PURCHASE DIVISION
Advice for approval for credit to supplier

E

Date:	21/04/22	Prepared by	Kavitha	Serial no.	3351
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	MMRK LLP	Project	GHT	HO received date	
PO/WO date	23/3/22	PO/WO No.	86691	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	22829	26/3/22	7011/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 7011/-

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	105312	Proof of delivery matches MRN	☑ Yes □ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7011/-
Amount E – PO / WO value:	7011/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment - due date	25/04/22

Remarks:

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	Kavitha				
Date	21/04/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

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TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	22829
Sy No. 196, Kowkur, Hyderabad, 500010	Invoice Date.	26-03-2022
	PO No.	86691
	PO Date.	23-03-2022
	Req ID	74909
GSTIN : 36ABLFM7631F1Z3 PAN ABLFM7631F	Req Date	23-03-2022
	Loc Req No	141305

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8141 - Steel - other - M.S.Grills - Others - SFT	7214	14.21	84.00	1,193.64	18	214.86
	45.50" x 45.00" - 01 nos						
2	8141 - Steel - other - M.S.Grills - Others - SFT	7214	28.62	84.00	2,404.08	18	432.72
	29.50" x 23.50" - 06 nos						
3	8141 - Steel - other - M.S.Grills - Others - SFT	7214	9.92	84.00	833.28	18	150.00
	45.50" x 31.50" - 01 no						
4	8141 - Steel - other - M.S.Grills - Others - SFT	7214	12.54	84.00	1,053.36	18	189.60
	27.00" x 33.50" - 02 nos						
5	6188 - Miscellaneous - Hamali charges - NA - Per Sft		65.29	7.00	457.03	18	82.28
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST			
			Total Taxable Amount	5,941.39	1,069.46
	534.73	534.73	Total Invoice Amount	7,010.84	

Rupees : Seven Thousand Ten and Paise Eighty Four Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP INWARD No: 92763 Date: 26/3 Sign: R.R. DIST.

for Summit Sales LLP

Authorised signatory

Purchase Order

   23-03-2022 14:04:01   ›py

86691
16.03.22 2:13:34

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderaba
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Summit Sales LLP	**Doc No**	86691	141305
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	23-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-12-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8141 - Steel - other - M.S.Grills - Others - SFT *45.50" x 45.00" - 01 nos*	14.21	84.00	0.00	18.00	1,408.50
2	8141 - Steel - other - M.S.Grills - Others - SFT *29.50" x 23.50" - 06 nos*	28.62	84.00	0.00	18.00	2,836.81
3	8141 - Steel - other - M.S.Grills - Others - SFT *45.50" x 31.50" - 01 no*	9.92	84.00	0.00	18.00	983.27
4	8141 - Steel - other - M.S.Grills - Others - SFT *27.00" x 33.50" - 02 nos*	12.54	84.00	0.00	18.00	1,242.96
5	6188 - Miscellaneous - Hamali charges - NA - Per Sft	65.29	7.00	0.00	18.00	539.30
					Total Order Value . . .	**7,010.84**

Rupees : Seven Thousand Ten and Paise Eighty Four Only.

Terms and Conditions :-

Specification / Brand	As per given in the quotation.
Payment Terms	After delivery & production of bill
Tax	All taxes included in above price.
Delivery Date	Within 2days.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Flat no. A- 117 & 101.
Completion Date	Work to be completed in 5days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

23/03/2022

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form - MS Grills												
Company		MMR KOWKUR LLP		Site & Phase		GHT						
Req. no.		141305		Req. Date		23 March 2022						
Material required before		24 March 2022		ID no.		74909						
Prepared by:		A Suresh		Approved by (sign):								
Flat / Block no:		A -117 & 101										
Name of the Supplier :												
Type A 1715 Sft 3BHK Order Value:												
Type B 1715Sft 3BHK Order Value:		1										
S No.	Item Description	Units	Qty required for Type B 1010 Sft 2BHK flat	Qty required for Type A 1210 Sft 3BHK flat	Type B 1010 2BHK flats requirement	Type A 1210 Sft3 BHK flats requirement	Quantity required	Qty Available at site	Balance Qty to be ordered	Quantity in sft	Inward no	Date
3.79 x 3.75 1	Powder coated Grills 45.1/2" x 45"	Nos	1		1		1	-	1	16.0		
2.41 x 1.95 2	powder coated Grills 29.1/2" x 23.1/2"	Nos	6		6		6		6	30.0		
3.79 x 2.62 3	Powder coated grills 45.1/2"x 31.1/2"	Nos	1		1		1		1	12.0		
2.25 x 2.79 4	Powder coated grills 27" x 33.1/2"	Nos	2		2		2		2	15.0		
	Total		10		10		8	-	8	73.0		
	Note : Please issue the work order											
	Note : Please make the above mentined acutal size only											
	Tan brwon granite koping work done											

86691

APPROVED

23 MAR 2022

MINISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s: Mehta & Modi Realty LLP (Kondakur)

Site:

DC No.	4420
Date	24/3/22
Vehicle No.	TS10UB3123
P.O. / W.O. No.	86691
P.O. / W.O. Date	25/3/22

Sl. No.	PARTICULARS	Quantity
1	M.S. Grills 45.50" x 45.00 = 01 (Nos)	14.21 Sft
2	— do — 29.50 x 23.50 = 06 (")	28.62 "
3	— do — 45.50" x 31.50" = 01 (")	9.92 "
4	— do — 27.00" x 33.50" = 02 (")	12.54 "
5		
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INWARD
Inward No: 2288 | Dt: 24/03/22
MRN No: 05312 | Dt: 25/3/22
Received By: | Sign:
MEHTA & MODI REALTY KONDAKUR LLP
12:40

GSTIN :

Received the above materials in good condition.

Received by: Mahy

Stamp: M. modi

Date : 24/3/22

SUMMIT SALES LLP R.R. DIST.
INWARD No: 79304 Date: 19/4 Sign:

For SUMMIT SALES LLP

Authorised Signatory

INSTALLATION REPORT

Company/ firm:	MMRK - UP	Requisition nos.:	141305
Project:	GHT	PO no.:	86691
Supplier:	Summit sales UP	Material type:	MS grill's.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	25/03/22	01	M.S. Grills	45.50"x45.00"	14.21 sft
2.					
3.	25/03/22	06	M.S. Grills	29.50"x23.50"	28.62 sft
4.					
5.	25/03/22	01	M S Grill's	45.50"x31.50"	9.92 sft
6.					
7.	25/03/22	02	M.S Grill's	27.00"x 23.50"	12.54 sft
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	65.29 sft

Remarks: Flat no. A-117 & 101 MS grills Installation work completed.

Approved by	Project manager	Security	Admin (Audit)
	25 MAR 2022		

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple Pos in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be provided regularly. However, must be provided within one working day of request from purchase.