit Sales LLP				HO inward no.	
Firm/Company: MMRKUP		Project: EHT		HO received date	
PO/WO date: 23/3/22		PO/WO No. 86691		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22829	26/3/22	7011/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):			7011/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 105312	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B – Other Credits : Transportation charges			-
Amount C – Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			7011/-
Amount E – PO / WO value:			7011/-
Amount F – Difference (A – E).			-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ Other	
Payment - due date		25/04/22	
Remarks:			

Approved by	Purchase Officer	Purchase Manager	MD	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date	21/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 :

Customer Details				Invoice No.		22829	
Mehta & Modi Realty Kowkur LLP Sy No. 196, Kowkur, Hyderabad, 500010 GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F				Invoice Date.		26-03-2022	
				PO No.		86691	
				PO Date.		23-03-2022	
				Req ID		74909	
				Req Date		23-03-2022	
				Loc Req No		141305	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8141 - Steel - other - M.S.Grills - Others - SFT 45.50" x 45.00" - 01 nos	7214	14.21	84.00	1,193.64	18	214.86
2	8141 - Steel - other - M.S.Grills - Others - SFT 29.50" x 23.50" - 06 nos	7214	28.62	84.00	2,404.08	18	432.72
3	8141 - Steel - other - M.S.Grills - Others - SFT 45.50" x 31.50" - 01 no	7214	9.92	84.00	833.28	18	150.00
4	8141 - Steel - other - M.S.Grills - Others - SFT 27.00" x 33.50" - 02 nos	7214	12.54	84.00	1,053.36	18	189.60
5	6188 - Miscellaneous - Hamali charges - NA - Per Sft		65.29	7.00	457.03	18	82.28
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST		SGST	
534.73				534.73		534.73	
Total Taxable Amount				5,941.39		1,069.46	
Total Invoice Amount				7,010.84			
Rupees : Seven Thousand Ten and Paise Eighty Four Only.							

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

Purchase Order

Page(s) 1 Of 1

23-03-2022 14:04:01



86691

16.03.22 2:13:34

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, Soham Mansion, Secunderaba
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

Doc No 86691 141305

Doc Date 23-03-2022

Quote No Nil

Quote Date 26-12-2020

SupplyType Supply

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 8141 - Steel - other - M.S.Grills - Others - SFT 45.50" x 45.00" - 01 nos	14.21	84.00	0.00	18.00	1,408.50
2 8141 - Steel - other - M.S.Grills - Others - SFT 29.50" x 23.50" - 06 nos	28.62	84.00	0.00	18.00	2,836.81
3 8141 - Steel - other - M.S.Grills - Others - SFT 45.50" x 31.50" - 01 no	9.92	84.00	0.00	18.00	983.27
4 8141 - Steel - other - M.S.Grills - Others - SFT 27.00" x 33.50" - 02 nos	12.54	84.00	0.00	18.00	1,242.96
5 6188 - Miscellaneous - Hamali charges - NA - Per Sft	65.29	7.00	0.00	18.00	539.30
Total Order Value . . .					7,010.84

Rupees : Seven Thousand Ten and Paise Eighty Four Only.

Terms and Conditions :-

Specification / Brand As per given in the quotation.

Payment Terms After delivery & production of bill

Tax All taxes included in above price.

Delivery Date Within 2days.

Delivery Location Greenwood Heights

Sy no: 196, Kowkur.

Phone. 040-66335551

Penalty For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% pty on value of order will be deducted for delay in submission of bills.

Transportation Cost Included in the above price.

Warranty 1 year on workmanship.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Flat no. A- 117 & 101.

Completion Date Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay.

Measurement Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : 23/03/2022

Name : _____

Date : / /

Requisition Form - MS Grills													
Company	MMR KOWKUR LLP		Site & Phase	GHT									
Req. no.	141305		Req. Date	23 March 2022									
Material required before	24 March 2022		ID no.	74909									
Prepared by:	A Suresh		Approved by (sign):										
Flat / Block no:	A -117 & 101												
Name of the Supplier :													
Type A 1715 Sft 3BHK Order Value:													
Type B 1715Sft 3BHK Order Value:	1												
S No.	Item Description	Units	Qty required for Type B 1010 Sft 2BHK flat	Qty required for Type A 1210 Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft 3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward no	Date	
3.79 x 3.75	1 Powder coated Grills 45.1/2" x 45"	Nos	1		1		1	-	1	16.0			
2.45 x 1.95	2 powder coated Grills 29.1/2" x 23.1/2"	Nos	6		6		6		6	30.0			
3.79 x 2.62	3 Powder coated grills 45.1/2"x 31.1/2"	Nos	1		1		1		1	12.0			
2.28 x 2.79	4 Powder coated grills 27" x 33.1/2"	Nos	2		2		2		2	15.0			
	Total		10		10		8	-	8	73.0			
Note : Please issue the work order													
Note : Please make the above mentined acutal size only ✓													
Tan brwon granite koping work done													

APPROVED
23 MAR 2022
 MINISH PARIKH
 MANAGER PROCUREMENT

86691

DELIVERY CHALLAN SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Metha & Mohi Real Estate LLP
(Kondapur)
Site: _____

DC No. : 44201
Date : 24/3/22
Vehicle No. : TS10483123
P.O. / W.O. No. : 86691
P.O. / W.O. Date : 25/3/22

Sl. No.	PARTICULARS	Quantity
1	M.S. Girdles $45.58' \times 45.00' = 01 (1/00)$	14.2154
2	$29.58' \times 23.58' = 06 (97)$	28.621
3	$45.58' \times 37.58' = 01 (11)$	9.921
4	$27.00' \times 33.58' = 02 (12)$	12.541
5		
6		
7		
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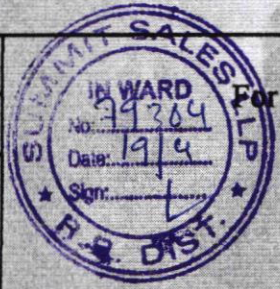
INWARD
Inward No: 12288
SRN No: 105312
Received By: _____
MENTA & MOHI REALTY LLP
12.40

GSTIN :

Received the above materials in good condition.

Received by Metha
Date : 24/3/22

Stamp: of metha



For SUMMIT SALES LLP

Authorised Signatory

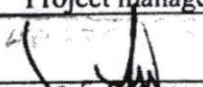
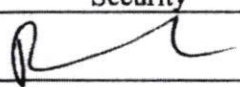
INSTALLATION REPORT

Company/ firm:	MMRK - LLP	Requisition nos.:	141305
Project:	GHT	PO no.:	86691
Supplier:	Summit sales	Material type:	MS grill's.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	25/03/22	01	M.S. Grills	45.50" x 45.50"	14.21 Sft
2.					
3.	25/03/22	06	M.S. Grills	29.50" x 23.50"	28.62 Sft
4.					
5.	25/03/22	01	M.S. Grill's	45.50" x 31.50"	9.92 Sft
6.					
7.	25/03/22	02	M.S. Grill's	27.00" x 23.50"	12.54 Sft
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
Total:					65.29 Sft

Remarks: Flat no. A-117 & 101 MS grills Installation work completed.

Approved by	Project manager	Security	Admin (Audit)
			

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.