

PURCHASE DIVISION
Advice for approval for credit to supplier

(E)

Date: 26/4/22		Prepared by: Deepa		Serial no. 3526	
Supplier name: Santhosh Harpaulin				HO inward no.	
Firm/Company: mpp		Project: Govt		HO received date	
PO/WO date: 15/4/22		PO/WO No. 87428		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	150	19/4/22	2,714/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A Bills total (Excluding Transport & Hamali Charges):			2,714/-
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report			
MRN nos.: 106348	Proof of delivery matches MRN		☒ Yes ☐ No
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			2,714/-
Amount E - PO / WO value:			2,714/-
Amount F - Difference (A - E):			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Part received	
Close PO / WO		☒ Yes ☐ No - wait for balance material ☐ Other	
Payment due date		21/5/22	
Remarks: find bill			

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	Deepa				
Sign:					
Date	26/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

TAX-INVOICE**SANTHOSH TARPAULIN**

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District – 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

To MODI HOUSING PVT .LTD
5-4-187/3&4 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36AADC5906D2Z0

Invoice No: **150**

Invoice Date: 19/04/2022

P.O.No.87428/185175

P.O.Date: 15.04.2022

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	LDPE POLYTHEN SHEET SIZE 15X12	3920	25 KGS	@ 92/-	2,300.00
Rupees in words TWO THOUSEND SEVEN HUNDRED FOURTEEN ONLY				Total ::	2,300.00
				CGST @ 9%	207.00
				SGST @ 9%	207.00
				IGST 18% ::	
				Grand Total ::	2,714.00
Receiver Signature & Seal				For SANTHOSH TARPAULIN  Authorized Signatory	

INWARD WITH TIME	
Inward No. 311	Date 19/4/22
MRN No: 10348	Date 22/4/22
Received By	Sign:
MHPL-SOV-PART-III	



Purchase Order

Page(s) 1 Of 1

16-04-2022 12:02:45

Ori:



87428

04.04.22 1:33:44

From Company : **Modi Housing Pvt.Ltd**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AADCM5906D2Z0

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist
-500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	87428	185175
Doc Date	15-04-2022	
Quote No	NIL	
Quote Date	15-04-2022	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4051 - Consumables - Polythene Covers - other - pkts LDPE Black cover- 12' x 15'	25.00	92.00	0.00	18.00	2,714.00
Total Order Value . . .					2,714.00

Rupees : Two Thousand Seven Hundred Fourteen Only.

Terms and Conditions :-

Specification / All Items shall be of 1st qty.**Payment Terms** After Delivery & Production of bill.**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Green Tower GYM room purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks** Original invoice + copy of proof of delivery is required to process invoice for payment . Do not send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery /DC can be sent by email.For **Modi Housing Pvt.Ltd**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Name : _____

Date : ____/____/____

Requisition Form

Company Name:		Modi housing pvt.ltd		Date:		15-04-2022	
Site & Phase :		Silver Oak Villas-III		Time:		02:00	
Supplier				Req. No.		185175	
Material required before date:			urgent		ID No.		75603
No	Description			Size	Quantity	Units	Inward Number
1	Block Sheet				15000	sft	
Remarks: - For south side external road concrete purpose							
Prepared By		K.Tulasi Rani		Approved by			
Sign.& Date		15-04-2022		Sign. & Date		19 APR 2022	

Note: On receipt of material at site write inward number and date in last 2 columns.

MINISH PARIKH
MANAGER PROCUREMENT