PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/04/2022	Prepared by	MINISH.	Serial no.	3481
Supplier name	Maha lakshmi Trader's.			HO inward no.	
Firm/Company	SSLLP.	Project	SHLLP.	HO received date	
PO/WO date	08/03/2022	PO/WO No.	86193.	Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	530	25/04/2022	81,302/-	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount A Bills total (Excluding Transport & Hamali Charges):	81,302/-	

Proof of delivery by way of: □ DCs/bill □ Steel report □ RMC pour report □ Solid block report □ Installation report

MRN nos.:	106473.	Proof of delivery matches MRN	☑ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	81,302/-
Amount E – PO / WO value:	73,632/-
Amount F – Difference (A – E):	7,670/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Part received
Close PO / WO	☑ Yes □ No – wait for balance material □ Other
Payment due date	Advance Paid Rs/- 73,632/- balance to Pay.
Remarks: Rates Difference of Rs/- 130/- Per pc.	

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:		APPROVED			
Sign:		26 APR 2022			
Date		MINISH PARIKH MANAGER PROCUREMENT			
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Tax Invoice *(ORIGINAL FOR RECIPIENT)* e-Invoice

IRN : **28502b5e619795b62daf44b52b103b57dd04d12c87afb159e-7c1af0d8d2f42e6**
Ack No. : **112212969032428**
Ack Date : **25-Apr-22**

MAHA LAKSHMI TRADERS Beside Indian Overseas Bank,Main Road, Alwal. Secunderabad - 500010 Ph - 9866920214 , 9177803094 GSTIN/UIN: 36AHEPK7054M1ZZ State Name : Telangana, Code : 36 E-Mail : mahalakshmitradersalwal@gmail.com	Invoice No. **530**	e-Way Bill No. **121466071172**
	Dated **25-Apr-22**	Delivery Note
	Reference No. & Date.	Other References
Buyer (Bill to) **Summit Sales Llp** 5-4-187/3&4,11nd Floor ,Mg Road, Secunderabad, -500003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **86193**	Dated **8-Mar-22**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through	Destination
	Bill of Lading/LR-RR No.	Motor Vehicle No. **TS10UB0480**

Sl No.	Description of Goods	HSN/SAC	Part No.	Quantity	Rate	per	Disc. %	Amount
1	**Geberit Alpha 15, Actuator Plates Bright Chrome**	39229000	115.045.21.2	**50 nos**	2,650.00	nos	48 %	**68,900.00**
	CGST							**6,201.00**
	SGST							**6,201.00**
	Total			**50 nos**				**₹ 81,302.00**

INWARD
Inward No: 8062 Dt: 26/4/22
MRN No: 106423 Dt: 26/4/22
Received By: Sign:
SUMMIT SALES LLP

Amount Chargeable (in words) *E. & O.E*
Indian Rupees Eighty One Thousand Three Hundred Two Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
39229000	68,900.00	9%	6,201.00	9%	6,201.00	12,402.00
Total	**68,900.00**		**6,201.00**		**6,201.00**	**12,402.00**

Tax Amount (in words) : **Indian Rupees Twelve Thousand Four Hundred Two Only**

Company's Bank Details
Bank Name : **Union Bank of India**
A/c No. : **560101000033494**
Branch & IFS Code : **Alwal & UBIN0910830**

Company's PAN : **AHEPK7054M**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for MAHA LAKSHMI TRADERS

Authorised Signatory

SUMMIT SALES LLP INWARD 93717 Date: 26/4 Sign: R.R. DIST.

MAHA LAKSHMI TRADERS Alwal, Sec'bad

This is a Computer Generated Invoice

Purchase Order

 08-03-2022 10:47:54

86193
28.02.22 2:52:28

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Maha Lakshmi Traders	**Doc No**	86193	169503
12/142, Beside India Overseas Bank, Main Road,Alwal	**Doc Date**	08-03-2022	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-03-2022	
9866920214	**SupplyType**	Supply	

Kind Attn : Mr.Kailash Choudhary

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7436 - Plumbing - sanitary - Flush Plate - NA - nos	50.00	2,400.00	48.00	18.00	73,632.00
				Total Order Value . . .		**73,632.00**

Rupees : Seventy Three Thousand Six Hundred Thirty Two Only.

Terms and Conditions :-

Specification /	All items shall be of 'Geberit' brand, Alpha model.
Payment Terms	100% advance payment
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	10 yrs on flush tank & 25 yrs guarantee on spare parts
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock replenishing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of deli vary /DC can be sent by email.

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
10 MAR 2022
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Maha Lakshmi Traders*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	23.02.2022
Site & Phase :	SSHLP	Time:	1:00
Supplier		Req.No.	169503
Material required before date:		ID No.	74156

No	Description	Size	Quantity	Units	Inward No	Date
1	Cp-Pillar coack		25	Nos		
2	CP-Angle cock		60	Nos		
3	CP-Double square jali	85895	150	Nos		
4	CP-Wash basin waste coupling		20	Nos		
5	GI-Ball valve	1/2"	20	Nos		
6	Sanitary -Concealed flush tank plate	86193	50	Nos		
7	PVC-Connection	2"	60	Nos		
8	Two in one tap	85897	10	Nos		

Remarks: For Stock Repleneshing purpose

Prepared By	N.Vanajakshi	Approved by	
Sign.& Date	23.02..2022	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
25 FEB 2022
SOHAM MODI
MANAGING DIRECTOR