PURCHASE DIVISION

Advice for approval for credit to supplier

8

Date:	18/4/22	Prepared by	Kavitha	Serial no.	**3280**
Supplier name	Summit Sales LLP			HO inward no.	
Firm/Company	SOV LLP	Project	SOV	HO received date	
PO/WO date	17/3/22	PO/WO No.	8648	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	23001	8/4/22	33,418/	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges):	33,418/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	105890	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	33,418/-
Amount E – PO / WO value:	66,835/-
Amount F – Difference (A – E).	33,417/-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	25/04/22
Remarks:	– Part Bill –

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:	Kavitha	APPROVED Bhaskar			
Date	18/4/22	19 APR 2022			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	23001
Silver Oak Villas LLP	Invoice Date.	08-04-2022
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	PO No.	86481
	PO Date.	17-03-2022
	Req ID	74738
GSTIN : 36ADBFS3288A2Z7 PAN ADBFS3288A	Req Date	16-03-2022
	Loc Req No	184016

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7300 - Plumbing - sanitary - Flush tank conceled - NA	39229000	8	3540.00	28,320.00	18	5,097.60
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	28,320.00		5,097.60
	2,548.80	2,548.80	Total Invoice Amount	33,417.60		

Rupees : Thirty Three Thousand Four Hundred Seventeen and Paise Sixty Only.

SUMMIT SALES LLP
IN WARD
No: 93100
Date: 8/4
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 17-03-2022 11:07:59

86481
28.02.22 2:52:30

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details				
Summit Sales LLP		**Doc No**	86481	184016
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad		**Doc Date**	17-03-2022	
		Quote No	Nil	
GSTIN 36ACQFS2044C1Z7		**Quote Date**	17-03-2022	
040-66335551	9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7300 - Plumbing - sanitary - Flush tank conceled - NA - nos	16.00	3,540.00	0.00	18.00	66,835.20
			Total Order Value . . .		**66,835.20**

Rupees : Sixty Six Thousand Eight Hundred Thirty Five and Paise Twenty Only.

Terms and Conditions :-

Specification /	All items shall be of "Prince' / 'Gebrittee' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Part III Sy .No.11,12,14,15,16,17,18 , 294 Phone. 0
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for V.No 180, 181, 182, 183 purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.

PART DELIVERY DETAILS

S.no.	Bill no.	Bill Dt.	Amount
1.	23001	8/4/22	33,418/-
2.			
3.			
4.			
5.			

Bal - 33,417.

For *Silver Oak Villas LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP-III	Date:	16-03-2022
Site & Phase :	Silver Oak Villas-III	Time:	15.00
Supplier		Req. No.	184016
Material required before date: urgent		ID No.	74738

No	Description	Size	Quantity	Units	Inward No	Date
1	Concealed Flush tanks		16	Nos		
2						
3						
4	86481					
5						
6						
7						
8						
9						
10						

Remarks: - For villa no 180,181,182,183 purpose

APPROVED
19 MAR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	16-03-2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	19667
Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd	DC Date.	08-04-2022
	PO No.	86481
	PO Date.	17-03-2022
	Req ID	74738
	Req Date	16-03-2022
GSTIN : 36ADBFS3288A2Z7	Loc Req No	184016

	Description of Goods	HSN/SAC	Qty
1	7300 - Plumbing - sanitary - Flush tank conceled - NA - nos	39229000	8
2			
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INWARD WITH TIME
Inward No: 1954 Dt: 8/4/22
MRN No: 105890 Dt: 8/4/22
Received By: Sign:
SILVER OAK VILLAS PART III

for Summit Sales LLP

... Jurisdiction

Authorised signatory

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 79157
Date: 15/4
Sign: