PURCHASE DIVISION Advice for approval for credit to supplier

Date:	01	6/04/22	Prepar	ed by	Ramyo	S	erial no.			3531
Supplier nan	ne	eflectio	ns	Flort	ricals		IO inward	i no.		
Firm/Compa			Project	t	181H-	H	O receiv	ed date		
PO/WO date	lu	112/21	PO/W	O No.	83591	S	can ID.		-	
SI no.		Bill no.		Bill	date	Bill	amount	Ì	Original	attached
1	327	0		15/12	21	2,59	8/-			□ No
2.									□ Yes	□ No
3.								and the same	□ Yes	□ No
4.								b profess cape (plate cape	□ Yes	□ No
Amount A	Bills total (I	Excluding Tran	sport & F	Hamali Charg	ges):			2,50	181-	
Proof of deli	very by way	of: © DCs/bill	□ Steel	report B RM	C pour repor	rt 🗆 Solid b	olock repo	ort o Ins	tallation n	eport
MRN nos.:						Proof of de			□ Yes □	No
	Whor Cradit	· Transmortati	on oboros	AC.		materies ivi	T			
Amount B -Other Credits: Transportation charges										
Amount C -Other Debits :							-			
Amount D (D=A+B-C) – Amount to be credited to the supplier:							2,50	5981-		
Amount E - I	PO / WO val	lue:						7,50	981-	
Amount Γ – I	Difference (A	4 – E):						-		1
Quantity rece	ived as per I	PO/WO		Yes o I	Excess receiv	red - Short	received	□ Part re	eceived	
Close PO / W	0	- Committee of the Comm	Cally built is decreasing a species	□ Yes □ N	No – wait for	balance ma	terial a	Other		
Payment du	e date			102/01	E122		***************************************			t annual server
Remarks:				Final					MATERIAL SECTION SECTI	
		2							arte de la companie d	
Approved	by Purc	hase Officer		chase	MD		Account	ant	Acco Man	
Name:	0		[VIA]	nager			to the section of the	4	ingli	ugo:
Sign:	100	Mya					· · · · · · · · · · · · · · · · · · ·			The same of the sa
Date	001	01/22								a magazina a sagarana a sa
Approval limit		The state of the s	Above 2	0k	Above 100k	Upi	to 20k		Above 20	k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

Form for closure of purchase order

		The Land						
	ired from site/engineer			T 5	10.20	. /	1.1.	15
	PO no.: 8359 PO date: 14-Dec-202 Req. no.: 183326. Advice Scan ID MRN nos. related to PO							
	Part material received							
	Full material received.							
0	Material not received.	•					1	l.
	Close PO – Balance m	naterial will be re	e-ordered by	new requis	ition.		1	~ W
	Cancel PO. Material n						()	
	Cancel PO. Material v	vill be re-ordered	d by new red	quisition.			7)1	14
	Keep PO open. Mater	ial required.						
	Keep PO open. Work	under progress.		-				
Remarks b	by engineer: Mate	la Rec	ined	at Se	to	DO	Caube	cloud.
		•			,			
	ovide details of material recovailable. 4. This entire set to				nardcopy of	DCs/	proof of delivery	+ PO. 3. Provide copies of
Prepared b		Date	ard copy to Asi	Project ma	anager	Sig	n	Date
neurole		4 11/04	In	~			~	
Data requi	red from accounts:	V						
	Checked with E&							
	Bills not received							
	Part bill received			Bill nos.				
	All bills received							
	Advance paid aga	ainst this PO.		Amount pa	aid			
Remarks b	y Accountants:							
Notes: 1 Pos	issued for false ceiling and	such works may has	e heen process	sed by F&D Cl	neck hefore	filling	the above	
Prepared b		Date		anager (approv			Sign	Date
		<u> </u>						
	MD - action to be take Get certified bill from		riginal)					
2	Prepare bill in SSLL					-		
7	Get proof of delivery		ipplied.					
db	Barcoded PO missin		conv from	Accounts				
	Thereafter, prepare a				O for pro	0000	na	
	Close PO	dvice to credit to	o supplier al				. Material awa	itad
		MDs desk DO	to be closed		cep ro	open	. Material awa	incu
<u> </u>	Send barcoded PO to MDs desk. PO to be closed thereafter.							
	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2021.							
1	Accounts to be reconciled with supplier. Suppliers ledger required from 1.4.2020.							
P	RMC supplier – suppliers ledger required from 1.4.2020. Process bill after thoroughly checking both the ledgers and all pour reports. Pour reports from day one to be thoroughly checked with Pos/Bills. Thereafter, prepare							
	advice to credit to supplier and send to HO for processing. Close all open POs.							
ф	E&D to check receip							
	Details of material supplied and balance material to be supplied is required.							
Remarks:								
	Dronound b		Ciar				Data	
	Prepared by	-	Sign		1.		Date	
					11	_		
					0-	THE REAL PROPERTY.		

Duplicate bill given by supplier.

Not accounted in BOA.

Not accounted in BOA.

Check if approved earlier in M-codex.

Approve hill only after cross check.

APPROVED BY

1 1 APR 2022

SOHAM MODI
MANAGING DIRECTOR

TAX INVOICE

Sales Invoice

Terms of Delivery

Reflections Electricals Pvt Ltd.

5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S

Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name: Telangana, Code: 36

E-Mail: reflections_hyderabad@yahoo.com

Consignee (Ship to)

Modi Properties Pvt Ltd

5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500

003

GSTIN/UIN

: 36AABCM4761E1ZM

State Name

: Telangana, Code : 36

Buyer (Bill to)

Modi Properties Pvt Ltd

5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500

003

GSTIN/UIN

: 36AABCM4761E1ZM

Invoice No.	Dated
3270	15-Dec-2021
Delivery Note	Mode/Terms of Payment
816	Against Delivery
Reference No. & Date.	Other References
3270 dt. 15-Dec-2021	
Buyer's Order No.	Dated
83591/183326	14-Dec-2021
Dispatch Doc No.	Delivery Note Date
	14-Dec-2021
Dispatched through	Destination
Your Self	Office

	ate Name : Telangana, Code : 36 ace of Supply : Telangana						
SI No.	Description of Goods	HSN/SA	C GST Rate	Quantity	Rate	per	Amount
1	Iris Panel 15W Rd 6000K LD80-131-XXX -60-XX	940510	12 %	4 No's	580.00	No's	2,320.00
	OUTPUT CGST OUTPUT SGST Rounding Off				aupplier.	-	139.20 139.20 (-)0.40
			Duplica Not acc Check Appro	te bill given to counted in BC if approved e we bill only a	on Supposed A. Arlier in M-c	odex.	

Amount Chargeable (in words)

Company's PAN

Declaration

INR Two Thousand Five Hundred Ninety Eight Only

: AADCR2047Q

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. ₹ 2,598.00 E. & O.E

HSN/SAC	Taxable	Central Tax		State Tax		Total	
0.105.10	Value	Rate	Amount	Rate	Amount	Tax Amount	
940510	2,320.00	6%	139.20	6%	139.20	278.40	
Total	2,320.00		139.20		139.20	278.40	

Tax Amount (in words): INR Two Hundred Seventy Eight and Forty paise Only

Total

Date & Time

Company's Bank Details

A/c Holder's Name : Reflections Electricals Pvt Ltd.

4 No's

Bank Name

: State Bank of India

A/c No.

: 30033772668

Branch & IFS Code: M G Rod, Secunderabad & SBIN0003032

for Reflections Electricals Pvt Ltd.

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice



Purchase Order

Page(s) 1 Of 1

11-04-2022 12:01:09

Original / Office Copy / Purchase Div.Copy

From Company: Modi Properties Pvt.Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AABCM4761E1ZM

Supplier Details				
Reflections Electricals Pvt. Ltd.,		Doc No	83591	183326
5-4-187/6, P.M. Modi Complex Is	Doc Date	14-12-2021		
		Quote No	NIL	
GSTIN 36AADCR2047Q1ZZ	Quote Date 11-1		-12-2021	
27543785	9849875767	SupplyType	Supply	

Kind Attn: MR.Shakib khan

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4746 - Electrical - other - LED Lights - NA - nos LD-80-131-XXX-60-XX- 15W false ceiling lights	4.00	580.00	0.00	12.00	2,598.40
		Total Or	der Value	e	2,598.40

Terms and Conditions :-

Specification / Brand All items shall be of 'Wipro' brand,

Payment Terms

After Delivery & Production of bill

Tax

Inclusive of all taxes

Delivery Date

Next Day.

Delivery Location

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penality For Delay

Transportation Cost

Transport cost shall be borne by us.

Warranty

10 years warranty.

Advance Paid

Other Terms

We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for MD Sir Cabin purpose purpose

Books of se

Umalhanth Ullatt 26/04/22

Completion Date

Measurment

Nil

Security Remarks

Original invoice + Copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoice must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.

For Modi Properties Pvt.Ltd.

Authorised Signatory

Accepted the above Terms And Conditions For Reflections Electricals Pvt. Ltd.,

Name :	Name :	
		Date : / /