

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 27/04/2022		Prepared by: MINISH		Serial no. 3558	
Supplier name: Overseas Hardware & Tools Centre		HO inward no.			
Firm/Company: SLLP		Project: SLLP		HO received date	
PO/WO date: 22/04/2022		PO/WO No. 87655		Scan ID.	

Sl no.	Bill no.	Bill date	Bill amount	Original attached
1.	0083	26/04/2022	1,17,365/-	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount A – Bills total (Excluding Transport & Hamali Charges): 1,17,365/-

Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report

MRN nos.: 106551	Proof of delivery matches MRN ☒ Yes ☐ No
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Amount B – Other Credits : Transportation charges

Amount C – Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier: 1,17,365/-

Amount E – PO / WO value: 1,17,365/-

Amount F – Difference (A – E): NIL

Quantity received as per PO / WO ☒ Yes ☐ Excess received ☐ Short received ☐ Part received

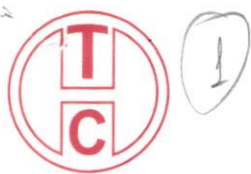
Close PO / WO ☒ Yes ☐ No – wait for balance material ☐ Other

Payment due date: Advance Paid 58,000/-, Balance to Pay

Remarks: RS/- 59,365/-

Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:					
Sign:					
Date					
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit.
 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weightment slips, RMC batch reports, duplicate documents. Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.

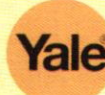


OVERSEAS Hardware & Tools Centre

The exclusive shop for best Hardware

All correspondence to 62-D, Shop No.2, Happy Trade Centre, S.D. Road, Secunderabad - 500 003.
Ph : 27800734, 27717419, Cell : 9393000633, Email : overseashw@yahoo.com, Website : overseashardware.com

Authorised Distributors & Resellers of Premium Quality National & International Brand Exclusive Designer Builder's Hardware



(ORIGINAL FOR RECIPIENT)

Invoice No. OHTC/0083
Ref. No.

Dated 26-Apr-22

OVERSEAS HARDWARE & TOOLS CENTRE

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3 & 4, 2ND.FLOOR, M.G.ROAD
SECUNDERABAD
GSTIN/UITN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Order No. 87655-169696 22-Apr-22		Dispatch Doc No. Through : DELIVERED AT SITE		Delivery Note NIL dt. 26-Apr-22			
SI No.	Description of Goods and Services	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	DORSET SS MORTISE LOCK SET HL170	8301	20.00 SET	4,610.00	SET	45 %	50,710.00
2	DORSET SS CYLINDRICAL LOCK ETTOSS	8301	24.00 Nos	1,060.00	Nos	45 %	13,992.00
3	DORSET SS BEARING HINGES HG1151SS - 4"	8302	160.00 Nos	395.00	Nos	45 %	34,760.00
							99,462.00
							8,951.58
							8,951.58
							(-)-0.16
Less :							
CGST							
SGST							
Round Off							
Total							₹ 1,17,365.00

Amount Chargeable (in words)

E. & O.E

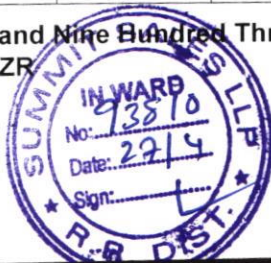
INR One Lakh Seventeen Thousand Three Hundred Sixty Five Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8301	64,702.00	9%	5,823.18	9%	5,823.18	11,646.36
8302	34,760.00	9%	3,128.40	9%	3,128.40	6,256.80
1234		9%		9%		
9969		9%		9%		
Total	99,462.00		8,951.58		8,951.58	17,903.16

Tax Amount (in words) : INR Seventeen Thousand Nine Hundred Three and Sixteen paise Only

Company's GSTIN/UITN : 36AAAF05758M1ZR

Company's PAN : AAAF05758M



for OVERSEAS HARDWARE & TOOLS CENTRE

Authorised Signatory

Bank Details : Kotak Mahindra Bank,
S.D. Road, Secunderabad - 500003
A/c. : 0611255493, IFSC : KKBK0000554

GSTIN : 36AAAF05758M1ZR

For OVERSEAS HARDWARE & TOOLS CENTRE

Partner

Purchase Order

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22-04-2022 15:19:17



87655

20.04.22 3:07:37

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From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Overseas Hardware & Tools Centre
Shop no.2, 62-D, Happy trade centre, S.D.Road, Secunderabad

GSTIN 36AAAF05758M1ZR

040-27800734

9989000633

Doc No	87655	169696
Doc Date	22-04-2022	
Quote No	Nil	
Quote Date	22-04-2022	
SupplyType	Supply	

Kind Attn : MD. Hussain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2169 - Carpentry - hardware - SS Mortise Lock - other - nos	20.00	4,610.00	45.00	18.00	59,837.80
2 2165 - Carpentry - hardware - SS Cylindrical Lock - other - nos	24.00	1,060.00	45.00	18.00	16,510.56
3 2285 - Carpentry - hardware - SS Hinges - Others - nos 4"	160.00	395.00	45.00	18.00	41,016.80
Total Order Value . . .					117,365.16
Rupees : One Lakh(s) Seventeen Thousand Three Hundred Sixty Five and Paise Sixteen Only.					

Terms and Conditions :-

Specification / Brand Hardware is Dorset

Payment Terms 50% advance balance after delivery

Tax Inclusive of all GST taxes

Delivery Date with in 7 days.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Cost Extra.

Warranty Hardware mortise lock 5 years warranty, cylindrical lock and hinges 1 yr, manufacturing warranty.

Advance Paid Rs. 58,000-00, by RTGS/NEFT, dated.....

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock revision, purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks 'Original invoice + copy of proof of delivery is required to process invoice for payment. DO NOT send original invoice to site. Original invoices must be sent to HO office or purchase site office. Proof of delivery/DC can be sent by email.'



For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☐ Approval for technical details/clarification.
- ☒ Replenishing SLLP stock
- ☐ Other

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Overseas Hardware & Tools Centre**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		13.04.2022	
Site & Phase :		SSLLP SOV SHLLP		Time:		10:57	
Supplier				Req.No.		169696	
Material required before date:			ID No.			75613	

No	Description	Size	Quantity	Units	Inward No	Date
1.	NON-WPC-panel door-Main door	37"x80"	✓ 5	Nos		
2.	NON-WPC-panel door-Internal bedroom	32"x82"	✓ 15	Nos		
3.	Mortise lock		✓ 20	Nos		
4.	Cylindrical lock		✓ 24	Nos		
5.	SS Hinges		160	Nos		

Remarks: For Stock replenishing purpose.

Prepared By	Vanajakshi	Approved by	
Sign.& Date	13.04.2022	Sign. & Date	

APPROVED BY

14 APR 2022

SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.