PURCHASE DIVISION
Advice for approval for credit to supplier

8

Date:	25/4/22	Prepared by	Prabhekar	Serial no.	3435
Supplier name	M. sudarshan			HO inward no.	
Firm/Company	GVRC	Project	GVRC	HO received date	
PO/WO date	31/12/21	PO/WO No.	84115	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	174	26/3/22	4,70,820/-	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):	4,70,820/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:	105396	Proof of delivery matches MRN	☑ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,70,820/-
Amount E – PO / WO value:	4,70,820/-
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	2/5/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		[signature]			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

APPROVED
26 APR 2022
P. PRABHAKAR
Sr. MANAGER PURCHASE

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX INVOCIE Cell : 9849102251

M. SUDARSHAN

FABRICATION OF ALUMINIUM PARTITIONS, DOORS, WINDOWS & INTERIOR WORKS

D.No. 1348, Pioneer Bazar, Bollarum, Secunderabad - 500 010. T.S.
Email : sudarshan.maheshwaram@yahoo.com

GSTIN No. 36BBIPM8347N1ZW

Name : GV Reserch Center Pvt Ltd
5-4-187/344 II Floor M.G Road Sc-bad
GST No 36 AAHCG4562D12P

Bill No. 171 Date : 26-3-2022
D.C No. Date :
Order No. 84115 Date :

Sl No	PARTICULARS	HSN CODE	FOR SIZE	QTY	FOR SFT	Amount Rs.	Ps.
1	Aluminum Powder coating Fixed Frames with 6MM Plain Glass 8'-0 x 5'-0 x 24 Nos			SFT 960-0	350=00	336000	00
2	— do — 6'-0 x 5'-0 x 6 Nos			180-0	350=00	63000	00
		SUB TOTAL				399000	00
		SGST %		9		35910	00
		CGST %		9		35910	00
		IGST %					
		GRAND TOTAL				470820	00

INWARD
Inward No: 8781 Dt: 26/3/22
MRN No: 105396 Dt: 26/3/22
Received By: D. Rajkumar Sign: D. Rajkumar
Genome Valley Research Center Pvt. Ltd.

Rupees In Words : Four Lakhs Seventy thousand Eight hundred and Twenty only

TERMS & CONDITIONS :

1. Goods once sold will not be taken back and No claim for shortage or damage will be entertained.
2. Cheque disgonour Rs. 500/- Extra
2. Our responsbility ceases no seener goods are handed over to the carring agency.
4. Subject to secunderabad Jurisdiction Only.

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 92766 Date: 29/3 Sign:

For **M. SUDARSHAN**
Sudarshan

Signature

Purchase Order

Page(s) 1 Of 1 26-04-2022 11:02:00 Original / Office Copy / Purchase Div.Copy

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Mr. M. Sudarshan	**Doc No**	84115	164357
H.No. 1348, Pioneer Bazar, Bolarum, Secunderabad.	**Doc Date**	31-12-2021	
	Quote No	Nil	
GSTIN 36BBIPM8347N1ZW	**Quote Date**	28-12-2021	
9849102251	**SupplyType**	Supply And Installation	

Kind Attn : Mr. M. Sudarshan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2187 - Carpentry - windows - Al. Fixed - other - sft *8'0 x 5'0 x 6mm thick glass - 24 nos*	960.00	350.00	0.00	18.00	396,480.00
2	2187 - Carpentry - windows - Al. Fixed - other - sft *6'0 x 5'0 x 6mm thick glass - 06 nos*	180.00	350.00	0.00	18.00	74,340.00
				Total Order Value . . .		**470,820.00**

Rupees : Four Lakh(s) Seventy Thousand Eight Hundred Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the approved quotation dt. 28/12/2021
Payment Terms	50% as advance and balance 50% after delivery and completion of the work.
Tax	All taxes included in above price.
Delivery Date	Within 5days
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Nagamani(Engineer) - 7981951035
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 2,35,410/- to be pay vide cheque no. dt.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for 5600 chemical block purpose.
Completion Date	Work shall be completed within 4 days from the date of the work order.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

Books of accounts verified and no bills wrt this PO were received by accounts
Name: A. Sravan Raju
Sign: A. Sravan Raju
Date: 26-4-22

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Accepted the above Terms And Conditions
For *Mr. M. Sudarshan*

Name : ______________ Name : ______________ Date : __/__/____

Contact - -

Requisition Forma

Company Name:	GV Research Centers Pvt Ltd.	Date:	29-12-21
Site & Phase:	Innopolis	Time:	10:40
Supplier		Req. No.	164357
Material required before date: 31.12.2021		ID No.	72520

No	Description	Size	Quantity	Units	Inward No	Date
1.	Aluminum fixed window with plane glass	8'X5'	24	No's		
2.	Aluminum fixed window with plane glass	6'X5'	6	No's		
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Remarks: For 5600 Chemical block

Prepared By	Praveen	Approved by	Mr.Ramesh reddy
Sign. & Date	29-12-21	Sign. & Date	29.12.2021

Note:

25 APR 2022

Internal memo no. 903/35/A
Annexure -A
INSTALLATION REPORT

Company/ firm:	GVRC	Requisition nos.:	164357
Project:	Innopolis.	PO no.:	84115
Supplier:	M. Sudarshan	Material type:	Aluminium Frame & glass.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1	28/03/22	5600C	Aluminium Frame with glass	8x5(Sliding)	960 sft
			Aluminium Frame with Glass	6x5(Sliding)	180 sft
				Total:	1,140 sft

Remarks: Towards 5600 C Windows Purpose.

Approved by	Project manager	Security	Admin (Audit)
	Nagaraju	Rajesh	[signature]

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be sent to purchase@modiproperties.com regularly. However, report must be provided within one working day of request from purchase. 7. Maintain signed original at site.