PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date:	25/4/22	Prepared by	Prabhakar	Serial no.	3470
Supplier name	Rainbow upvc Doors And windows			HO inward no.	
Firm/Company	MPPL	Project	MPL	HO received date	
PO/WO date	4/2/22	PO/WO No.	85157	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	GST-02-2022/2023	4/4/22	13,404.80	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):	13,404.80

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.:		Proof of delivery matches MRN	☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	13,404.80
Amount E – PO / WO value:	13,404.80
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Part received
Close PO / WO	☑ Yes ☐ No – wait for balance material ☐ Other
Payment due date	2/5/22
Remarks:	final Bill

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		Prabhakar			
Sign:		APPROVED 28 APR 2022 SR MANAGER PURCHASE			
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

RAINBOW UPVC DOORS AND WINDOWS

RAINBOW
UPVC DOORS AND WINDOWS

Plot No. 8A, I D A, Patancheru, Sangareddy Dist
Tel.+91 9100007123 email: rainbowupvc2018@gmail.com
GSTIN : 36AAXFR3365G1ZN

TAX INVOICE

Invoice No: GST-02- 2022/2023
DATE : 04-04-2022

Delivery Location:
May Flower Platinum Sy 82/1,
Mallapur,Nacharam.

To
Modi Properties pvt Ltd.
5-4-187/3&4,II nd floor, MG Road,
Secunderabad-500003
GSTIN : 36AABCM4761E1ZM
PO No: 85157 Dated: 04-02-2022

S.NO	HSN CODE	DESCRIPTION OF GOODS	QTY	SFT	RATE	AMOUNT
3	39252000	2428-Carpentry-Windows-UPVC Window-NA-Sft Top Hung- Openable-23.50" x 35.50"	4	24	400.00	9,600.00
4	39252000	2450-Carpentry-Windows-UPVC Ventilator-2ft x 2ft - sft	1	4	440.00	1760.00
		SUB TOTAL				11,360.00
		Forwarding				0.00
		CGST	9%			1022.40
		SGST	9%			1022.40
		IGST 0.00%				0.00
		Round Off				0.00
Total: Rupees Thirteen Thousand Four Hundred and Four and Paise Eighty Only.						13,404.80

Ac/No : 919020007284349
Bank : AXIS BANK,PATANCHERU BRANCH.
IFSC : UTIB 0000687

Received

Signature with seal

For RAINBOW UPVC DOORS AND WINDOWS

Rainbow And Windows

Authorized Signatory

SUMMIT SALES LLP
IN WARD
No: 92962
Date: 5|4|24
Sign:
R.R. DIST.

Purchase Order

 20-04-2022 12:34:29 PM Original / Office Copy / Purchase Div.Copy

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Rainbow UPVC Doors and Windows	**Doc No**	85157	178361
Plot no. 8A, IDA, Patancheru, Sangareddy Dist.	**Doc Date**	04-02-2022	
	Quote No	Nil	
GSTIN 36AAXFR3365G1ZN	**Quote Date**	03-04-2021	
9100007123	**SupplyType**	Supply And Installation	

Kind Attn : Mr. Shiva Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2428 - Carpentry - windows - UPVC window - NA - Sft *Top Hung - Openable - 23.50" x 35.50" - 04 nos*	24.00	400.00	0.00	18.00	11,328.00
2	2450 - Carpentry - windows - UPVC Ventilator - 2ft x 2ft - Sft *Top Hung - 23.50" x 23.50" - 01 nos*	4.00	440.00	0.00	18.00	2,076.80
					Total Order Value . . .	**13,404.80**

Rupees : Thirteen Thousand Four Hundred Four and Paise Eighty Only.

Terms and Conditions :-

Specification / As per details given in the quotation dt. 06/12/2021.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Within 2days.

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone: 7680971999

Books of accounts verified and no bills wrt this PO were received by accounts
Name: Sangeetha
Sign:
Date: 25/4/22

Penality For Delay Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.

Transportation Included in the above price.

Warranty 1 year on workmanship.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Club House purpose.

Completion Date Work to be completed within 2 working days. Penalty of 5% of order value per week shall be levied for delay.

Measurment Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.

Security Supplier shall be responsible for security and storage of material at site at its risk and cost.

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Accepted the above Terms And Conditions
For ***Rainbow UPVC Doors and Windows***

Name : ____________ Name : ____________ Date : __/__/____

Contact - -

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	02.02.2022
Site & Phase :	May Flower Platinum	Time:	14:18
Supplier		Req.No.	178361
Material required before date:	05.02.2022	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	UPVC Top Hung Windows	2'0" X 2'0"	01	No's		
2	UPVC Top Hung Windows	2'0" X 3'0"	04	No's		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: Towards Club house Purpose.

Prepared By	R.Ashok	Approved by	S.V.Subba Reddy
Sign.& Date	02.02.2022	Sign. & Date APPROVED 25 APR 2022	

Note: On receipt of material at site write inward number and date in last 2 columns.

Internal memo no. 903/35/A
Annexure -A
INSTALLATION REPORT

Company/ firm:	Modi Properties Pvt ltd.	Requisition nos.:	178361
Project:	MPL	PO no.:	85157
Supplier:	Rainbow UPVC doors & Windows	Material type:	UPVC Windows.

Details of installation:

Sl. No.	Date of installation	Unit no.	Material details	Size	Qty
1.	13/4/22	Club House	UPVC Top Hung window	3'x2'	04 No's
2.			UPVC Top Hung Window	3'x2'	01 No's
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
				Total:	05 No's

Remarks: Work Completed.

Approved by	Project manager	Security	Admin (Audit)
	[signature]	[signature]	[signature] 13/4/22

Note: 1. Report to be sent on completion of work. 2. For partial completion report must be sent once a month. 3. This report is required for installation of windows, french windows, balcony/ staircase railing, fire doors and such materials where PO for material + labour is issued. Exclude false ceiling, painting, water proofing where 'Advice for giving credit to contractor/supplier form' is being set to E&D. 4. One or more reports can be made per PO. Avoid multiple POs in one report. 5. Provide report on defaults, poor quality, missing items, etc. 6. Reports to be sent to purchase@modiproperties.com regularly. However, report must be provided within one working day of request from purchase. 7. Maintain signed original at site.