

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/4/22		Prepared by: C. Prasad		Serial no.	
Supplier name: PRITHVIA RINKERS				HO inward no.	
Firm/Company: MEHAR MOO		Project: Kowen GHT		HO received date	
PO/WO date: 22/4/22		PO/WO No.: 87632		Scan ID.	
Sl no.	Bill no.	Bill date	Bill amount	Original attached	
1.	545	16/4/22	3325/-	☐ Yes ☐ No	
2.				☐ Yes ☐ No	
3.				☐ Yes ☐ No	
4.				☐ Yes ☐ No	
Amount A – Bills total (Excluding Transport & Hamali Charges):					
Proof of delivery by way of: ☐ DCs/bill ☐ Steel report ☐ RMC pour report ☐ Solid block report ☐ Installation report					
MRN nos.:	106588			Proof of delivery matches MRN	☒ Yes ☐ No
Amount B – Other Credits : Transportation charges					
Amount C – Other Debits :					
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3325/-	
Amount E – PO / WO value:				3325/-	
Amount F – Difference (A – E):					
Quantity received as per PO / WO		☐ Yes ☐ Excess received ☐ Short received ☐ Part received			
Close PO / WO		☐ Yes ☐ No – wait for balance material ☐ Other			
Payment – due date		21/5/22			
Remarks:					
Approved by	Purchase Officer	Purchase Manager	M D	Accountant	Accounts Manager
Name:	C. Prasad				
Sign:					
Date	28/4/22				
Approval limit	Upto 20k	Above 20k	Above 100k	Upto 20k	Above 20k

Notes: 1. In case amount to be credited to supplier and the bills total does not match, accountants to prepare JV for debit or credit. 2. This set should only have 5 documents i.e., advice to credit to supplier, original bill, proof of delivery, original purchase order with barcode, original requisition. 3. Do not attach additional documents like weighment slips, RMC batch reports, duplicate documents, Eway bills, test reports, etc. 4. In Amount A, exclude transport, Hamali charges, etc., and instead include in Amount B. 5. This report must reach HO within one working day of approval by purchase officer/purchase manager.



TAX INVOICE CASH / CREDIT

Cell : 98495 58805

93987 02763

PRIYANKA PRINTERS

★ OFFSET PRINTING ★ SCREEN PRINTING ★ LETTER PADS
 ★ INVITATIONS ★ VISTING CARDS ★ ID CARDS ★ BROUCHERS ★ PHAMPLATES
 ★ OFFICE FILES ★ STICKERS ETC.,

9-5-80/2A, Anjaiaha Nagar, Old Bowenpally, Hyderabad - 500 011, Telangana State.

Email : priyankaprinters4@gmail.com

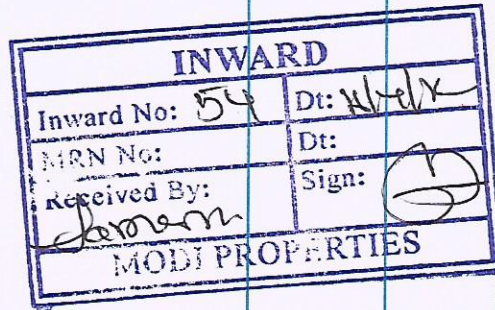
No. **545**

Date : 16/4/22

M/s Mehta & Modi Realty Kowkur LLP
M.G. Road, Secunderabad

Party GSTIN. 36ABLFM7631F1Z3

SI No.	PARTICULARS	HSN Code	Qty	Rate	Amount Rs. Ps.
①	Transit Invoice		5	195.00	975=00
②	Delivery Challan		5	235.00	1175=00
③	Annexure - A		5	235.00	1175=00



E. & O.E.

Rupees Three thousand
three hundred and
twenty five rupees only

Bank Details

Bank : Punjab & Sind Bank

A/c : 03191100022739

Branch : Secunderabad Park Lane

IFSC Code : PSIB0000319

CGST

—

SGST

—

TOTAL

3325=00

GSTIN: **36AROPK5593K1Z0**

Composite Scheme

Goods once sold Cannot be taken back

Subject to Secunderabad jurisdiction

For **PRIYANKA PRINTERS**K. Venk

Purchase Order

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22-04-2022 11:56:02

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From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-5000
G S T No. : 36ABLFM7631F1Z3

**Supplier Details**

Priyanka Printers
1-4-5/37/A, Bholakpur, Hyderabad

GSTIN -

9849558805

Doc No	87632	167049
Doc Date	22-04-2022	
Quote No		
Quote Date	22-04-2022	
SupplyType	Supply	

Kind Attn : Mr. Venu

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	IGST	Amount
1 7631 - Stationery - printing - Invoice books - other - nos Transit Invoice	5.00	195.00	0.00	0.00	975.00
2 7646 - Stationery - printing - Receipt Books - other - nos Delivery Challan	5.00	235.00	0.00	0.00	1,175.00
3 7646 - Stationery - printing - Receipt Books - other - nos Annexure - A	5.00	235.00	0.00	0.00	1,175.00
Total Order Value . . .					3,325.00
Rupees : Three Thousand Three Hundred Twenty Five Only.					

Terms and Conditions :-

Specification / Brand	Transit Invoice, Delivery Challan & Annexure-A
Payment Terms	Against Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	16-04-2022
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation Cost	Nil
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for staff identification purpose.
Completion Date	30-04-2022
Measurment	Nil
Security	Nil
Remarks	