PURCHASE DIVISION
Advice for approval for credit to supplier

E

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|---|---|---|---|---|---|
| Date: | 25/04/22 | Prepared by | Ramya | Serial no. | 3450 |
| Supplier name | SSLLP | | | HO inward no. | |
| Firm/Company | SOV - III | Project | SOV - III | HO received date | |
| PO/WO date | 07/04/ | PO/WO No. | 87153 | Scan ID. | |

| Sl no. | Bill no. | Bill date | Bill amount | Original attached |
|---|---|---|---|---|
| 1. | 23235 | 23/04/22 | 11,641/- | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount A – Bills total (Excluding Transport & Hamali Charges): | 11,641/- |
| Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report | |
| MRN nos.: 106394 | Proof of delivery matches MRN: ☑ Yes □ No |
| Amount B – Other Credits : Transportation charges | — |
| Amount C – Other Debits : | — |
| Amount D (D–A+B-C) – Amount to be credited to the supplier: | 11,641/- |
| Amount E – PO / WO value: | 11,641/- |
| Amount F – Difference (A – E): | — |
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Part received |
| Close PO / WO | ☑ Yes □ No – wait for balance material □ Other |
| Payment – due date | 02/05/22 |
| Remarks: | Final Bill |

| Approved by | Purchase Officer | Purchase Manager | M D | Accountant | Accounts Manager |
|---|---|---|---|---|---|
| Name: | Ramya | | | | |
| Sign: | [signature] | | | | |
| Date | 25/04/22 | | | | |
| Approval limit | Upto 20k | Above 20k | Above 100k | Upto 20k | Above 20k |

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOICE

**ORIGINAL INVOICE**

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**PAN: ACQFS2044C GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | | |
|---|---|---|---|
| Silver Oak Villas LLP | | Invoice No. | 23235 |
| Silver Oak Villas Part III, Sy No. 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | | Invoice Date. | 23-04-2022 |
| | | PO No. | 87153 |
| | | PO Date. | 07-04-2022 |
| | | Req ID | 75348 |
| GSTIN : 36ADBFS3288A2Z7 | PAN ADBFS3288A | Req Date | 07-04-2022 |
| | | Loc Req No | 184073 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - 20kg | 3214 | 10 | 703.00 | 7,030.00 | 18 | 1,265.40 |
| 2 | 3127 - Chemicals - RBR bonding agent - 5ltrs - nos | | 2 | 1417.50 | 2,835.00 | 18 | 510.30 |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 9,865.00 | | 1,775.70 |
| | 887.85 | 887.85 | Total Invoice Amount | 11,640.70 | | |

Rupees : Eleven Thousand Six Hundred Fourty and Paise Seventy Only.

SUMMIT SALES LLP
IN WARD
No: 93611
Date: 23/4
Sign:
R.R. DIST.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

*Authorised signatory*

# Purchase Order

87153
04.04.22 1:33:42

 07-04-2022 16:08:49

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 87153 | 184073 |
| **Doc Date** | 07-04-2022 | |
| **Quote No** | Nil | |
| **Quote Date** | 07-04-2022 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs *20kg* | 10.00 | 703.00 | 0.00 | 18.00 | 8,295.40 |
| 2 | 3127 - Chemicals - RBR bonding agent - 5ltrs - nos | 2.00 | 1,417.50 | 0.00 | 18.00 | 3,345.30 |
| | | | **Total Order Value . . .** | | | **11,640.70** |

Rupees : Eleven Thousand Six Hundred Fourty and Paise Seventy Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Silver Oak Villas Part III<br>Sy .No.11,12,14,15,16,17,18 , 294<br>Phone. 0 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for Main door granite fixing purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email. |

For *Silver Oak Villas LLP*
Authorised Signatory

Name : 11/04/2022

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP-III | Date: | 07-04-2022 |
| Site & Phase : | Silver Oak Villas-III | Time: | 15.00 |
| Supplier | | Req. No. | 184073 |
| Material required before date: urgent | | ID No. | 75348 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Roff Adhesive Cement bag | 10kg | 20 10 | Nos | | |
| 2 | Roff Adhesive Liquid | 5lit | 5 2 | Nos | | |
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Remarks: - For Main door granite fixing purpose

APPROVED
11 APR 2022
MINISH PARIKH
MANAGER PROCUREMENT

| | | | |
|---|---|---|---|
| Prepared By | G.chandra kanth | Approved by | |
| Sign.& Date | 07-04-2022 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M G Road, Secunderabad - 500003

Email purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Silver Oak Villas LLP | DC No | 19868 |
| Silver Oak Villas Part III, Sy No 11,12, 14, 15, 16, 17, 18, 294, cherlapally hyd | DC Date | 23-04-2022 |
| | PO No | 87153 |
| | PO Date | 07-04-2022 |
| | Req ID | 75348 |
| | Req Date | 07-04-2022 |
| GSTIN 36ADBFS3288A2Z7 | Loc Req No | 184073 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 3165 - Chemicals - R0ff Stone Tile Adhesive - 25 - Kgs | 3214 | 10 |
| 2 | 3127 - Chemicals - RBR bonding agent - 5ltrs - nos | | 2 |
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2011 23/4/22
106394 23/4/22

SILVER OAK VILLAS PART-III

for Summit Sales LLP

authorised signature

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
IN WARD
No: 29387
Date: 25/4
Sign:
R.R. DIST.